

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 7, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Duane Drader, Armann Anderson and Lance Johnson were present. Commissioner Bryan Bruner absent.

A motion was made by Johnson and seconded by Drader to approve the October 1st minutes after one correction was made. Motion carried unanimously.

Frank Anderson with RDO Equipment met with the board to inform them about a product called John Deere Path which is designed for low visibility and will show the edge of the road in real time.

Pat Schaff joined the meeting.

Travis Sauber met with the board to discuss the conditional use application from JDE Holdings to place their air coolers outside of the data center facility on the north side of the building and a possible covering. A motion was made by Johnson and seconded by Anderson to approve the CUP. Motion carried unanimously.

The plat describing Buffalo Lodge Cottage 6th Addition was presented to the board for their approval. The verbiage on the plat has been corrected to state the road will not be dedicated to the public. A motion was made by Johnson and seconded by Anderson to approve the plat. Motion carried unanimously.

The Granville EDC requested permission to place a Christmas tree at the north end of Main Street from November 30th through January 4th and to close Main Street on December 7th from 1:00-5:00 PM to hold a scavenger hunt with the businesses. A motion was made by Drader and seconded by Johnson to approve the requests. Motion carried unanimously.

A motion was made by Nelson and seconded by Drader to purchase 20 concrete barrier blocks. Motion carried unanimously.

The hearing for the prices set on the foreclosed property was opened. No one appeared for or against, so the prices will remain as set.

Bill Metzger, Aaron Bryn, Patrick Wagner, Kyle Bailey and Johnna Torr joined the meeting. On behalf of the Towner Rural Fire Department, Bill requested permission to place an approach on the East side of Co Rd 5 North of Towner in order to allow another access to the new fire hall. Their preferred access would be an approach on the south side of the property connecting to Hwy 14, but NDDOT has denied that request. Both the State and the County have distance requirements to where approaches can be built due to safety and snow hazards. States Attorney, Josh Frey joined the meeting. The commission will present this situation to the engineer when they meet with him later in the day.

The board searched for possible options after receiving notice from the State for the immediate closure of the Hanretty Bridge due to a recent inspection.

Jason Mayfield joined the meeting. The board asked for his recommendation on the placement of the approach for the Fire Department. He stated access to Hwy 14 on the South side would be better due to the greater distance from the intersection. The board will contact NDDOT to request their reason for denial before making a decision on the approach. Jason presented the results from the magnetic particle report from the Hanretty Bridge, which determines the severity of the cracks. The report did not have good findings. A motion was made by Anderson and seconded by Drader to close the bridge. Commissioners Nelson, Drader and Anderson voting aye. Commissioner Johnson voting nay. Motion carried. Jason presented the board with a list of the poor bridges in the county and asked the board to prioritize them. Each commissioner will prioritize four or five bridges in their district and present their list at the next meeting. Jason had an example of a 20-year road maintenance plan that Wold Engineering completed for another county.

Miriam Smette and Josh Frey met with the board to discuss her compensation adjustment made at the previous meeting. Josh mentioned the amount approved by the board was not the amount he was asking for. The auditor presented information on how Miriam's compensation is calculated, the hours on which it is based and what her hourly rate was before any adjustments. The States Attorney's office is calculating the rate of pay on 27.5 hours per week which creates a higher hourly pay. A motion was made by Drader and seconded by Johnson to set the pay at \$29.71/hr for Victim Witness duties and \$25.16/hr for administrative duties. Motion carried unanimously.

The board requested a letter be sent to Raymond Jaeger, asking him, within the next 30 days, to place a cattle guard with steel gates to allow public access between Sections 15/22 in 155-76.

A motion was made by Johnson and seconded by Drader to rescind the expired burn ban. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to pass a resolution to adopt burn restrictions through November 15, 2025 which will follow the fire index rating set by the State. Motion carried unanimously.

The board was presented the quarterly report for the Emergency Manager.

A motion was made by Johnson and seconded by Anderson to appoint Ted Klatt to fill the vacant seat on the LEPC which represents private industry. Motion carried unanimously.

A motion was made by Drader and seconded by Johnson to reappoint Joan Gunter and Jerry Effertz as county delegates on the ND State Fair Board. Motion carried unanimously.

A motion was made by Anderson and seconded by Drader to approve abatements #1589-1606. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to issue the proper deeds for the redemption of county property described as follows: Dale Kampa - Lots 13-14 of Block 9 in Original Bergen; Richard Roberts - Lots 4-9 of Block 4 in Original Granville; Blaine Isakson - SE ¼ less r/w in Section 34-158-79; Krystofer Yost - Lots 3-9 in Block 1 of Original Balfour, Lots 1-6 of Block 1 of Jevnagers Addition in Balfour, Lots 3-4 in Block 4 of O'Hara's Addition in Balfour; Betty Haller - S ½ of Lots 7 & All of Lots 8-12 of Block 1 in Jevnagers Addition in Balfour. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to approve raffle permits for the Velva Wildlife Club and the Velva FFA, pending approval from the Attorney General's office. Motion carried unanimously.

A motion was made by Johnson and seconded by Anderson to approve the special event permit for Finishline Burgers and Brew for an event on November 30th. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to apply for the scheduled delivery program for the Lake Hester shop with Enerbase. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to advertise for electrical bids for the new Upham shop. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #49347-49481; the monthly payroll in the amount of \$161,045.63 paid by warrant checks #28356-28405; Clerk of Court October County fees \$844.75, State fees \$40,119.86, City of Velva \$20.00, ND Dept of Trust Lands \$50.00; County Recorder September recording fees of \$4,029.00 and misc fees of \$339.10; County Recorder October recording fees of \$3,012.00 and misc fees of \$274.34; Sheriff October statement of fees \$1,320.00, Sheriff mileage \$1,265.40; Deputy reports for Sept/Oct.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Drader that the following bills be approved and the proper checks be issued thereof. Motion carried unanimously.

Warrant	Paid	Reason	Amount
89595	Stutsman County Corrections	Leadership Course Nov 12 & 13	500.00
89599	Acme Tools	Milton-fit coupler, drive bit set, lever	46.97
89600	Amazon Capital Services	Adjustable Floor Stand, Security Cables	713.65
89601	A-1 Evans Septic Service	Karlsruhe Shop	300.00
89602	AgriTec Inc.	Diesel for County pickup	79.00
89603	American Welding & Gas Inc.	Cylinder Rent	80.32
89604	Anderson, Armann	Mileage	50.25
89605	Anderson, Karla	Election Training - General	50.00
89606	Atlantis Global LLC	Citation Paper	194.40
89607	Attorney General Office	SCRAM fees	1,230.00
89608	BALCO Uniform Company Inc.	Flex Heat Winter Base Shirts	674.95
89609	Balfour Township	Load pass over weight	125.01
89610	Bismarck Hotel Conference Center	Lodging - Carpenter, Bruner, Johnson	5,943.00
89611	Bossert, Kevin	Mileage	40.20
89612	Bruner, Diane	Election Training/Mileage - General	90.20
89613	Creative Concrete	Concrete Floor - Upham Shop	45,650.00
89614	Cenex - Fleetcard	Gas - Sheriff Dept.	4,061.90
89615	Central Trenching Inc.	Install yoke, u-joints - Tractor	559.86
89616	Dacotah Paper Company	Paper Towels, Batteries, Tissue Facial	455.37
89617	Davenport, James	Mileage/Meals	535.32
89618	Dept. of Corrections & Rehab	Transfer Inmate	50.00
89619	Dirty Dog Digging & Trucking	Pit run & Gravel - Upham Shop	1,560.00
89620	Dell Marketing LP	VLA Office STD 2024 - Recorder	319.41
89621	Drake Fresh Foods	Paper Towels	7.35
89622	DK Services	Diesel, Gas - Granville, Install Tire	1,370.20
89623	Dokken's Automotive LLC	Oil Change - Florey	115.46
89624	Drake City	Utilities - Drake Shop	147.90
89625	Enerbase	Gas, Fuel, Oil- Drake	6,436.96
89626	Envision	Gas, Diesel Fuel, Misc.	1,894.79
89627	Election Systems & Software	Media Burns, Base Charge, Tabulator	5,808.25
89628	Farden Construction Inc.	30yds Washed Sand - Upham Shop	741.00
89629	FedEx	Flash drives	11.24
89630	Farm and Ranch Publishers	Atlas	340.00
89631	Fosness Construction LLC	Clay- Smokey Lake, Excavator - Berg Shop	1,700.00

89632	Farmers Union Oil - Willow City	Propane - Upham Shop	535.62
89633	Goodman, Natalie	Mowing @ Upham Shop	400.00
89634	Grilley Township	Load pass over weight	11.43
89635	General Trading Company	JB 80 Spray/Bags - Deering	234.82
89636	HACTC	Prisoner Board & Medical	9,636.17
89637	Hardware Hank	Cleaning Supplies, Dog Food, DEF	1,318.98
89638	Ihry Insurance Agency	Notary Bond - M. Peterson	50.00
89639	ITD Information Technology	Data Processing Service Fees	2,182.00
89640	John Deere Financial	U-Joints, Blades, O-rings, Knives	3,356.21
89641	Johnson, Jenna	Election Training/Mileage - General	70.10
89642	Johnson, Lance	Mileage	517.24
89643	Jones, Lesley	Office Supplies/Travel	111.36
89644	Johnsons Plumbing Inc.	Leak bathroom sink	116.95
89645	Keller Backhoe Service	Sewer - Upham Shop	2,382.50
89646	Lake, Allison	Election Training - General	50.00
89647	Lebanon Township	Load pass over weight	19.73
89648	Linde Gas & Equipment, Inc.	Rental	181.91
89649	Linstrom, Renae	Election Training - General	50.00
89650	Minot Auto Supply	Cable Tires, Cross Kit, Yoke inner metric	370.31
89651	McHenry County Treasurer	County Car Mileage	82.40
89652	McHenry County Treasurer	Sheriff Fees, Mileage, Tow Bill	3,973.13
89653	McHenry County Treasurer	4- Speed limit signs, 4 Tele spar posts	392.52
89654	McHenry County Treasurer	1 cent gas tax	4,353.28
89655	Menards	Cleaning Supplies, Tool Box, Paint	1,694.54
89656	Merchants Bank	Execution Payment 23-001X	500.00
89657	Michalenko, Jeff	Mileage	16.75
89658	Mouse River Air	Replace Condensate pump	300.00
89659	Mouse River Journal	Public Hearing, Election, Commissioner	2,406.27
89660	Mouse River Oil Company	Grease, Diesel, Oil, Gas	4,177.78
89661	NAPA Auto Parts, Minot	Oil Filter, Fuel Filter, Oil	208.47
89662	NAPA Auto Parts, Rugby	Reducer	30.57
89663	Northside Auto body & Repair	Impounds, "13" Dodge -water pump	1,695.63
89664	ND Association of Counties	Convention Reg Fee - Carpenter & Bruner	572.98
89665	NDACo Resources Group	Datto Backup/OptiPlex Small Form	1,575.31
89666	ND Secretary of State	Notary Renewal - M. Peterson	36.00
89667	NDSU Extension	County Agent & Home EC Salary	12,002.70
89668	NDSU	Envelopes	207.00
89669	Newport Township	Load pass over weight	5.26
89670	Newman Signs Inc.	Road Signs	2,801.07
89671	Normal Township	Load pass over weight	5.58
89672	National Sheriff's Association	2025 Membership Dues	125.00
89673	Northwest Tire Inc.	Tires, O-ring	5,440.67
89674	Odin Township	Load pass over weight & 2023 FEMA	14,324.31
89675	O.K Tire Store - Minot	Sheriff's Dept. - tires	1,036.64
89676	Otter Tail Power Company	Electric Services	1,569.93
89677	PhamChem	Sweat Patch Analysis	223.65
89678	PowerPlan	Air Filters, Bolts	771.26
89679	Pro IT, LLC	onsite visit, new workstation	625.00
89680	Pratt Township	Load pass over weight	5.65
89681	Quality Inn - Bismarck	Lodging - McTaggart	963.00
89682	Quadient Leasing USA, Inc.	Lease payment	486.99
89683	Rocking BS Construction, LLC	Gravel- S of Granville, & E of Norwich	3,900.00
89684	Maxine Rognlien	Sew patches on - Sheriff's Dept.	42.00
89685	Schmitt, Stacey	Election Training/Mileage - General	80.82
89686	Schaff, Loretta	Election Training - General	50.00
89687	Scheels	Ammo	1,400.92
89688	Sidwell, Harris Local Government	Soil Layer	1,850.00

89689	SKM Collections Division	Execution Payment 24-006X & 013X	775.44
89690	Smette Oil, Inc.	Diesel Fuel & Gas	3,169.91
89691	State Radio Communications	LETS & 911 - May - September	25,182.16
89692	SRT Communications, Inc.	Phone, 911 Services	996.46
89693	Strata Corporation	Gravel- CO RD 19	8,920.36
89694	Susag Sand & Gravel, Inc.	Gravel - CO RD 7	11,016.00
89695	Tao Interactive Inc.	2025 Website Hosting	599.95
89696	Towner Health & Wellness	Office Rent	832.00
89697	Thomas Law Firm	Attorney Fees- Health Hearing	250.00
89698	True North Steel	Culverts	1,166.40
89699	Towner City	Utilities	578.01
89700	Torr, Johnna	Mileage	60.03
89701	Towner Parts & Equipment	Coupler, Grease, Oil Filter	229.07
89702	TransUnion Risk & Alternative Data	Online investigation resources fee	220.00
89703	Thomas Reuters West	St Attorney's online Resource Fee	441.08
89704	Tyler Technologies, Inc.	Project Mg/Tax Wise	10,130.00
89705	US Records Midwest LLC	Record books & Repair	1,245.52
89706	Verendrye Electric Cooperative	Electric Services	346.89
89707	Verizon Wireless	Wireless Services	745.48
89708	Velva Township	Load pass over weight	1.18
89709	Vollmer, Brian	Mileage	94.47
89710	Voltaire Township	Load pass over weight	49.25
89711	Ward County Auditor	Inmates September	180.00
89712	Wittmayer Backhoe Services	Culvert repair - S of F. Zurcher	1,035.00
89713	Welsh, Ryan	Lodging	369.90
89714	Welstad, Dustin	NPCA - K9 Certifications & Membership	80.00
89715	Yunker Law PC	Attorney Fees	600.00

At 4:05 PM, there being no further business to come before the board at this time, a motion was made by Johnson and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman