

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

June 4, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Bryan Bruner, Brady Nelson, Duane Drader, Lance Johnson and Armann Anderson present.

A motion was made by Johnson and seconded by Anderson to approve the May 7<sup>th</sup> minutes. Motion carried unanimously.

Brad Feist met with the board to request an approach along the county road East of Velva. The approach would be 260' from an existing driveway. A motion was made by Anderson and seconded by Bruner to approve the request. Motion carried unanimously. A culvert will need to be installed and Velva City must also be notified since it is located within ½ mile of city limits.

A motion was made by Drader and seconded by Bruner to accept the estimate from Gladen Construction to repair the culvert south of the first bridge on the county road North of Granville. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to amend the Recorder's budget to allow for the purchase of a pallet of copy paper. Motion carried unanimously.

A motion was made by Drader and seconded by Anderson to use funds in the Legacy Fund, LATCF and Road and Bridge to buy out the lease on two motorgraders. Motion carried unanimously.

BCI agents Matt Schimetz and Steve Yopen, along with Trey Skager met with the board. Schimetz explained the proposal for a regional drug task force to cover the counties of McHenry, Pierce, Rolette and Bottineau which will focus on targeted drug investigations. Although no contribution expectation was mentioned, Skager stated he plans to include \$30,000 in his 2025 budget for this purpose. Schimetz will provide a copy of the joint powers agreement for board review prior to a decision.

Gallagher representatives reviewed the results of the compensation plan and the various options for the board to consider. The board will discuss this later.

No bids were received for the mobile home in Upham.

Paul Thomas stopped by and met with the board. He discussed some concerns with the National Flood Insurance Program and the need for additional infrastructure funding in the upcoming legislative session.

The board recessed for lunch.

The board discussed the options in the compensation plan as reviewed earlier in the meeting. A motion was made by Anderson and seconded by Johnson to approve Option 1. Motion carried unanimously.

Assessor Doris Holen joined the meeting as well as Tax Director, Kristi Brodehl.

A motion was made by Anderson and seconded by Bruner to recess as a Board of Commissioners and reorganize as a Board of Equalization. Motion carried unanimously.

The board reviewed the city assessments. A motion was made by Anderson and seconded by Drader to approve the city assessments except for Bergen City as some changes were made after the city equalization meeting. Motion carried unanimously.

The board reviewed the township assessments. A motion was made by Drader and seconded by Johnson to approve the township assessments as presented except for the various townships where changes were made to the assessment after the township met. Motion carried unanimously.

The board reviewed the assessor adjustments to the following Bergen City parcels made after the city equalization meeting: parcel 64-1-12657 increased lot value of \$1,600, parcel 64-1-12698-2 increased lot value of \$900 and RS value of \$40,300, parcel 64-1-12705 increased lot value of \$880 and RS value of \$6,000, parcel 64-1-12706 increased lot value of \$1,760 and RS value of 6,200, parcel 64-1-12707 lot value increase of \$3,200 and RS increase OF \$47,100. A motion was made by Johnson and seconded by Bruner to approve the changes to the city assessments as presented. Motion carried unanimously.

The board reviewed the following assessor adjustments made after the township equalization meetings: parcel 14-2836-2 from ag to residential, parcel 14-2771-2 had RS increase of \$13,000, parcel 19-3611-2 from ag to residential, parcel 20-3933-3 had CL increase of \$6,000 and CS of \$32,500, parcel 20-3933-4 had a RL increase of \$2,500 and RS increase of \$13,700, parcel 20-3806-2 had a CL increase of \$6,000 and CS increase of \$47,600, parcel 25-4001-5130 had a RL increase of \$600 and RS increase of \$31,100, parcel 25-4938-2 had an RS increase of \$231,700, parcel 33-6617-2 had a RL increase of \$6,000 and RS increase of \$48,000, parcel 46-9110 had a RL increase of \$6,000 and RS increase of \$23,300, parcel 46-9085-2 had an RS increase of \$39,500, parcel 50-9697 had a RL increase of \$10,000 and RS increase of \$75,000, parcel 52-9932 had a RL increase of \$6,000 and RS increase of \$45,700, parcel 53-10084 had an RS increase of \$26,500, parcel 58-6-11833 had a CS increase of \$6,000, parcel 61-1-12268 had an RS increase of \$62,400. A motion was made by Bruner and seconded by Anderson to approve the changes to the townships assessments as presented. Motion carried unanimously.

The board reviewed the following Homestead Credits received after the cities met: 54-5-10440 and 63-3-12579. The board also reviewed the Veteran Credit on parcel 54-4-10354. A motion was made by Johnson and seconded by Anderson to approve the HC and VC applications. Motion carried unanimously.

A motion was made by Anderson and seconded by Drader to keep the ag land values at the same level as 2023. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve the tax exemptions for the Souris Valley Care Center and the Diocese of Fargo properties. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to recess as a Board of Equalization and reorganize as a Board of Review for the unorganized townships. Motion carried unanimously. The board reviewed the assessments, farm residence exemptions, veteran's credit and homestead credits for the unorganized townships. A motion was made by Drader and seconded by Anderson to approve the changes as presented. Motion carried unanimously. A motion was made by Anderson and seconded by Bruner to approve the FRE's, VC's and homestead credits. Motion carried unanimously. The board reviewed an application for inundated land for parcel 42-8454. A motion was made by Drader and seconded by Bruner to deny the application as the aerial pictures indicate the water is drying up. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to adjourn as a Board of Review and reorganize as a Board of Equalization. Motion carried unanimously. A motion was made by Anderson and seconded by Johnson to accept the changes for the unorganized townships. Motion carried unanimously. A motion was made by Bruner and seconded by Johnson to adjourn as a Board of Equalization and reconvene as a Board of Commissioners. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to contract with Doris Holen to complete the 2024 assessments for the unorganized townships.

A motion was made by Nelson and seconded by Bruner to change the millings price to \$5.00/ton if they load themselves or \$12.00/ton if the county loads them. Motion carried unanimously.

Bruner left the meeting.

The board discussed the implementation of the new compensation plan. A motion was made by Johnson and seconded by Anderson to implement Option 1 on July 1, 2024. Motion carried unanimously. Bruner absent.

Josh Frey, Miriam Smette and Trey Skager joined the meeting. Josh mentioned Miriam may start working part time and will be removing the legal assistant duties.

A consent motion was made by Anderson and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #48762-48886; the monthly payroll in the amount of \$148,699.92 paid by warrant checks #28116-28161; County Recorder May recording fees of \$3,429.00 and misc fees of \$640.49; Sheriff May statement of fees \$780.00, Sheriff mileage \$1,018.00.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
88693	Best Buy Co	3 Surface Pro 9,Pens & Cases - Assessing	3,803.18
88708	Acme Tools	Auger, Supplies	1,943.95
88709	Amazon Capital Services	Supplies, Dog Food, Radiator	785.42
88710	AG Week	Subscription Renewal	64.00
88711	American Welding & Gas Inc.	Cylinder Rent	159.93
88712	BAG LLC	HMPG Public Hearing	63.08
88713	Baymont Inn & Suites - Mandan	Lodging for Sheriff Skager	424.68
88714	B & L Electric	8" LED Replacement Bulbs/Labor	112.50
88715	Bryan Bruner	Mileage	122.61
88716	Kristine Brodehl	Office Supplies, Lodging, Mileage/Meals	556.73
88717	Burleigh County Sheriff's Dept.	Notice of Foreclosure	79.00
88718	Jackie Burckhard	Office Supplies	45.34
88719	Darlene Carpenter	Mileage, Virtual Register class	94.60
88720	Cenex Fleet card	Gas - Sheriff Dept.	4,620.23
88722	Dakota Agronomy - Drake	Chemical	2,045.00
88723	Dacotah Paper Company	Towels & Disinfect Wipes	125.87
88724	Dash Medical Gloves	Nitrile exam gloves	92.00
88725	Dakota Agronomy - Velva	Chemical	850.00
88726	Dk Service	Bulk- Dyed 2, Oil Change	3,256.88
88727	Dokken's Automotive LLC	Oil Change/ Air Filter	275.11
88728	Drake City	May Utilities	82.00
8729	Domestic Violence Crisis Center	Victim/Witness Fees	182.50
88730	Elite K-9 Inc.	Cool K9 Universal Attachment	195.86
88731	Elections Systems & Software	Test Deck, Ballots, Test Ballots	6,984.49
88732	Farden Construction Inc.	Crushed Gravel	9,077.00
88733	Galls	Reebok - Waterproof side zip, jacket	219.55
88734	HAMC	Medical services for Prisoner	4,195.75
88735	HACTC	Prisoner Board, Medical Charges, Transport	22,293.28
88736	Hardware Hank	Supplies, Dog Food,	690.04
88737	Hendrickson Township	Crushed Gravel - 3 miles on 12th Ave	10,200.00
88738	Holiday Inn - Fargo	Lodging - Extension Conference	192.60

88739	Doris Holen	Unorganized Twp., meeting	1,490.70
88740	Ihry Insurance	add - 2024 Ford Explorer	2,193.00
88741	Lance Johnson	Mileage	172.86
88742	Lesley Jones	Mileage	289.84
88743	Lautt's Auto Body & Towing Inc.	61" Ferris Blades/Bolts	246.15
88744	Linde Gas & Equipment	Cylinder Leases	89.76
88745	Larson Law Firm	Execution Payment	7,147.78
88746	Matthew Bender & Company	BD Century Code 2024 RV 8B	81.60
88747	Mike's Body Paint & Glass	Impounds/ Wrecks, Repair "23" Ford	19,419.25
88748	McHenry County Treasurer	Sheriff Fees, Mileage - Tow Bill April/May	4,179.34
88749	NAPA Auto Parts - Minot	Supplies	240.94
88750	Nutrien Ag Solutions Inc.	Chemical	188,213.75
88751	NDACo Resources Group	Datto Backup - 3 monthly Cost	225.72
88752	NDACS- ND County Superintendents	2024 Dues	50.00
88753	ND Sheriffs & Deputies Association	NDSDA Confers. Register	50.00
88754	Office Depot	Office Supplies	326.89
88755	Ole Olsons Towing	Impound	248.00
88756	Otter Tail Power Company	Utilities	2,384.52
88757	Pfeifer Construction	Hendrickson & Granville Twp.	8,304.00
88758	Tina Powell	Car wash	10.00
88759	Pro IT LLC	Upgrade hardware/wireless internet	1,058.95
88760	Ralphs Plumbing & Heating Inc.	Pressure switch to water pump	257.50
88761	Jerry Sevland	Gas - VOID	51.06
88762	Kesley Siegler	Mileage & Meals	232.61
88763	SK Storey Kenworthy/Matt Parrott	Ballot Bags	213.67
88764	Smette Oil, Inc.	Diesel fuel - gas	4,612.18
88765	SRT Communications Inc.	Phone, 911 Service	1,055.70
88766	Strata Corporation	Gravel- between 49th & 51st, CO RD 19	11,855.26
88767	Jerome Suchor	Sprayed Courthouse & Mem Bldg. lawns	400.00
88768	Towner Health & Wellness	States Atty office rent June	832.00
88769	Towner City	Utilities	377.90
88770	TransUnion Risk & Alternative Data	online investigation resource fee	110.00
88771	Tonys Tire Service	O-ring, Labor, Mileage - Granville	235.00
88772	Tyler Technologies Inc.	Pro & Content Manager	120.00
88773	Verendrye Electric Coop	Electric Services	343.07
88774	Verizon Wireless	Cell Phones	745.15
88775	Superior Point	Work Comp	73.00
88776	Rachel Wald	Mileage	384.58
88777	Ward County Sheriff's Dept.	Notice of Foreclosure	131.36
88778	County of Burleigh	Crack Seal oil	1,422.56

At 4:15 PM, there being no further business to come before the board at this time, a motion was made by Johnson and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Brady Nelson, Chairman