

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 3, 2026

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner, David Schmitt, Brady Nelson and Armann Anderson present.

A motion was made by Johnson and seconded by Bruner to approve the January 6th minutes. Motion carried unanimously.

Patrick Wagner with the North McHenry County Soil Conservation District met with the board to inquire about office space in the Memorial Building. The board will look into options and get back with him.

The board met with county blade operators Mike Volk, Jerry Hansen, Dustin Johnson, Jerry Sevland John Bossert, Alan Vormestrand, Brian Vollmer and Kevin Bossert to discuss policies, procedures and concerns.

A motion was made by Johnson and seconded by Nelson to approve a raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Schmitt and seconded by Nelson to approve the Gaming Site Authorization for Prairie Grit Adaptive Sports at the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Nelson and seconded by Schmitt to approve abatements 1670-1693. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to approve the consolidated contract with Vanguard Appraisals. Motion carried unanimously.

A motion was made by Bruner and seconded by Schmitt to appoint John Holler to the Weed Board. Motion carried unanimously.

Jason Mayfield met with the board to discuss the approval of flex funds through the state for four bridge removals and the application for a safety project.

The board recessed for lunch.

Jason Mayfield joined the meeting to provide input regarding the survey for the Karlsruhe shop property. A motion was made by Nelson and seconded by Schmitt to hire Wold Engineering to survey the street out and combine Lots 11 and 12 in Block 1 of Sengers and Boechlers Addition and to advertise on bids. The cost of the survey would be reimbursed to the county, paid out of the proceeds of the sale, and the remaining proceeds would be split 50/50 between the county and Karlsruhe City. Commissioners Nelson, Schmitt, Anderson and Bruner voting aye. Commissioner Johnson voting nay. Motion carried. This would be pending approval from Karlsruhe City.

The board discussed the proposals for public depositories received from Merchants Bank and Peoples State Bank, which was tabled from the January meeting. A motion was made by Bruner and seconded by Schmitt to transfer a portion of the money market held at Merchants Bank to a money market at Peoples State Bank. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to request a lease tractor through the John Deere county program, as has been done in the past. Motion carried unanimously.

Sheriff Skager, Chief Deputy Welstad and deputies Welsh, Florey, Dewanz, McTaggart and Peterson met with the board to discuss vehicle purchases for the new year. The board decided to purchase one vehicle at this time. The Sheriff's Department requested additional fencing at the impound lot for added security as well as a camera system. Also discussed was the uniform allowance and random drug testing.

A motion was made by Bruner and seconded by Nelson to make the following amendments to the 2025 budget: General from \$3,073,522 to \$3,103,443.15, County Road & Bridge from \$2,190,700 to \$2,660,831.43, 2013 Flood Disaster from \$0 to \$3,500.00, 2023 Flood Disaster from \$0 to \$42,254.92, Senior Citizens from \$97,000 to \$98,422.85, Veteran Service from \$19,824 to \$22,125.02, Weed Control from \$500,800 to \$531,069.21. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to file a petition with Granville City to vacate a street north of 2nd St SW on McHenry Avenue. Motion carried unanimously.

Due to a state increase in the retirement contribution amount for the Public Safety Plan, a motion was made by Bruner and seconded by Johnson to maintain the previous policy of the county contributing the same retirement percentage for all employees and any contribution requirement above that would be an employee contribution. Motion carried unanimously. This will be retroactive to January 1, 2026.

The board reviewed the new model floodplain ordinance received from the state. A motion was made by Johnson and seconded by Schmitt to recommend approving the updated ordinance. Commissioners Johnson, Schmitt, Anderson and Bruner voting aye. Commissioner Nelson voting nay. Motion carried. A public hearing will be scheduled to move forward with the adoption.

A consent motion was made by Johnson and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #50987-51072; the monthly payroll in the amount of \$177,891.89; Clerk of Court January County fees \$1,080.00, State fees \$18,057.79, City of Velva \$100.00; County Recorder December recording fees of \$3,146.00 and misc fees of \$181.47; Deputy reports for Dec/Jan.

The board continued to audit bills until completed. A motion was made by Schmitt and seconded by Nelson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
92620	Ag Resources	2000 International Sand Truck	11,000.00
92697	4 Acres Welding & Fabrication	Repair snow shoes - Granville/Upham	1,080.00
92698	Acme Tools	Upham	218.08
92699	Amazon Capital Services	Misc. Office Supplies	644.78
92700	American Welding & Gas, Inc.	Cylinder Rent	41.59
92701	Apex Defense USA	SWAT Supplies	1,300.19
92702	Attorney General Office	Sobriety Program Fee (SCRAM)	1,240.00
92703	Balco Uniform Company	Handcuff Pouches	155.00
92704	Blue360 Media LLC	ND Criminal & Traffic Law Manual	172.38
92705	Bryan Bruner	Mileage	55.83
92706	Cenex Fleetcard	Gas - Sheriff Dept.	3,229.44
92707	Cousin Freddy's Septic Service	Porta-Potty Rental/Pumping	400.00
92708	Dakota Fire Extinguishers	Deering Shop	124.73
92708	Dakota Fire Extinguishers	Voltaire Shop	400.62
92709	Dash Medical Gloves	Nitrile Exam Gloves	132.00
92710	David Schmitt	Mileage	131.95
92711	Dokken's Automotive LLC	Oil Change	110.82
92712	Drake City	Jan. Utilities for Drake Shop	63.75
92713	Dustin Johnson	Metal Plate	200.00
92714	Enerbase	Gas & Propane	1,559.17

92715	Envision Cooperative	Diesel, Gas, Small Tire Mount	2,373.99
92716	Galls	Boots - McTaggart	187.98
92717	HACTC	Board Prisoners/Medical	10,875.65
92718	Hardware Hank	Milwaukee battery, supplies, dog food	1,590.00
92719	Heartland Market	Class Supplies	60.65
92720	Heringer Lumber	Cutting Wheels, Torx bits, Misc. Shop	407.96
92721	Holly Christianson	Water & Adapter Cord	39.24
92722	ITD Information Technology Dept.	Data Processing Fees-Sheriff/Auditor (Dec)	2,755.75
92723	Jerry Hanson	Mileage	39.88
92724	Johnson's Plumbing Inc.	Start Furnace - Drake	369.50
92725	Kathryn Slavick	Supplies & Mileage	336.45
92726	Lance Johnson	Mileage	267.53
92727	Lesley Jones	Supplies & Conference Registration	317.77
92728	Linde Gas & Equipment, Inc.	Rental Period	223.37
92729	Lisa Marshall	Mileage & Dues	139.60
92730	Lowe's Printing	Mathcounts Awards	185.40
92731	McHenry County Treasurer	1 Cent Gas Tax Payment	7,599.73
92732	Menards	Misc. Cleaning Products & Air Compressor	596.84
92733	Mid-States Organized Crime Center	2026 Membership Fees	100.00
92734	Mouse River Oil Company	Gas, Misc. Shop/Vehicle Items	2,426.25
92735	NAPA Auto Parts - Minot	Flatbed Repair, Batteries	611.30
92736	ND Association of Counties CEG	2026 Estimated Workers Comp. Bill	26,693.21
92736	ND Association of Counties	2026 Drug & Alcohol Annual Fee	749.70
92736	ND Association of Counties	GIS Services	3,600.00
92736	ND Association of Counties	Special Operations Fund	400.00
92737	ND Assoc of Counties & Tribal VSO	2026 Dues & Conference	170.00
92738	ND Sheriffs & Deputies Association	2026 Dues	400.00
92739	ND Surplus Property	Toolbox (2)	350.00
92740	NDACo Resources Group	Datto Backup - 3 monthly cost - Jan	225.72
92741	NDLTAP/UGPTI	Training Registration - Bruner	25.00
92742	NDSU Extension	Co Agent/Home Ec Salary (Sept-Dec. 2025)	14,698.20
92743	Office Depot	Supplies - Bulk Paper, Binders, Toner, Ink	394.72
92744	OK Tire Store - Minot	Tires - 2020 Durango 010	578.80
92745	Otis Elevator Company	Mtce Services: 12/15/25 & 12/30/25	1,072.00
92746	Otter Tail Power Company	Electric Service-CH, MB, Nurse & Shops	5,808.13
92747	PharmChem	Sweat Patch Analysis	255.60
92748	PowerPlan	Parts, Bulk DEF	1,674.50
92749	Pro IT, LLC	New Setup - Katherine	187.50
92750	Quadient Leasing USA, Inc.	Lease Payment	486.99
92751	Runnings	Tool/Socket/Pry Bar Sets, Drill/Impact Kit	338.73
92752	SKM Collections Division	Execution Payment 24-007x & 25-001x	400.00
92753	Smette Oil, Inc.	Gas/Diesel	2,426.69
92754	SRT Communications, Inc.	Phone, 911 Service	992.84
92755	State Radio Communications	LETS License Renewal Fees & Line Fees	27,651.50
92755	State Radio Communications	2025 Everbridge (Reverse 911)	858.96
92756	Stevens Welding & Machine	Welder Repair	23.75
92757	Sundre Sand & Gravel, Inc.	Salt/Sand - Granville	1,301.55
92758	Terry Bailey	Mileage & Registration	740.10
92759	Third Watch Communications	Gun Rack, Window Barrier, Partition	525.00
92760	Thomson Reuters West	St. Attorney's Online Resource Fee	233.97
92761	Tony's Tire Service	Labor - Karlsruhe Blade	205.00
92762	Towner Animal Health Clinic	Annual Exam & Surgery - Gringo	684.44
92763	Towner City	Utilities-CH,MB,Nurse,Weed,Towner Shop	390.78
92764	Towner Health & Wellness	States Attorney Office Rent - Jan.	832.00
92765	TransUnion Risk & Alternative Data	Online Resource Fee - Dec. 2025	220.00
92766	Tri-N Propane	Granville & Deering	1,010.77

92767	Tyler Technologies, Inc.	TaxWise/School ERP	2,340.00
92768	Verendrye Electric Cooperative	Granville Area & Buffalo Lodge Park	385.77
92769	Verizon Wireless	Wireless Service	795.03
92770	Wold Engineering, P.C.	Survey Karlsruhe Shop Lot	3,675.00

At 5:45 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Schmitt to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman