

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

April 7, 2026

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner, David Schmitt, Brady Nelson and Armann Anderson present.

A motion was made by Schmitt and seconded by Nelson to approve the March 3rd and 24th minutes. Motion carried unanimously.

Nathan Smith met with the board regarding the feedlot issue discussed at the March 3rd meeting. Smith stated he has been working with the state and was not aware the zoning authority for that township had been transferred to the county. Smith provided the commission with the facility inspection report completed by the ND Department of Environmental Quality as well as the reports for the water samples taken from various points upstream and downstream from the facility.

Holly Christianson informed the board she will be attending the National Child Passenger Safety Certification Training Course and requested she be allowed to use paid time while attending. A letter of support was received from the Extension staff. A motion was made by Schmitt and seconded by Bruner to approve her request. Motion carried unanimously.

Alex Kasowski joined the meeting for the review of his conditional use application and variance. Kasowski Farms is asking to rebuild their potato warehouse that was destroyed in a fire and to place it 130' from the center of 2nd Ave N located in Outlot 1 in the SW ¼ NW ¼ and NW ¼ SW ¼ of Section 30-154-77. A motion was made by Bruner and seconded by Schmitt to approve the CUP and variance and to require Kasowski Farms to open that portion of the road during winter months if it were to block due to the building location. Motion carried unanimously.

The board reviewed the variance request from Cheryl Lovro to place a new mobile home at the same location as the existing one, located in the SE ¼ of Section 33-156-80. A motion was made by Nelson and seconded by Johnson to approve the variance, pending receipt of the FDHU septic permit. Motion carried unanimously.

The board reviewed the conditional use application from Mayo Construction to place a hot mix plant in the Duchsherer Pit, located in the NE ¼ of Section 13-153-80. A motion was made by Schmitt and seconded by Bruner to approve the CUP. Motion carried unanimously.

Commissioner Nelson reported there has been no communication regarding a haul road agreement with Knife River on Co Rd 19 by Verendrye.

Marc Clementich, Jeremy Phelps and Kelly Waswick were high bidders on the Karlsruhe shop property and were invited back for an opportunity to increase their bids. All three were in attendance. After the bidding concluded, a motion was made by Schmitt and seconded by Bruner to sell the property to Marc Clementich for \$7,900, pending approval from Karlsruhe City. Commissioners Bruner, Schmitt, Nelson and Anderson voting aye. Commissioner Johnson voting nay. Motion carried.

The quarterly Emergency Manager report was presented to the board.

A motion was made by Bruner and seconded by Schmitt to sign the funding agreement with the State for Clerk of District Court services. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to issue the proper deed to Scott and Amanda Wangen for the sale of county land described as Lots 11-12 of Block 2 and Lots 15-16 of Block 2 in Frankhauser's Addition to the City of Anamoose, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to approve raffle permits to the Velva Wildlife Club and the Cook Off For Charity. Motion carried unanimously.

A motion was made by Schmitt and seconded by Bruner to approve abatements 1700-1702. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to approve lost instruments 84511, 89492, 83931, 89999, 82720 and 87318. Motion carried unanimously.

A request was received from Dale Niewoehner to dedicate and sign a portion of Co Rd 16 west of Upham in the honor and memory of H. Weyburn Niewoehner. A motion was made by Johnson and seconded by Schmitt to deny the request. Motion carried unanimously.

The board received a copy of the new bridge inspection guidelines.

The board reviewed the survey to remove the city street from the Karlsruhe county shop property, which created a new subdivision. A motion was made by Nelson and seconded by Schmitt to deny the new subdivision plat. Motion carried unanimously.

Jason Mayfield met with the board. The Special Road Fund projects for roads leading to George Lake and Buffalo Lodge were approved for funding. A motion was made by Schmitt and seconded by Bruner to accept the funding. Motion carried unanimously. The bridge removal projects that were previously approved for funding were discussed. A motion was made by Nelson and seconded by Bruner to accept the Preliminary engineering contracts with Wold Engineering for the bridge removal projects. Motion carried unanimously. Industrial Builders provided an estimate to repair the pilings on the Howe Bridge NE of Velva. A motion was made by Nelson and seconded by Johnson to use some of the remaining Prairie Dog funding for the engineering on the bridge removal projects and repairs to the Howe Bridge. Motion carried unanimously.

Ryan Ackerman and Sabrinna Herrmann met with the board to provide an update on the Souris River Flood Protection project. The Highway 41 Bridge North of Velva will be replaced, one lane at a time in order to allow traffic to pass. This will most likely be a two-season project.

The board recessed for lunch.

Commissioner Nelson absent.

A consent motion was made by Johnson and seconded by Schmitt to approve the following: Treasurer's Miscellaneous Receipts #51172-51268; the monthly payroll in the amount of \$167,847.71; Clerk of Court March County fees \$608.21, State fees \$19,405.08, City of Velva \$60.00; County Recorder February recording fees of \$5,257.00 and misc fees of \$218.73; County Recorder March recording fees of \$4,224.00 and misc fees of \$510.07; Sheriff March statement of fees \$517.50, Sheriff mileage \$533.00.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Schmitt that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
92869	Advanced Business Methods	Copier Lease - Recorder, Ext Office	3,581.52
92870	Agritec Inc	Deering - Diesel	91.00
92871	Amazon Capital Services	St. Atty-Ext Hard Drive(3),Sheriff-Hard Drv	601.29
92872	American Welding Gas Inc	Cylinder Rent	288.31
92873	Armann Anderson	Mileage	129.05
92874	Bryan Bruner	Mileage	146.45
92875	Butler Machinery Co.	Upham- Air Filters, Elements	568.48
92876	Cenex Fleetcard	Sheriff Dept - Gas	4,147.76
92877	Dacotah Paper Company	Hand Towels, Toilet Paper	172.85
92878	Dakota Fire Extinguishers Inc	Drake Shop - Annual Service	190.94
92879	Dakota Fluid Power, Inc	Gates Hose Assembly	113.31
92880	Dakota Pipe Steel	Angle Plow - 1/2,3/8 Stress Round	59.25
92881	Darlene Carpenter	Mileage, Hotel Reimbursement	372.45
92882	David Schmitt	Mileage	266.80
92883	DK Service	Sheriff Dept-Oil Change, Mount/Balance(4)	363.95
92884	Domestic Violence Crisis Center	Victim/Witness Fees -Jan/Feb/March	763.26
92885	Drake City	March Utilities - Drake Shop	127.50
92886	Dustin Johnson	Radiator	250.00
92887	Elite K-9 Inc	Onyx-Bite Pillow,Vest,Gauntlet	231.80
92888	Enerbase	Velva Shop, Sign Truck-Gas	211.88
92889	Envision Cooperative	Towner Shop - Diesel	131.60
92890	Fredrickson Auto	Upham Sand Truck-Windshield Replace	265.00
92891	Gooseneck Implement	Velva Blade-Coolant, Filter, Poly Grease	320.60
92892	Granville City	Water/Sewer	84.06
92893	HACTC	Board Prisoners, Med Transit, Medical	20,384.09
92894	Hardware Hank	Cleaning supplies, Jumper Pack, Wire Tester	641.78
92895	Heartland Market	Training Snacks	20.11
92896	Heilmans Diesel Repair	Poly Grease,WD40, Break Cleaner	116.42
92897	Heringer Lumber	Drake Shop-Rags/Towels/Garbage Bags	65.76
92898	Holly Christianson	Mileage,Staff Conference	227.55
92899	Information Technology Dept	Data Processing Fee-March	1,391.20
92900	Job Service North Dakota	Unemployment	7,452.90
92901	John Deere Financial	Tractor Lease-Overage 145hrs	4,893.75
92902	Kathryn Slavick	Mileage,Youth Garden/Water Samp Supp	370.47
92903	Lance Johnson	Mileage	303.78
92904	Lesley Jones	NDSU/NDNC Conf, TGU Salsa Class	328.66
92905	Linde Gas Equipment Inc	Rental Period (2/20-3/20/2026)	105.96
92906	Lorinda K Haman	Off Supplies - Ink/Copy Paper	97.85
92907	Mac's Hardware	Upham-Bolts, Nuts, Washers	26.71
92908	McHenry County Twp Officers	Unorganized Twp 2026 Dues	1,720.00
92909	Menards	Granville-Cleaning Supp, Floor Paint	171.48
92910	Mouse River Journal	Minutes, Zoning, Notice of Bids	484.16
92911	Mouse River Oil Co	Gas	228.42
92912	Napa Auto Parts Of Minot	Filters, Windshield Wipers, Socket Set	238.23
92913	Napa Auto Parts Of Rugby	Towner-Ring Terminal,Flex Connector,Clamp	80.49
92914	ND Clerks Association	2026 Membership Dues	100.00
92915	ND Dept Of Transportation MVD	Title, Registration-Sand Truck	10.00
92916	NDACO Resources Group	Remote Support, Server Backup	400.00
92918	Northside Autobody and Repair	Collision Repairs, Impounds	1,344.31
92919	NW Tire Inc	Deering Pickup-4 Tire & Install	767.07
92920	Office Depot Inc	Envelopes, Copy Paper	1,223.17
92921	OK Tire Store Minot	Sheriff Vehicle 007- 4 Tires	518.32
92922	Opdahl Enterprise	Crackseal Roads - 44.5 Miles	57,802.50
92923	Otter Tail Power Co	Electric Service	4,894.51
92924	Peace Garden Peace Officer Assn	2026 Dues	90.00

92925	Powerplan OIB	Drake, Granville, Deering Graders	5,259.35
92926	Pro IT LLC	Remote Support, Employee Set Up	250.00
92927	Quadient Leasing USA Inc	Rental	486.99
ACH	Quadient Finance USA Inc	Postage	4,000.00
92928	Ralph's Plumbing Heating Inc	Granville Shop-Plumbing	8,165.05
92929	Ray Allen Manufacturing	K9 Air Conditioner System	99.98
92930	Redwood Toxicology Lab Inc	Drug Test Prisoner	80.59
92931	Running Supply Inc.	Granville-Battery/Battery Amp	299.00
92932	Scheels	Dog Kennel, Ammo	1,872.44
92933	SKM Collections Division	Execution Payments 24-007x, 25-001x	200.00
92934	Smette Oil Co	Deering Shop Fuel, Gas Sher/County	1,452.33
92935	Souris Basin Planning Council	2026 Joint Powers Membership	5,324.00
92936	SRT Communications Inc	Phone, 911 Service	990.79
92937	Thomson Reuters West	St Atty Online Resource Fee	233.97
92938	Towner Animal Health Clinic	Gringo-Exam, Shots, Meds	305.20
92939	Towner City	Utilities	400.03
92940	Towner Health & Wellness	St Atty Office Rent	832.00
92941	Tractor Supply Credit Plan	Anamoose-Rivet Set, File/Rasp Set	23.98
92942	Transunion Risk Alternative	Online Resource Fee March 2026	110.00
92943	Travis Truck & Trailer Repair LLC	2000 Intl Navastar-Engine Repair	2,190.79
92944	Trey Skager	Reimbursement for K9 Training Hotel	1,466.89
92945	Tri N Propane	Deering-Propane	397.50
92946	Tyler Technologies Inc	Software Consulting	2,160.00
92947	Uniform Center	Pants, Alterations	318.96
92948	Upham City	Upham Shop	162.00
92949	Upham Legion Post	Pest Training Rent	75.00
92950	Verendrye Electric Cooperative	Hester shop ,Buffalo Lodge Park	444.93
92951	Verizon Wireless	Sheriff, St Atty, Victim Witness	795.03
92952	Ward County Weed Board	1/2 Expo Booth Rent	325.00
92953	Wold Engineering PC	Granville/Karlsruhe Shop Survey	3,250.00
92954	Ziegler Oil Co	Drake-Propane, Diesel	4,345.01
92955	Bryan Bruner	Mileage	77.29
92956	Mike Volk	Mileage	95.99
92957	Saline Township	LoadPass Fees	1.33
92958	Sutton Best	Road Overseer, Mileage	113.22

At 2:15 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Johnson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman