

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

March 5, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Bryan Bruner, Duane Drader and Lance Johnson present. Commissioner Anderson absent.

A motion was made by Johnson and seconded by Drader to approve the February 6th and October 6th, 2023 minutes. Motion carried unanimously.

A motion was made to approve the utility permit for Verendrye Electric to bore under Co Rd 19 where it intersects with 19th Ave N. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to enter into a funding agreement with the state for the 2025-2027 biennium to receive reimbursement for providing clerk services. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to readvertise the bids for scrap iron. Motion carried unanimously.

Alex Kasowski met with the board regarding the weight limits on Co Rd 7. He stated they would be willing to pay overweight fees to allow them to haul 96,000 lbs. The board looked at alternate routes to get them to the state highway. No decisions were made.

Trey Skager, Dustin Welstad and Calise Linstrom met with the board on various items. Another table will be needed in the jury room, so one will be brought out of storage. Trey suggested the commissioners meet with the department heads every month. Trey mentioned the State Crime Bureau is researching the idea of forming a drug task force for the counties of Bottineau, McHenry, Pierce and Rolette counties. This would require the assignment of one deputy and one vehicle from each county. Trey also mentioned the Sheriff's department is pursuing purchasing a drone for approximately \$16,000 – \$20,000 and is in the process of applying for donations. The 'Back the Blue' appropriation was discussed, which is funding passed down from the State for the purpose of recruitment and retention. A payment schedule was presented by the Sheriff's Department. A motion was made by Johnson and seconded by Drader to pay each officer according to the schedule, in which payment will be made at the option of each officer either in December, January or a portion in each month. Motion carried unanimously. The board was also informed the State Academy is now requiring attendees to purchase uniform clothing for PT, which will increase the clothing costs for the county.

A mobile home in Upham was foreclosed by the county for delinquent taxes. A motion was made by Bruner and seconded by Drader to advertise the mobile home for sale on bids. Motion carried unanimously.

The board discussed the plans for an impounded vehicle sale. Dustin mentioned there have been additional cars placed in the lot so notices will need to be sent to those owners before they can be sold. A motion was made by Drader and seconded by Johnson to set the sale for June. Motion carried unanimously.

Calise mentioned the county is currently working on Stonegarden funding from FY22. The application for FY23 is in Washington being reviewed and FY24 was just submitted to Border Patrol. Included in the request for FY24 was a new car and an in-car video system.

The board reviewed the floodplain application from Enbridge to perform maintenance work on the pipeline located at Line 81, Milepost 121.759. A motion was made by Johnson and seconded by Drader to approve the permit. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to purchase 9 sets of oxygen/acetylene tanks from Praxair for the price quoted. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to advertise for a 40' x 60' pole building to replace the Upham shop. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #48351-48452; the monthly payroll in the amount of \$135,766.82 paid by warrant checks #27985-28025; Clerk of Court February County fees \$604.50, State fees \$15,030.98; County Recorder February recording fees of \$2,687.00 and misc fees of \$397.07; Sheriff February statement of fees \$1,000.00, Sheriff mileage \$385.00; Deputy reports for Jan/Feb.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
88113	Quadient Finance USA Inc	Postage Meter	8,203.90
88127	Amazon Capital Services	Printer ink, folders, batteries, thumb drives	247.50
88128	Attorney General Office	SCRAM Nov 23, Jan & Feb 2024	4,435.00
88129	Bearded Moose	Execution Payment	1,377.02
88130	Bruner, Bryan	Mileage	204.35
88131	Carpenter, Darlene	Mileage	193.26
88132	Cenex Fleetcard	Gas - Sheriff Dept	3,779.05
88133	Drake Knights of Columbus	Hall Rent - Co Agent	175.00
88134	Dokken's Automotive LLC	Tire & Oil Change	514.92
88135	Dakota Pipe & Steel	Blade repair & tubing	414.09
88136	Drake City	Feb Utilities Drake Shop	81.33
88137	Domestic Violence Crisis Center	1/2 January Victim\Witness Fees	188.56
88138	Elite K-9 Inc	Scent case and dog toys	256.93
88139	Enerbase	Propane & diesel	1,307.11
88140	First District Health Unit	1st Qtr Mill Levy 2024	29,447.25
88141	Gallagher	Compensation Study	6,000.00
88142	Glints Car Wash	Car Washes - Sheriff Dept	810.00
88143	HACTC	Prisoner Board & Medical	31,280.34
88144	Hardware Hank	Janitorial, shop supplies & keys	170.82
88145	Heringer Lumber	2032 Battery	5.99
88146	Home2Suites by Hilton	Lodging-Sheriff	192.60
88147	John Deere Financial	Extension bar & socket	8.48
88148	Jim's Welding Inc	Quick Attach Hooks	1,000.00
88149	JLG Architects	CH Renovations Inv 21358-11	1,387.46
88150	Johnson, Lance	Mileage	126.63
88151	Keller, Britney	Wall Clock	19.99
88152	Lowe's Printing	Spelling Bee Awards	298.20
88153	Mac's Hardware	Impact Universal Joint Inv D46829	19.34
88154	McHenry County	6 Atlases	348.00
88155	McHenry County Treasurer	County Land Sale, Sheriff Fees	9,020.43
88156	Menards	Cleaner, Batteries, Toilet Paper	73.21
88158	Mouse River Journal	Call for bids - Weed Bd	202.20
88159	NAPA Auto Parts of Minot	Lamps	66.64
88160	ND Association of Counties	911 Wireless & Drug Testing	2,380.43
88161	NDACo Resources Group	Datto Backup	338.58
88162	ND Sheriffs & Deputies Association	2024 Membership Dues	400.00
88163	ND State Treasurer	911 Fee 2022-2024	73,068.56
88164	NDSU	Stop the Bleed Handouts	82.00
88165	ND Unclaimed Property	Excess Proceeds	6,550.27
88166	ND Weed Control Association	Dues	285.00

88168	Office Depot	Office Supplies	786.64
88169	Otter Tail Power Company	Electric Service CH, Mem Bldg, Nurse, Shop	4,513.86
88170	PharmChem Inc	Drug Patch Kit Inv 430545	319.50
88171	Pierce Aerospace	Remote ID Beacon	274.95
88172	PowerPlan	Blades-Towner, Karlsruhe, Granville Lake H	7,080.06
88173	ProForms	Paper	178.36
88174	Redwood Toxicology Laboratory	Drug Test Prisoner	82.01
88175	Smette Oil Inc	Diesel Fuel-Deering/Upham Gas-Sheriff	1,989.37
88176	SRT Communications Inc	Phone, 911 Service	1,003.92
88177	Towner Health & Wellness	States Attorney Rent - Feb & March	1,664.00
88178	Thomas Law Firm	Attorney Fees - Health Hearings	200.00
88179	Tri-N Propane	Deering Shop	422.84
88180	Towner City	Utilities	378.22
88181	Towner Parts & Equipment	Motor Upham Blade Inv 223033	52.02
88182	TransUnion Risk & Alternative Data	Sheriff Online Resource Fee - Feb	110.00
88183	Thomson Reuters - West	SA Online Resource Fee	220.54
88184	Towner County State's Attorney	Paralegal Services	205.02
88185	Tractor Supply Company	Welding rod, Wire Wheel, Helmet	54.47
88186	Third Watch Communications	Equipment - Sheriff	1,490.00
88187	Tyler Technologies Inc	Project Management	13,645.00
88188	Verendrye Electric Cooperative	Granville Tower, Velva, Buffalo Lodge	376.27
88189	Verizon Wireless	Sheriff, SA, Victim Witness Wireless	745.08
88190	Wald, Rachel	Mileage	101.84
88191	Ward County	January Juvenile Inmate Billing	1,710.00
88192	Ward County Weed Board	Ag Expo Booth Rent	275.00
88193	Zion Lutheran Church	Hall Rent - Co Agent	50.00

At 1:10 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Bruner to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman