

McHenry County LEPC Meeting-Memorial Diner, Granville, ND.

September 20th, 2017

Emergency Manager, Kelsey Siegler called the meeting to order at 6:30 PM with the following people present: Jeff Michalenko, James Darnell, Arland Mueller, Kelsey Siegler, Trey Skager, Lexi Heisler, Harry Bergstad, Ralph Groth, Cheryl Linardon, Jose Estrada, Dustin Welstad, Peggy Schmaltz and Al Hanson.

(Roster Attached)

Everyone in attendance introduced themselves and the entities they represented.

Minutes of the previous meeting were made available by Kelsey Siegler. A motion was made by Trey Skager and Seconded by James Darnell to approve the minutes as amended. Motion carried.

The treasurer's report was shared by Kelsey Siegler to show a balance of \$16,003.53. A detailed list of the deductions and deposits since the last meeting was also provided. James Darnell made a motion to accept the treasurer's report. Motion was seconded by Trey Skager. Motion carried.

Before conducting any further business, Kelsey Siegler shared that Scott Blotter, President has resigned from the LEPC. She stated that she had not received any documentation stating such, but several Board Members confirmed his resignation. A motion was made by Trey Skager to allow the Vice President, Jeff Michalenko to act as President, with James Darnell to fill in in his absence until the next election in March. Dustin Welstad seconded the motion. Motion carried.

Old Business

A contact number was shared with the group for an IRS Federal, State and Local Auditor. No new information was shared regarding the taxing of LEPC Mileage. Trey Skager made a motion to remove this item from old business until new information is presented, then at that time it can be added under new business. James Darnell seconded the motion. Motion carried.

Kelsey Siegler shared information regarding the siren project. She stated that they are looking to be installed in the next month. She briefed the group that there are several items that are not going to be covered by the grant, but they are optional. She had sent out memorandums to the Cities regarding these optional items, and is awaiting their return. She also shared the total estimated cost of the project as being \$172,756.24. This cost includes: equipment, installation, radios, electrical work and some miscellaneous costs. The breakdown of costs per community was shared. Towner, Anamoose and Drake are receiving larger sirens with an estimated cost of \$21,159.53. Upham, Deering, Kief and Karlsruhe are receiving smaller sirens with an estimated cost of \$14,903.02. Velva is receiving 3 sirens with an estimated cost of \$49,365.57. The majority of this cost is being covered by a Homeland Security Grant.

New Business

Tier II reporting list of facilities was shared. James Darnell explained to the group that this is based on a daily log of the hazardous chemicals stored on the site during the previous year. Al Hanson shared that

there are changes that were made to the penalty fees for those that are delinquent in filing these forms that are imposed by North Dakota Emergency Services.

Kelsey Siegler questioned the group about interest in doing ICS 100 and 200 classes for local responders. Lexi Heisler stated that for her ambulance members to attend it would depend on the scheduling. Kelsey Siegler stated that she has talked to Ryan Nelson, with the Pipeline Association about facilitating this training. He would be willing to come in the evening to put on some training at no cost. Al Hanson shared some other instructors that would also be an option for ICS training. Trey Skager was in favor of having the classes, even if just as a refresher for some responders. The group talked about doing further ICS classes to include the 300 and 400 depending on the outcomes of the 100 and 200 courses. The group decided that maybe it should be done in conjunction with our next LEPC meeting. James Darnell made a motion that the cost of any training supplies can be paid out of the Hazchem funds. Motion was seconded by Dustin. Motion carried.

James Darnell brought up doing an exercise tentatively on August 8th, 2018 from 6-8PM out at CF Industries. The exercise would focus on the ICS roles between local responders and CF staff. The exercise would be a tabletop with a meal and critic to follow. James Darnell also mentioned that they have a new Emergency Manager for CF Industries that will be changing some response plans. He stated that the new plan is going to utilize the regional response teams. Al Hanson shared some information regarding the Regional HazMat Teams.

Kelsey Siegler announced that if anyone wanted to, donations were being excepted in memory of Kay Buri that will be given to the Historical Preservation Committee that Kay was part of.

The next meeting will be in Velva on December 6th, 2017 (depending on training organization), location to be determined.

Motion was made by Trey Skager to adjourn, Seconded by James Darnell. Motion carried.