

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 7, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Brady Nelson, Duane Drader, Lance Johnson and Armann Anderson present. Commissioner Bruner absent.

A motion was made by Johnson and seconded by Nelson to approve the December 17th minutes. Motion carried unanimously.

Commissioner Nelson informed the board of Knife River buying out Strata. A new road agreement will need to be discussed with Knife River.

Johnna Torr joined the meeting.

The board discussed the damage to the eastbound lane on the paved county road from Karlsruhe to Hwy 14.

A motion was made by Drader and seconded by Johnson to approve abatements #1614-1618. Motion carried unanimously.

Ken Follman and David Schmitt joined the meeting.

The auditor asked for clarification on the storm closure policy adopted the board. The motion was to follow the school storm closures. If the school is two hours late opening at 10:30, does the courthouse open at 10:30 or 10:00 since that would be two hours late using county time. The board agreed it would be two hours late using county time which would be 10:00.

The board reviewed the ag land values for 2025. No changes were made at this time.

Correspondence was received from the Human Service Zone Director, asking if the county will be closing on January 9th in recognition of President Carter. No action was taken. The county offices will remain open.

This being the time and place as advertised for bids on an electric boiler for the Upham shop. One bid was received from North Central Electric Cooperative in the amount of \$6,500. A motion was made by Nelson and seconded by Johnson to approve the bid of \$6,500. Motion carried unanimously.

Lynn Kongsli joined the meeting.

A motion was made by Drader and seconded by Johnson to approve the letter of credit from Merchants Bank. Commissioners Drader, Johnson and Anderson voting aye. Commissioner Nelson voting nay. Motion carried.

Lonnie Jaeger joined the meeting.

As tabled from the December 17th meeting, the board discussed allocating vacation hours monthly rather than annually. A motion was made by Drader and seconded by Nelson to allocate monthly rather than annually. Motion carried unanimously.

The board discussed the condition of the township roads in the Towner area. Several individuals from this area were in attendance and expressed their concerns regarding the narrowing of the roads and washboards. They also had concerns about the fall maintenance in 2024. They feel the roads are deteriorating due to lack of maintenance. The board stated it takes about 4-5 weeks for an operator to complete his route. Those in attendance requested the board require more time in the blade.

A motion was made by Nelson and seconded by Drader to make the following amendments to the 2024 budget: General from \$3,150,619 to \$3,197,963.07, County Road Maintenance \$40,000 to \$44,147.16, County Road & Bridge from \$1,946,000 to \$2,163,898.17, 2010 Flood Disaster from \$0 to \$6,574.57, 2011 Flood Disaster from \$0 to \$84,800.56, 2023 Flood Disaster from \$0 to \$40,217.96, Legacy Funds from \$0 to \$227,792.43, Senior Citizens from \$97,000 to \$98,459.04, Veteran Service from \$23,015 to \$27,934.49. Motion carried unanimously.

Jason Mayfield with Wold Engineering joined the meeting. The board discussed bridge prioritization. The board directed Jason to apply for the bridge Historical Preservation funding for the Schock and Hanretty bridges.

Commissioner Nelson left the meeting.

A consent motion was made by Johnson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #49598-49687; the monthly payroll in the amount of \$176,410.38 paid by warrant checks #28466 – 28515; Clerk of Court November County fees \$1,058.93, State fees \$19,886.00, City of Granville \$16.00; Clerk of Court December County fees \$586.33, State fees \$17,787.96; County Recorder December recording fees of \$3,269.00 and misc fees of \$495.71; Sheriff December statement of fees \$620.00, Sheriff mileage \$823.00, Deputy reports for Nov/Dec.

The board continued to audit bills until completed. A motion was made by Drader and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
90043	McHenry County Treasurer	Real Estate Estimated Taxes	342.59
90044	McHenry County Treasurer	County Land Sale	5,483.15
90045	Quadient Finance USA, INC	2024 Postage	2,161.62
90059	Amazon Capital Services	40W USB charger, file organizer, dog food	339.73
90060	American Welding & Gas Inc.	Cylinder Rent	40.52
90061	Anderson, Armann	Mileage	118.59
90062	Attorney General Office	SCRAM fees	1,185.00
90063	BALCO Uniform Company Inc.	Premier custom-made emblem	383.90
90064	Bossert, Kevin	Mileage	96.48
90065	Cenex Fleetcard	Gas - Sheriff Dept.	3,913.07
90066	Davenport, James	NACVSO Membership 2025	50.00
90067	DK Services	Fuel - Granville, oil change- Sheriff	1,645.60
90068	Dokken's Automotive LLC	wipers, mount & balance	688.83
90069	Drake City	Utilities - Dec 2024	73.50
90070	Domestic Violence Crisis Center	Victim/Witness Fees	204.46
90071	Envision Cooperative	Fuel - Towner, Gas - Janitor	60.56
90072	Federal Signal Corporation	Stinger Spike System	582.08
90073	Galls	locking holster, badge holder	93.02
90074	Guardian Fleet Safety	24" Ford F150 - Sirens, lights	17,086.47
90075	GovernSoft	Annual Support	16,424.00
90076	Hansen, Jerry	Mileage	134.00
90077	HACTC	Prisoner Board	4,611.00
90078	Hardware Hank	Battery, Dog Food	442.78

90079	Gary Heilman	bolts, nuts, washers	18.00
90080	H. E. Evenson	Grip chuck, gauge, blade - Towner	64.88
90081	Ihry Insurance	Year Insurance Premium	71,259.00
90082	ITD Information Technology Dept.	Data Processing Services	1,091.00
90083	John Deere Financial	Pin Fastener/Pin	28.06
90084	Johnson, Lance	Mileage	302.17
90085	Jones, Lesley	Mileage	83.08
90086	Keller Backhoe Service	Backhoe work at Upham shop	4,247.50
90087	Kramer, Todd	Refund - 24/7 program	26.00
90088	Linde Gas & Equipment, Inc.	Rental Period	96.17
90089	Lien's Jewelry	Engrave plate for J. Burckhard	68.15
90090	McHenry County Treasurer	Sheriff fees	1,492.00
90091	McHenry County Treasurer	1 cent Gas Tax	3,009.01
90092	Mouse River Journal	Minutes, Heating Bids, Renewal	470.76
90093	Mouse River Oil Company	Fuel- Karlsruhe, Gas - Sheriff	2,775.92
90094	National Association of Counties	2025 National Membership Dues	450.00
90095	Northside Autobody & Repair	Decals, oil change, snow removal	2,024.04
90096	ND Association of Counties	CY 2025 GIS Services	3,609.00
90097	ND County Auditors Association	2025 Auditor/Treasurers Dues	400.00
90098	ND County Commissioners Assoc	2025 NDCCA Dues	1,725.00
90099	ND Dept. of Transportation FMD	Bridge Inspection	6,598.10
90100	NDSU	Farm Books	80.00
90101	ND Weed Control Assoc.	2025 Dues	285.00
90102	Northwest Tire, Inc.	Tires- Upham Chevy PU	364.55
90103	Otis Elevator Company	2025 Service Contract	1,888.68
90104	Office Depot	Stamper, toners, Envelopes	510.49
90105	O.K. Tire Store - Minot	Sheriff Dept.	518.32
90106	Otter Tail Power Company	Electric Services	3,645.70
90107	PharmChem	Sweat Patch Analysis	127.80
90108	PowerPlan	Air Filters - Deering/Granville, Slip Plates	1,788.39
90109	Pro Forms	Auditor Checks	556.20
90110	Quadient Finance USA, INC	Postage Due	1,838.38
90111	Redwood Toxicology Laboratory	Drug Test Prisoner	9.77
90112	Rugby Veterinary Service	Boarding/Med Prisoner Dog	646.00
90013	SKM Collections Division	Execution Payment	50.00
90014	Slavick, Kathryn	Mileage	184.92
90115	Safe Life Defense	Safe life basketweave belt	243.89
90116	Smette Oil, Inc.	Diesel Fuel, gas	7,058.64
90117	SRT Communications, Inc.	Phone, 911 Services	991.31
90118	Towner Animal Health Clinic	Gringo/ Rasco	267.17
90119	Thompson-Larson Funeral	Transport to State Medical Examiner	500.00
90120	Towner Health & Wellness	St Atty Office Rent	832.00
90121	Thomas Law Firm	Health Hearings	1,050.00
90122	Tri - N Propane	Propane - Granville/Deering	775.47
90123	Towner City	Utilities	390.29
90124	Towner Parts & Equipment	Pins- Towner	28.50
90125	TransUnion Risk & Alternative Data	Online investigation resource fee	110.00
90126	Thomas Reuters West	St Atty online Resource fee	227.16
90127	Tony's Tire Service	Labor/O-rings- Upham	270.00
90128	Vanguard Appraisals, Inc.	Remote Edit, PC Import	5,950.00
90129	Verendrye Electric Cooperative	Electric Services	396.46
90130	Verizon Wireless	Wireless Services	746.59
90131	Volk, Mike	Mileage	292.12
90132	Ziegler Oil Company	Fuel - Drake	2,800.24

At 1:15 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Johnson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Armann Anderson, Chairman