

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 7, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Bryan Bruner, Arman Anderson, Duane Drader and Lance Johnson present. Johnna Torr was also present.

A motion was made by Anderson and seconded by Drader to approve the April 2<sup>nd</sup> minutes. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to approve the floodplain application from the Velva Wildlife Club to construct a pavilion in Outlot 594 of the NW ¼ NW ¼ in Sec 17-153-80. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to approve the raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to issue the proper deed to Justin and Shannon Hanson for the sale of county land described as the South 50' of the W ½ of Lot 8 Block 8 in the 2<sup>nd</sup> Addition to the City of Upham, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Drader and seconded by Johnson to approve abatements 1576-1579. Motion carried unanimously.

The board reviewed the conditional use application from Knife River

A motion was made by Drader and seconded by Anderson to approve the special event permit for Finishline Burgers and Brew for an event at the Velva Wildlife Club on June 29<sup>th</sup>. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to enter into a funding agreement with the state for the 2025-2027 biennium to receive reimbursement for providing clerk services. Motion carried unanimously.

The Emergency Manager's quarterly report was presented to the board.

Representative Dick Anderson briefly met with the board and discussed road funding.

The board reviewed the plans for the new county shop in Upham. A motion was made by Johnson and seconded by Anderson to approve the following colors: white with brown trim, white doors and walls. Motion carried unanimously.

The board discussed the Granville cemetery funds. The City of Granville is working on correcting this.

Frank Anderson with RDO Equipment met with the board to discuss the upcoming blade lease expirations. The board requested buyout paperwork for their June meeting.

Chief Deputy, Dustin Welstad joined the meeting. The board discussed the abandoned vehicles and a motion was made by Bruner and seconded by Drader to hold the auction on June 5<sup>th</sup> at 9:00 AM. Motion carried unanimously. Welstad will provide a list of vehicles for advertising.

A motion was made by Drader and seconded by Johnson to advertise for a road maintenance employee, pending the outcome of the discussion with the current employee. Motion carried unanimously.

The board recessed for lunch.

Tom Alexander with the Minot Housing Authority met with the board regarding the option of turning the Pierce/McHenry Housing Authority over to Minot Housing Authority. One commissioner from each of the counties would be appointed to the Minot Housing Board. The housing vouchers could then be utilized across the three counties and not be restricted to a certain county. The board requested to have time to review the proposed agreement.

Johnna Torr joined the meeting.

A motion was made by Johnson and seconded by Drader to lift weight restrictions on all county and township roads, effective immediately. Motion carried unanimously.

The board reviewed the options received for updating the compensation plan. The board will request additional information and would like to meet with the Gallagher representatives again before making a decision.

A culvert is collapsed in Meadow Township. Commissioner Johnson will check on the size.

A consent motion was made by Anderson and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #48640-48761; the monthly payroll in the amount of \$145,918.39 paid by warrant checks #28071-28115; Clerk of Court April County fees \$570.00, State fees \$14,664.01, City of Velva 120.00; County Recorder April recording fees of \$5,718.00 and misc fees of \$313.68; Sheriff April statement of fees \$570.00, Sheriff mileage \$935.00, Deputy reports for March.

The board continued to audit bills until completed. A motion was made by Drader and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
88499	Advanced Business Methods	Copy Machine Lease	342.79
88500	Amazon Capital Services	Dog food, Dell USB	145.98
88501	AgriTec Inc	Diesel fuel for county pickup Deering	68.33
88502	Anderson, Armann	Mileage	58.96
88503	Accushape Inc. Ticarbonite Armor	Agency Badge - Welsh/Dewanz	35.00
88504	Attorney General Office	Sobriety Program Fee April 2024	775.00
88505	Big D Excavating LLC	Remove & Replace Culvert 79th Pratt Twp	3,035.00
88506	Bismarck Hotel Conference Center	Lodging - Carpenter	192.60
88507	B & J Excavating Inc	Replace culvert 56th ST NE	2,424.13
88508	Bruner, Bryan	Mileage	115.24
88509	Burckhard, Jackie	Per Diem	188.58
88510	Carpenter, Darlene	Mileage, meals	679.18
88511	Cenex Fleetcard	Gas - Sheriff Dept	4,695.53
88512	Colby Enterprises	Log jam removal, Falsen TWP	32,000.00
88513	Dacotah Paper Company	Toilet Tissues, Paper Towels	185.78
88514	Davenport, Jim	Mileage	164.82
88515	Dakota Business Solutions	Postage Machine Ink Sealing	393.99
88516	Dept of Corrections & Rehab	Transfer Inmate	50.00
88517	DeDesigns Co	Printing & Postage	983.84
88518	Dewanz, David	Per Diem	147.80
88519	Dakota Fire Extinguishers	Annual Mtce. Granville Shop	279.28
88520	DK Service	Gas - Bulk fuel Granville Shop	1,981.60
88521	Dakotaland Autoglass	Cut Window for Blade - Drake	1,110.00
88522	Dokken's Automotive LLC	Oil Changes/Brakes	923.20
88523	Drake City	March & April Utilities	168.05
88524	Domestic Violence Crisis Center	1/2 of March & April Vitim/Witness Fees	317.50
88525	Edwards, John	Refund Zoning Permit	40.00

88526	Enerbase	Gas/Fuel Drake Shop	3,368.85
88527	Envision Cooperative	Unleaded, Tire Repair	59.01
88528	Elections Systems & Software	Language setup, ballot stock, contests	1,525.60
88529	Farden Construction Inc	Crushed Gravel City RD 1 & 17	17,041.00
88530	Frey, Joshua	Training	99.00
88531	Galls	Uniforms - Sheriff	98.80
88532	Gallagher	Compensations Study	4,000.00
88533	Gates Manufacturing Inc	Harrow Tine/ Deering Blade	648.00
88534	General Trading Company	Washers for 5/8" blades/Deering	36.00
88535	Hamel Bobcat	Unload Cutting Edges/Towner Shop	100.00
88536	HACTC	Prisoner Board & Medical	19,785.76
88537	Hardware Hank	Janitorial & Shop Supplies/ Program	315.10
88538	Heilman Diesel Repair	Lock Washer, nuts, bolts/Drake	33.32
88539	H. E. Everson Co	1/2 x 50 Flexzilla/ Towner Shop	77.97
88540	ITD Information Technology Dept	Data Processing Service Fees	938.60
88541	John Deere Financial	Disk Blade/ Drake - Lake Hester	1,771.82
88542	J & J Market	Program Supplies	75.35
88543	Job Service ND	January 2024 - March 2024	428.64
88544	Johnson, Lance	Per Diem	559.26
88545	Jones, Lesley	Per Diem	245.58
88546	Linde Gas & Equipment INC	Cylinder Lease	109.30
88547	Minot Auto Supply	Towner Blade	376.25
88548	Mike's Body Paint & Glass	Impounds	930.81
88549	McHenry County Treasurer	2024 Unorganized Road Mtce.	30,360.00
88550	McTaggart, Adam	Training	158.00
88551	Menards	Rust Control, Paint Tray, Trim/Deering	85.55
88552	Merchants Bank	Execution Payment 24-001X	500.00
88553	Mouse River Journal	Legal Publications/Subscription	648.53
88554	Mouse River Oil Company	Diesel fuel & Gas/Stop Leak	5,139.61
88555	Midstate Wireless	Battery for handheld	386.54
88556	Mueller, Dillion	Refund 24/7	55.00
88557	ND Association of Counties CEG	WC Reconciliation for 2023	1,775.47
88558	NDAAO	Assessor Class	650.00
88559	ND County Recorders Association	Convention Pre registration	200.00
88560	NDACO Resource Group	Datto Backup - 3 month cost	225.72
88561	ND County Treasurer's Association	2024 Dues	200.00
88562	ND Dept of Transportation FMD	Project BRC 2500(023) PCN23983	2,665.34
88563	NDSU Extension	County Agent & Home Ec Salary	9,817.09
88564	Nelson Automotive Center	2024 Ford Interceptor Vin 26044	42,630.13
88565	Nexus Planning Consulting	Multi Hazard Mitigation Plan update	10,000.00
88566	Odin Township	LoadPass permit fees	184.05
88567	Office Depot	Office Supplies	316.22
88568	Opdahl Enterprise	Crackseal roads	41,550.00
88569	Otter Tail Power Company	Electric Services Courthouse	4,132.66
88570	PharmChem	Sweat Patch Analysis/Fentanyl Screen	319.50
88571	PowerPlan	Floodlamp, filters,Hy-Gard/Drake & Granville	4,383.28
88572	Pro IT LLC	Internet issues to other buildings	125.00
88573	Renville County	Ballot Stock 14"	8.50
88574	Rugby Veterinary Services	Board & Rehoming fees	466.90
88575	Skager, Trey	Rooms for K-9 Training	563.40
88576	SKM Collections Division	Execution Payment 24-005X	6,715.78
88577	Smette Oil Inc	Diesel Fuel & Gas Deering/Upham Shops	4,298.24
88578	State Radio Communications	Jan 2024, 911 & LETS/Reverse 911 fee 2023	9,737.10
88579	SRT Communications Inc	Phone, 911 Service	1,004.57
88580	Strege Township	Motor Grade Work/Disc Shoulders	75.00
88581	Towner Animal Health Clinic	Annual Wellness-Gringo/tick meds- Rosco	213.00
88582	Towner Health & Wellness	States Attorney office Rent for May	832.00
88583	Towner City	Utilities	389.97

88584	Taylor Print Impressions	Election Envelopes	3,928.20
88585	TransUnion Risk & Alternative Data	Online investigation resources fee April	110.00
88586	Thomson Reuters West	St Attorneys Online Resource Fee	220.54
88587	Tyler Technologies Inc	Project Management Systems	4,260.00
88588	Upham Legion Post	Flags	80.00
88589	Verendrye Electric Cooperative	Electric service	419.06
88590	Verizon Wireless	Wireless Service	744.88
88591	Velva Glass & Auto	Window Replacement/Drake/Replace vehicle	1,209.34
88592	Vollmer, Brian	Mileage	131.32
88593	Voltaire Township	LoadPass permit fees	184.05
88594	Wald, Rachel	Sport Tek Pullovers	446.57
88595	Western Dakota Energy Association	Fee Overpayment	54.00
88596	Wold Engineering P.C	Bridge replacement Upham	1,210.00
88597	Yunker Law PC	Attorney Fees	1,611.25
88598	Ziegler Oil Company	Propane - Drake Shop	3,339.10

At 4:00 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Anderson to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Brady Nelson, Chairman