

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 4, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Brady Nelson, Duane Drader, Lance Johnson, Bryan Bruner and Armann Anderson present.

A motion was made by Johnson and seconded by Nelson to approve the January 7th minutes as amended. Motion carried unanimously. A motion was made by Drader and seconded by Bruner to approve the January 30th minutes. Motion carried unanimously.

J Rom met with the board to voice his concerns over the condition of the township roads in his area and offered to apply for the blade operator position.

Cari Duncan met with the board to request their assistance in correcting a date on veteran related paperwork. The board referred her to our Veteran Service Officer.

Lake Hester Township Supervisor, Norris Olson, met with the board regarding who would be responsible for the road maintenance fee when adding certified roads on township lines.

A motion was made by Bruner and seconded by Johnson to approve abatements 1621-1624. Motion carried unanimously.

Tax Director, Kristine Brodehl met with the board to explain the definition of a vacant farm and the qualifications that must be met in order for it to qualify as exempt.

A motion was made by Nelson and seconded by Bruner to appoint Michael Harden and Cindy Shattuck to the LEPC board. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to approve the utility permit for North Dakota Telephone Company to bury fiber optic cable East of Anamoose on 35th St NE. Motion carried unanimously.

The board was presented with the quarterly Emergency Manager report.

Commissioner Nelson reported on the courthouse security options.

Ryan Ackerman and Sabrinna Herrmann met with the board to provide a quarterly update on the Mouse River Flood Plan. The Velva Bridge project has been bid, but no bids were received. Plans are to rebid it again in the spring.

No bids were received on the foreclosed mobile home located in Towner. A motion was made by Johnson and seconded by Drader to readvertise the two foreclosed mobile homes, one in Towner and Upham. Motion carried unanimously.

The board reviewed a bid from Ideal Energy to convert the lighting to LED in the courthouse and Memorial Building. Information was also received indicating the payback period and state grant funding. No decision was made at this time.

A motion was made by Nelson and seconded by Bruner to send a letter to the State, requesting they take over County Rd 19 from the Pierce County line to the Ward County line. Motion carried unanimously.

Due to the upcoming retirement of the Veteran Service Officer, a motion was made by Nelson and seconded by Johnson to advertise to fill the part time position. Motion carried unanimously.

Due to Bottineau County leaving the Community Service program, the board granted the Auditor's request to set up a meeting with the Pierce County commissioners to discuss the future of the program.

The board recessed for lunch.

Extension agents, Lesley Jones and Kathryn Slavick met with the board to report on the projects they have recently been involved with which include pesticide training and nutrition in the school. They also requested to purchase a pre-paid cell phone to be used for extension purposes. A motion was made by Bruner and seconded by Drader to approve this request. Motion carried unanimously.

Trey Skager met with the board to report his latest bids on cars, which have increased \$3,421 from last year for a total of \$46,024.13. The board discussed possibly amending his budget if need be.

A consent motion was made by Nelson and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #49688-49781; the monthly payroll in the amount of \$174,694.99 paid by warrant checks #28516 – 28556; Clerk of Court January County fees \$569.34, State fees \$15,279.53; County Recorder January recording fees of \$3,746.00 and misc fees of \$290.29; Sheriff January statement of fees \$540.00, Sheriff mileage \$710.00, Deputy reports for Dec/Jan.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
90245	Amazon Capital Services	Calendars, UPS Battery replacements	283.87
90246	4 Acres Welding & Fabrication, Inc	Snow Plow Shoes - Drake/Karlsruhe	1,600.00
90247	American Welding & Gas, Inc	Cylinder Rent	40.52
90248	Anderson, Armann	Mileage	72.80
90249	BALCO Uniform Company, Inc	Flexheat shirts w/Emblems	826.64
90250	B & G Electric	Upham Shop	18,288.69
90251	Bruner, Bryan	Mileage	225.13
90252	Cenex Fleetcard	Gas - Sheriff Dept	3,880.72
90253	Christianson, Holly	Mileage	68.60
90254	Central Trenching Inc	Reissue Check	559.86
90255	Dacotah Paper Company	Toilet paper, Disnf wipes	135.12
90256	Dakota Business Solutions	Postage Machine Ink	399.99
90257	Dirty Dog Digging & Trucking	Snow removal	400.00
90258	Deere and Company	Tractor Lease Coverage	1,186.50
90259	Dakota Fire Extinguishers	Annual Maintenance - Deering	135.72
90260	Dakota Fluid Power, Inc	Gate Hose Assembly - Granville	135.18
90261	Dk Services	Dyed #1 & #2 - Granville	2,469.15
90262	DMC Wear Parts LLC	Curved Carbide Insert/Overlay	9,191.16
90263	Dokken's Automotive LLC	Oil Change, Patch Tire	161.00
90264	Drake City	Utilities	63.75
90265	Dakota Truck & Farm Services	Fuel Filter Granville	91.44
90266	Domestic Violence Crisis Center	Vitim/Witness Fees	183.16
90267	Enerbase	Gas	109.02
90268	Envision Cooperative	Diesel/ Gas	2,718.75
90269	Farmers Union Oil, Willow City	Propane - Upham Shop	1,125.59
90270	Galls	Badge holders, microphone, locking holster	438.26
90271	Glints Car Wash	Sheriff's Vehicles	1,170.00
90272	Gerdau	4' Channel - Granville	5.82

90273	Gilmore Township	LoadPass overweight	2.96
90274	GK Repair LLC	Pickup repair - 08 Ford	297.64
90275	Graphics Lettering Trim	2024 Patrol Unit - Florey	430.00
90276	Haman, Lorinda	Gifts - Misc	116.40
90277	Heart of America Medical Center	Medical Services for Prisoners	6,441.25
90278	Hansen, Jerry	Mileage	45.00
90279	HACTC	Prisoner Board	3,045.00
90280	Hardware Hank	Dog Food, light bulbs, shovel, paper towels	573.79
90281	J & J Market	snacks	151.54
90282	Johnson, Lance	Floor Chain - Granville/Mileage	1,549.62
90283	Jones, Lesley	Retirement supplies	176.15
90284	Line of Fire Defense System	Dog Harness/Patches	802.00
90285	Linde Gas & Equipment, Inc	Rental	98.71
90286	McHenry County Treasurer	Sheriff Fees, mileage, tow bill	3,004.50
90287	McHenry County Treasurer	1 cent Gas tax	5,539.12
90288	Menards	recovery straps, lock cord	352.19
90289	Merchants Bank	Execution Payment	500.00
90290	Mid States Organized Crime Center	2025 Membership fees	100.00
90291	Mouse River Journal	Minutes, Renewal, Notice of Bids	218.00
90292	Mouse River Oil Company	Gas & Diesel	2,812.93
90293	NAPA Auto Parts, Minot	Sockets, Dispenser	131.27
90294	Northside Autobody & Repair	Impounds, floor mats	5,229.63
90295	ND Association of Counties	2025 Drug & Alcohol Annual fee	749.70
90296	NDPOAWC	2025 Annual Conference	100.00
90297	ND County Recorders Association	Registration Fee & Membership	500.00
90298	NDACo Resources Group	Data Backup	5,345.72
90299	ND Sheriff's & Deputies Association	2025 Annual dues	400.00
90300	NDSU Extension	County & Home Agent Salary	8,972.65
90301	Newman Signs, Inc	Road Signs	388.67
90302	Northwest Tire, Inc	Tires - Sign Pickup	818.16
90303	Otter Tail Power Company	Electric Services	5,223.73
90304	Postmaster	Postage	56.00
90305	PowerPlan	Fan, Cover, Slip Plate	1,523.22
90306	Powell, Tina	Postage	17.80
90307	Quadient Finance USA, Inc	Postage	4,000.00
90308	Quadient Leasing	Lease payment	486.99
90309	SKM Collections	Execution Payment	450.00
90310	Slavick, Kathryn	Mileage, Meals	501.43
90311	Smette Oil, Inc	Diesel Fuel & Gas	5,122.71
90312	State Radio Communications	Reserve 911/Everbridge	26,120.96
90313	SRT Communications	Phone, 911 Services	1,009.07
90314	Towner Animal Health Clinic	Meds for - Gringo	43.60
90315	Towner Health & Wellness	Office Rent	832.00
90316	Tri - N - Propane	Propane - Granville/Deering	1,390.10
90317	Towner City	Utilities	377.54
90318	TransUnion Risk & Alternative	online investigation	110.00
90319	Thomas Reuters West	Online Resource fee	227.16
90320	Tractor Supply CO	Rod/Dewalt Grinder	94.92
90321	Tony's Tire Service	Labor/O-rings/Mileage	529.00
90322	Tyler Technologies	School ERP	1,560.00
90323	Vanguard Appraisals, Inc	Sketch, Photo Vision	3,450.00
90324	Verendrye Electric Cooperative	Electric Services	412.91
90325	Verizon Wireless	Wireless Services	1,230.55
90326	Vollmer, Brian	Mileage	142.80
90327	Volk, Mike	Mileage	277.41

At 2:40 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Nelson to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Armann Anderson, Chairman