

# OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 2, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Brady Nelson, Bryan Bruner, David Schmitt and Armann Anderson present.

A motion was made by Johnson and seconded by Bruner to approve the November 4<sup>th</sup> and 18<sup>th</sup> minutes. Motion carried unanimously.

For the purpose of reorganizing the board, Chairman Anderson relinquished his chair to the Auditor. The Auditor called for nominations for Chair. Nelson nominated Armann Anderson. A motion was made by Nelson and seconded by Schmitt that nominations cease and a unanimous ballot be cast for Anderson. Motion carried unanimously. The Auditor called for nominations for Vice Chair. Anderson nominated Bryan Bruner. A motion was made by Anderson and seconded by Johnson that nominations cease and a unanimous ballot be cast for Bruner. Motion carried unanimously. The Auditor turned the meeting over to Armann Anderson.

Andrew Lemer met with the board to discuss concerns with the road maintenance in Lake George Township, where some roads are not being bladed and some intersections are high-centered which makes them hard to cross. The board decided to hold a meeting with all blade operators.

Frank Anderson met with the board to present the price of a new motorgrader. The board will obtain a price from Butler Equipment for a similar machine.

The Emergency Manager's quarterly report was presented to the board.

A motion was made by Nelson and seconded by Schmitt to issue the proper deeds for the purchase of the following property: Joe and Jessi Herman - Lot 5 of Block 20 in Helm's Addition in Anamoose; Dakota Urban - 120' x 150' less 20' x 20' in NW corner of Block 2 in 2<sup>nd</sup> Addition of Upham and 130' x 130' in the North part of Block 2 in 2<sup>nd</sup> Addition of Upham. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to approve abatements 1663-1668. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to appoint the following: Jon David Olson – Weed Board, Jo Ashley – Weed Board, Tom Krumwiede – Weed Board, Brad Klebe – Willow Creek Water Board, Mike Morey – Planning & Zoning Board, Joe Weninger – Planning & Zoning Board, David Schmitt – Human Service Zone Board, Teresa Proper – Park Board, Shane Thull – LEPC, Alexia Heisler – LEPC, Kristine Brodehl – Tax Director, Lisa Marshall – Veteran Service Officer, Kelsey Siegler – Emergency Manager/911 Coordinator. Motion carried unanimously.

A motion was made by Nelson and seconded by Schmitt to set the election precincts and voting locations the same as in past elections, with eight precincts and one poll location at the county courthouse on Election Day. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to enter into a 7-year contract with Vanguard Appraisals. Motion carried unanimously.

The board will consider a request from the North McHenry Soil Conservation District to rent office space in the Memorial Building.

Jason Mayfield met with the board to report two grant applications were submitted for roads leading to George Lake and Buffalo Lodge. The bids will be opened in October 2026 for the following bridge replacements: Sallee Bridge, Halvorson Bridge and SW of Upham on the county pavement.

A motion was made by Johnson and seconded by Bruner to purchase additional property west of the county shop in Granville and to outlot it. Motion carried unanimously.

It was found the Karlsruhe shop was built on a property line, in which part of the building is located on Karlsruhe City property. A motion was made by Schmitt and seconded by Bruner to visit with Karlsruhe City to determine a share of the selling price and prepare to advertise for bids. Motion carried unanimously.

The board recessed for lunch.

Trey Skager and Deputy Matthew Petersen met with the board. Sheriff Skager mentioned there has been several changes in the amount of the Back the Blue payment from the state. The board would like a small portion of the payment held back for recruitment purposes, if need be. The final amount of the grant will be determined and then the amount to hold back will be set.

Deputy Dewanz met with the board to discuss the possibility of purchasing new tasers, as they have been informed the model they currently have is going to be discontinued. The company that sells the tasers now offers five or ten year contracts. Deputy Dewanz will get a copy of the contracts to the auditor and she will get them to the board to review for the next meeting.

A motion was made by Johnson and seconded by Bruner to purchase a disk attachment for the Deering maintainer. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Schmitt to approve the following: Treasurer's Miscellaneous Receipts #50772-50890; the monthly payroll in the amount of \$178,819.28; Clerk of Court November County fees \$610.00, State fees \$16,443.52, City of Velva \$40.00; County Recorder November recording fees of \$2,655.00 and misc fees of \$183.33; Sheriff November statement of fees \$905.00, Sheriff mileage \$1,246.00. Deputy reports for Oct/Nov.

The board continued to audit bills until completed. A motion was made by Schmitt and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
92476	4Imprints	Rain gauges/Chip Clips	623.95
92477	Acme Tools	Retaining ring Plier w/ratchet, cutting tools	241.65
92478	Amazon Capital Services	Dell P2425H Monitor & Stand, Binders	1,207.07
92479	America Welding & Gas Inc	Cylinder Rent	40.13
92480	B & J Excavating	Co Rd 8 along 56th St NE North Ditch	6,000.00
92481	Bjornson Twp	FEMA 2023 DR 4717 PW 32	28,653.64
92482	Blue360 Media LLC	ND Criminal & Traffic Law Manual	265.33
92483	Vollmer, Brian	Mileage	49.00
92484	Bruner, Bryan	Mileage	18.90
92485	Linstrom, Calise	Dropbox program reimbursement	119.88
92486	Cenex Fleetcard	Gas	3,742.60
92487	Dakota Business Solutions	Postage Machine Ink	375.00
92488	Miller, Daniel	Road Overseer	100.00
92489	Schmitt, David	Mileage	503.30
92490	Deering Twp	Load pass	18.75
92491	DK Service	Diesel Fuel - Granville	1,033.42

92492	Domestic Violence Fees	Victim Witness Fees	426.85
92493	Drake City	Utilities	63.75
92494	DroneSense	Mobile Streaming Support	6,200.00
92495	Enerbase	Gas, Diesel Fuel	3,652.01
92496	Envision	Gas, Diesel Fuel	2,299.94
92497	Falsen Twp	FEMA 2023 DR 4717 PW 32	11,519.63
92498	Farmers Union Oil	Propane	839.86
92499	First District Health Unit	4th Qtr. Certified Mill Levy 2025	30,011.25
92500	Fosness Construction LLC	Well Repair - Lake Hester	1,200.00
92501	Gerda	1/4x8 flat 2x2x3/48 angle - Anamoose	82.33
92502	HACTC	Broad Prisoners, Medical	18,593.09
92503	Hardware Hank	Porch Pot soil, Mulch, Dog Food, Towels	1,671.12
92504	Heartland Market	Supplies - Food, Water	33.56
92505	Christianson, Holly	Water	49.00
92506	Schell, Hunter	Forklift Rental - Weed Bd	100.00
92507	Ihry Insurance	Added 2020 Bobcat	14.00
92508	Bailey, Jerry	Road Overseer	100.00
92509	Hansen, Jerry	Mileage	28.00
92510	Eidmann, Jim	Road Overseer	100.00
92511	Ashley, Jo	Mileage	233.80
92512	John Deere Financial	Pipe connector, blades, bolt	625.62
92513	J David Olson	Mileage/Lodging	854.60
92514	Slavick, Kathryn	Mileage/Supplies	170.36
92515	Medalen, Keith	Mileage	36.40
92516	Johnson, Lance	Mileage	240.80
92517	Lebanon Twp	Load pass	128.05
92518	Jones, Lesley	Mileage/Cooking Supplies	122.92
92519	Linde Gas & Equipment	Weld cable, gloves, ground clamp	941.94
92520	Haman, Lorinda	Ink, Bulbs, water, donuts	161.88
92521	Magic City Garage Door	New Spring for Garage Door - Lake Hester	311.50
92522	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	3,182.43
92523	Menards	3" flapper, flapper kit	95.26
92524	Scheels	Uniform Boots - Volk	257.99
92525	Mouse River Air	Box of Filters, replace belt roof top unit	210.00
92526	Mouse River Journal	Minutes, Notice of Sale	487.14
92527	Goodman, Natalie	Mowing at Upham Shop	400.00
92528	ND Association of Counties	Convention Reg. Johnson, Schmitt, Torr	630.00
92529	ND Dept of Transportation FMD	Project BRP BRC2500(022), BRC2500(023)	40,406.51
92530	ND Dept of Transportation MVD	Title & Plate Transfer Fee	10.00
92531	ND Sheriff's & Deputies Assoc.	2025 Dakota Territory Reg	125.00
92532	NDACo Resources Group	Datto Backup	225.72
92533	Newman Signs Inc	Road Signs	1,338.32
92534	Northside Autobody & Repair	Front fender, oil change, headlight	2,043.92
92535	Northwest Tire	Tires - Towner	5,472.60
92536	Office Depot	Binders, Pens	138.13
92537	O.K Tire Store	Tires- Petersen	518.32
92538	Otter Tail Power Company	Electric Service	2,830.84
92539	PharmChem	Sweat Patch Analysis	319.50
92540	Postmaster	Postage	910.00
92541	PowerPlan	cutting edge, wiper blades, bolts	2,360.22
92542	Pro Form	4-up blank laser, W-2 w/instructions	73.57
ACH	Quadient Finance USA	Postage	4,000.00
92543	The Radar Shop	Radar & Lidar re-certification	924.00
92544	Schmitt, Randy	Road Overseer	100.00
92545	Runnings	GOJO, Cable, Hitch Pin	162.42
92546	Stutrud, Scott	Road Overseer	100.00

92547	SKM Collections Division	Execution payment	606.12
92548	Smette Oil	Gas	233.91
92549	SRT	Phone, 911 Services	995.80
92550	Stevens Welding & Machine	Iron for bridge repair, Plow truck repair	1,512.50
92551	Best, Sutton	Road Overseer, mileage	146.20
92552	Tao Interactive Inc	McHenry County Website Hosting	599.95
92553	Third Watch Communications	Decommission two Sheriff vehicles	1,745.99
92554	Thomson Reuters West	Online Resource Fee	227.16
92555	Schmidt, Timothy	Road Overseer	100.00
92556	Krumwiede, Tom	Mileage/Candy	411.36
92557	Tony's Tire Service	Labor/Mileage	1,425.00
92558	Towner Animal Health Clinic	Levetiracetam/Shampoo	109.64
92559	Towner City	Utilities	685.61
92560	Towner Health & Wellness	Office Rent	832.00
92561	Tractor Supply	Coupler 2-way 3/8	79.98
92562	TransUnion Risk & Alternative	Online investigation	110.00
92563	Skager, Trey	Lodging/Meals	383.00
92564	Tri - N Propane	Propane - Deering	435.15
92565	Tritech Software Systems	Mobile License	182.44
92566	Tyler Technologies	School ERP/Taxwise	1,230.00
92567	Uniform Center	Ranger Green Flag Bearer Caps	44.00
92568	Verizon Wireless	Wireless Service	795.03
92569	Ziegler Oil	Diesel Fuel - Drake	2,846.65

At 3:05 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Johnson to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor/Treas.

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Armann Anderson, Chairman