

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

March 4, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Brady Nelson, Duane Drader, Lance Johnson, Bryan Bruner and Armann Anderson present.

A motion was made by Johnson and seconded by Bruner to approve the February 4<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to approve abatements 1619, 1625, 1626. Motion carried unanimously.

Tax Director/Zoning Admin Kristi Brodehl joined the meeting to present a variance application from Paul Thomas to re-establish a shelterbelt 45' from the center of 6<sup>th</sup> Ave N in the SW ¼ NW ¼ of Section 33-154-78. A motion was made by Bruner and seconded by Drader to approve the variance. Commissioners Bruner and Johnson voting aye. Commissioners Drader, Nelson and Anderson voting nay. Motion failed.

Correspondence was received from NDDOT, acknowledging receipt of the county's request to turn Co Rd 19 over to the State.

A motion was made by Nelson and seconded by Johnson to re-advertise the Veteran Service Officer position. Motion carried unanimously.

A letter was received from Deputy Ryan Welsh requesting service credit for prior employment with McHenry County. A motion was made by Nelson and seconded by Bruner to follow the previous motion to not be retroactive in the decision to allow service credit. Motion carried unanimously.

No bids were received for the delinquent mobile homes.

The board held a phone conference with the Pierce County Commissioners and the Community Service Coordinator regarding the plan to fund the Community Service program since Bottineau County opted out. Pierce County assumed McHenry and Pierce would split the payment previously paid by Bottineau County. This will be looked into to determine if this is still a viable option for McHenry County.

Commissioner Johnson reviewed the list of vehicles and equipment to be sold at public auction. He will get a list together for advertising.

Kristi Brodehl informed the board Paul Thomas would be willing to place the shelterbelt 60' from the center of center of 6<sup>th</sup> Ave N in the SW ¼ NW ¼ of Section 33-154-78 and have 2 rows instead of 3. A motion was made by Johnson and seconded by Bruner to approve the variance at 60'. Commissioners Bruner, Johnson and Anderson voting aye. Commissioners Nelson and Drader voting nay. Motion carried.

Commissioner Johnson left the meeting.

A consent motion was made by Nelson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #49782-49885; the monthly payroll in the amount of \$163,846.44 paid by warrant checks #28557 – 28605; Clerk of Court February County fees \$974.95, State fees \$13,506.05, Velva City \$20.00; County Recorder February recording fees of \$2,594.00 and misc fees of \$256.97; Sheriff February statement of fees \$834.53, Sheriff mileage \$980.00, Deputy reports for Feb.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
90442	Advanced Business Methods	Copy Machine Lease - State's Attorney	1,042.80
90443	Amazon Capital Services	Computer, Desk Tray, Door Hangers	959.25
90445	Baycom, Inc.	Laptop	3,493.00
90446	Bismarck Hotel	Lodging - J. Olson & J. Ashley	517.00
90447	Bruner, Bryan	Mileage	77.70
90448	Cenex Fleet card	Gas- Sheriff Dept.	4,272.24
90449	Christianson, Holly	Mileage/Spring Conf.	82.40
90450	Central Trenching Inc.	Hydraulic Materials	332.33
90451	Dacotah Paper Company	Floor mat, Soap, Hand towels	409.77
90452	Dirty Dog Digging & Trucking	Clean Bridge @ Upham	800.00
90453	DK Service	Diesel Fuel - Granville, Oil Change	2,542.99
90454	Dakotaland Autoglass	Glass - Karlsruhe	847.28
90455	DMC Wear Parts LLC	Blades, Wedges	10,714.87
90456	Drake City	Utilities	63.75
90457	Domestic Violence Crisis Center	Victim/Witness Fees	207.67
90458	Enerbase	Propane - L.Hester, Diesel - Drake	7,022.23
90459	Envision Cooperative	Gas - Janitor	33.65
90460	EverSpring Suites - Bismarck	Lodging - D. Carpenter	99.00
90461	First District Health Unit	1st Qtr. Certified Mill Levy 2025	30,011.25
90462	Farmers Union Oil - Willow City	Propane - Upham	1,253.00
90463	Galls	Belt Clip, Badge holder, pants	570.72
90464	The Gallows	Rental Space	250.00
90465	Gerdau	4' Channel - Granville	13.10
90466	Graphics Lettering Trim	Ford F150 - Skager	110.00
90467	Grilley Township	Loadpass Permit Fee	5.04
90468	Heart of America Medical Center	Medical Service for Prisoners	637.00
90469	Hansen, Jerry	Mileage	31.50
90470	HACTC	Prisoner Board - January	14,942.04
90471	Hardware Hank	Dog Food, Cleaning supplies	750.58
90472	Intoximeters	mouthpiece set	285.00
90473	ITD Information Technology Dept.	Data Processing Service fee	1,122.35
90474	Johnson A/C & Boiler Works LLC	Heater Unit - Upham	1,500.00
90475	John Deere Financial	Clear Silicone/bolt - L. Hester	40.85
90476	J & J Market	Food	90.21
90477	Johnson, Lance	Mileage	158.70
90521	Jones, Lesley	Mileage/Presentation Clicker	117.68
90479	Linde Gas & Equipment, Inc.	Rental Period	284.42
90480	Lowe's Printing	Math Meet Awards	525.15
90481	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	2,408.53
90482	Menards	Office - Bathroom materials - Upham	638.64
90483	Motorola Solutions, Inc.	Vista Battery Kit	45.00
90484	Mouse River Journal	Minutes, Mobile Home Bid, VSO Job	515.92
90485	NAPA Auto Parts - Minot	2 Sockets - Karlsruhe	62.97
90486	Northside Auto body & Repair LLC	Impounds, Oil Change	10,873.54
90487	ND Association of Counties	Special Operations	400.00
90488	NDAWN	Operation & Maintenance	500.00
90489	ND Clerk's Association	2025 Membership Dues	100.00
90490	North Dakota League of Cities	Local Gov't Capital Day	60.00
90491	NDACo Resources Group	Datto Backup	225.72
90492	ND State's Attorneys Association	2025 Dues	400.00
90493	NDACTVSO	2025 Dues	50.00

90494	Northwest Tire, Inc.	Tires - Upham, Tires/O-ring - Granville	12,508.36
90495	Odin Township	Load pass Permit Fee	147.75
90496	Office Depot	Binder, toner, Chair mat, File Cabinet	1,535.78
90497	O.K .Tire Store - Minot	4 Tires Sheriff Dept.	518.32
90498	Otter Tail Power Company	Electric Service	4,874.38
90499	PharmChem	Sweat Patch Analysis	191.70
90500	Running's	Hoe-wand - Karlsruhe	15.00
90501	SKM Collections Division	Execution payments	864.53
90502	Slavick, Kathryn	Mileage	121.10
90503	Safe Life Defense	Safe Life Basketweave Belt	216.00
90504	SRT Communications	Phone, 911 Service	1,001.97
90505	Star City Senior Center	Facility Rental	100.00
90506	Stevens Welding & Machine	Reseal a cylinder	165.92
90507	Transitions LLC	Electronic Monitoring - GPS Bracelet	592.00
90508	Towner Health & Wellness	Rental	832.00
90509	Tri - N - Propane	Propane - Granville/Deering	1,244.50
90510	Towner City	Utilities	378.59
90511	Towner Parts & Equipment	Filter - Karlsruhe	121.18
90512	Thomas Reuter West	Online Resource Fee	227.16
90513	Tony's Tire Service	Labor/Oring/Mileage	571.50
90514	Tyler Technologies, Inc.	School ERP/ TaxWise	5,720.00
90515	Velva Area Voice	Subscription renewal	49.00
90516	Verizon Wireless	Wireless Service	839.80
90517	Volk, Mike	Mileage	406.00
90518	Voltaire Township	Load pass Permit Fee	147.75
90519	Welstad, Nicole	Mileage	67.20
90520	Ziegler Oil Company	Fuel - Drake Shop	2,087.15

At 12:40 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Nelson to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Armann Anderson, Chairman