

# OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

April 1, 2025

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Brady Nelson, Duane Drader, Lance Johnson, Bryan Bruner and Armann Anderson present. Max Schriock was also in attendance.

A motion was made by Johnson and seconded by Drader to approve the March 4<sup>th</sup> and 12<sup>th</sup> minutes. Motion carried unanimously.

Frank Anderson with RDO Equipment met with the board to provide information about the John Deere Path option for the blades. The one-time purchase would be \$15,000 per blade with a \$1,500 yearly subscription fee per blade. Commissioner Nelson asked him to look into the possibility of purchasing used blades with low hours to compare with buying our lease out on our current blades.

A motion was made by Drader and seconded by Bruner to approve the raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to approve abatements 1627-1630. Motion carried unanimously.

A motion was made by Bruner and seconded by Johnson to approve the floodplain permit for the ND Department of Transportation project which consists of a chip seal overlay at 14 locations along Hwy 52 from Logan to Balfour. Motion carried unanimously.

David Ashley joined the meeting.

The board worked on a list of culverts to be ordered.

The board reviewed the conditional use application from Gravel Products to mine sand and gravel in the NW ¼ of Section 32-154-78. Max explained most of the hauling will be done November-March and will be using the same haul road as Knife River. He stated Gravel Products would be willing to blade in the winter if there is a need. Gravel Products and David Ashley have agreed on the terms that will be filed with the permit. A motion was made by Nelson and seconded by Johnson to approve the CUP with all conditions agreed upon and contingent to a haul road agreement with the county. Motion carried unanimously.

Miriam Smette, Lauren Haman, Tina Powell, Kyleen Kitzman, Breana Zimbelman, Johnna Torr and Trey Skager joined the meeting to ask that they be involved when hiring a new States Attorney. The board agreed to keep them informed of the applicants and get their input.

A motion was made by Nelson and seconded by Johnson to readvertise the States Attorney position for full-time or part-time. Motion carried unanimously.

Lauren mentioned needing access to certain software products and also Dropbox. The board asked her to keep them informed.

Trey informed the board of the Durango possibly needing a new motor and also requested a county credit card.

Jason Mayfield met with the board to discuss bridge projects. He is trying to get approval to use Federal Aid to replace the bridge on the county road west of Upham. The board will hold off on planning any road projects until this fall to determine if there will be any funding available.

The board recessed for lunch.

Lynn Kongsli met with the board with questions and comments relating to road maintenance. He also requested the road east of the Knife River pit be included in the road maintenance agreement with Knife River.

The board discussed abatement 1620 which was a request to remove the tax of a mobile home that was being taxed as a residential structure, due to it being moved. A motion was made by Johnson and seconded by Bruner to deny as the reason for the request is not within state guidelines. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to approve abatements 1635-1638. Motion carried unanimously.

The January 2025 Community Service report was presented to the board.

A motion was made by Nelson and seconded by Bruner to advertise for a road maintenance employee. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to sell the 1980 Chevy pickup to Kevin Bossert for \$300. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to rent a port-a-potty for the Granville shop. Motion carried unanimously.

The board worked on equalizing the miles each blade operator is responsible for blading.

A consent motion was made by Bruner and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #49886-49980; the monthly payroll in the amount of \$163,399.33 paid by warrant checks #28606 – 28654; Deputy reports for Feb.

The board continued to audit bills until completed. A motion was made by Johnson and seconded by Nelson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
90640	Advanced Business Methods	Copy machine lease - recorder	918.49
90641	Acme Tools	Grease, batteries, Impact	757.00
90642	Amazon Capital Services	Dog Food, Pants & Belt	376.81
90643	4 Acres Welding 7 Fabrications, Inc.	Cut edge	101.25
90644	Ag Mafia	Mileage	380.00
90645	AgriTec, Inc.	Gas - Co Explorer	48.00
90646	American Welding & Gas, Inc.	Cylinder Rent	38.37
90647	Ashley, Jo	Mileage/Conference reg	587.90
90648	Accushape Inc. Ticarbonita Arm	Bulletproof Vest - Volk	1,932.00
90649	B & G Electric	Electric at Upham Shop	5,111.10
90650	Bismarck Hotel Conference Center	Lodging - Johnson	110.00
90651	Bruner, Bryan	Mileage	111.30
90652	Cenex Fleet card	Gas- Sheriff's Dept.	3,881.58

90653	Christianson, Holly	Mileage/Culligan Water	151.00
90654	DK Service	Gas- Granville	95.00
90655	Dokken's Automotive LLC	Brakes, Oil Change, Headlamps	3,476.60
90656	Drake Knights of Columbus	Hall Rental	175.00
90657	Domestic Violence Crisis Center	Victim/Witness Fees	246.22
90658	Enerbase	Gas- Anamoose	140.50
90659	Envision Cooperative	Diesel - Towner	72.50
90660	Hansen, Jerry	Mileage/Misc. Exp.	140.80
90661	HACTC	Prisoner Board/Medical Charges	9,805.35
90662	Hardware Hank	Dog Food, Cleaning supplies	451.69
90663	Heringer Lumber	6' T Posts, Cleaning Supplies	169.32
90664	ITD Information Technology Dept.	Data Processing Service Fees	1,129.45
90665	John Deere Financial	Batteries, Grease, Bolt	606.11
90666	J & J Market	Stepping on /Pesticides	190.76
90667	Jones, Lesley	Branding Order	152.38
90668	Linstrom, Calise	Training - Florey, Microsoft Windows	237.97
90669	McGuire in Rugby	Code Scan	101.59
90671	Menards	Cleaning supplies	871.64
90672	Motorola Solutions, Inc.	Handheld	6,672.74
90673	Mouse River Journal	Sample Ballots, Impounds Sales	768.71
90674	Mouse River Oil Company	Grease, Brake Cleaner, washer fluid	539.54
90675	Maertens Welding & Machine Co	Disc Bearing	413.84
90676	NAPA Auto Parts - Minot	23 PC Drill Bit Kit	43.99
90677	Northside Auto body & Repair LLC	Impounds, water pump, Windshield	1,955.16
90678	NARTEC, Inc.	Methamphetamine/Amphetamine Tests	48.13
90679	ND Association of Countries CEG	2025 Estimated Workers Comp Premium	34,651.85
90680	NDACO Resources Group	Datto Backup	451.44
90681	ND Dept. of Transportation FMD	Project BRC0099(012)PCN	5,824.57
90682	North Dakota State University	Print & Copy Letter Head	170.00
90683	North Central Electric Coop	Install Boiler	6,674.25
90684	Office Depot	inkjet, toner, sticky notes	519.54
90685	Otter Tail Power Company	Electric Service	5,038.41
90686	Peace Garden Peace Officer Assoc.	2025 Dues	90.00
90687	Power Plan	Auto throttle, Filters	10,137.32
90688	Pro IT, LLC	Internet Issues, excel file issues	312.50
90689	Quadient Finance USA, Inc.	Postage	3,401.82
90690	Ray Allen Manufacturing	NARC bags, comp suite	1,565.46
90691	Souris Basin Planning Council	2025 Joint Powers Membership	4,648.00
90692	Scheels	Ammo	1,495.93
90694	Slavick, Kathryn	Hay Supplies, Conference, schools	282.70
90695	Smette Oil, Inc.	Fuel, Grease	4,445.11
90696	SRT Communications	Phone, 911 Services	987.48
90697	Stevens Welding & Machine	Reseal a Cylinder	174.42
90698	Towner Animal Health Clinic	Annual Wellness - Gringo	129.02
90699	Towner Health & Wellness	Office rent	832.00
90700	Tri - N - Propane	Propane	340.10
90701	Towner City	Utilities	399.55
90702	Torr, Johnna	Mileage/Meals	77.56
90703	TransUnion Risk & Alternative Data	Online Investigation Resource	110.00
90704	Tyler Technologies, Inc.	TaxWise/School ERP	16,725.00
90705	Upham City	Upham Shop Garbage pickup	64.00
90706	Velva Area Voice	Subscription renewal - Ext. Office	49.00
90707	Verizon Wireless	Wireless Service	827.53
90708	Volk, Mike	Mileage	273.00
90709	Ward County Sheriff's Dept.	WatchGuard system, Body Cameras	1,050.00
90710	Ward County Weed Board	Booth Rental	300.00

90711	Ziegler Oil Company	Propane	2,626.85
90712	McHenry County Treasurer	Sheriff fees, Mileage, Tow Bill	1,450.00
90713	Merchants Bank	Execution Payment March & April	1,000.00
90714	SKM Collections Division	Execution Payment March & April	1,000.00
90715	Verendrye Electric Cooperative	Electric Service	415.67

At 4:40 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Johnson to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Armann Anderson, Chairman