

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 2, 2024

9:00 AM

Vice Chairman Anderson called the meeting to order. Commissioners Bryan Bruner, Duane Drader, Lance Johnson and Armann Anderson present. Commissioner Nelson absent.

A motion was made by Johnson and seconded by Drader to approve the June 4th minutes. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to pursue leasing a tractor for the summer of 2025. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to approve raffle permit #79 for the Velva Saddle Club. Motion carried unanimously.

States Attorney Josh Frey and Sheriff Trey Skager joined the meeting. Skager suggested looking into a county credit card to be used for county purchases. Skager left the meeting.

Mark Larson, Terry Domres, Robert Martin, James Rognlien and Alli Rognlien met with the board to discuss a land access/section line issue. A motion was made by Johnson and seconded by Drader to table this until the August 6th meeting at 11:00 AM. Motion carried unanimously.

The board recessed for lunch.

Rachel Wald met with the board to give an update on the activities the extension office has recently been involved with.

Johnna Torr and Tina Powell met with the board to request the courthouse be closed on July 5th. A motion was made by Drader and seconded by Bruner to approve the request. Motion carried unanimously.

First District Health Director Holly Brekhus, Amy Silverwood-Miranda and Nancy Bryn were in attendance for the FDHU budget hearing. No one appeared in opposition. Holly presented information on the services they provide as well as the number of people served. Holly also shared information on the new mental health awareness program, Credible Mind, which can be accessed on their website. A motion was made by Bruner and seconded by Drader to approve the budget request. Motion carried unanimously.

The plat for the Buffalo Lodge Cottage 6th Addition was presented to the board for approval. A motion was made by Drader and seconded by Bruner to deny the plat and require a new plat that designates the roads be private to match the designation on the previous plats. Motion carried unanimously.

The board will hold a budget meeting on July 16 at 9:00 AM.

A motion was made by Bruner and seconded by Drader to approve the new funding agreement with the ND Department of Emergency Services to provide 911 services to McHenry County. Motion carried unanimously.

Commissioner Johnson informed the board of a request from the Towner Fire Department to install an approach along Co Rd 5, North of the water tower. A motion was made by Drader and seconded by Bruner to deny the request. Commissioners Drader, Bruner and Anderson voting aye. Commissioner Johnson voting nay. Motion carried.

A consent motion was made by Johnson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #48887-49005; the monthly payroll in the amount of \$165,062.18 paid by warrant checks #28162-28213; Clerk of Court May County fees \$730.00, State fees \$21,480.77; County Recorder June recording fees of \$2,842.00 and misc fees of \$345.34; Deputy reports for Apr/May.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

| Warrant | Paid | Reason | Amount |
|----------------|---------------------------------|---|---------------|
| 88872 | McHenry County Treasurer | Co. Land Sale | 4,185.08 |
| 88873 | McHenry County Treasurer | Protest | 10,209.50 |
| 88887 | Advanced Business Methods | Copy machine lease - SA, Aud | 2,932.13 |
| 88888 | Amazon Capital Services | Office Supplies, Dog food, headphone | 316.04 |
| 88889 | American Welding & Gas Inc. | Oxygen cyl, safety, surcharge | 39.80 |
| 88890 | Armann Anderson | Mileage | 69.68 |
| 88891 | Attorney General Office | Sobriety Program Fee (SCRAM) | 1,040.00 |
| 88892 | BAG LLC | Statewide measure/sample ballot | 496.01 |
| 88893 | Birdsell, Joan | Mileage | 81.74 |
| 88894 | B & J Excavating Inc. | Crushed Concrete/ Poplar Grove | 558.62 |
| 88895 | Brunner, Bryan | Mileage | 110.55 |
| 88896 | Burckhard, Jackie | Gas | 71.88 |
| 88897 | Cenex Fleet card | Gas | 5,205.14 |
| 88898 | Dacotah Paper Company | Copy paper | 1,490.80 |
| 88899 | Deere Credit Inc. | Karlsruhe, Granville/ Anamoose Blades | 474,975.20 |
| 88900 | DK Service | Bulk Fuel. Oil Change | 1,367.10 |
| 88901 | DMC Wear Parts LLC | Cutting Edges - Granville | 7,574.54 |
| 88902 | Dokken's Automotive LLC | Oil Change, Brake Pad, Mount & Balance tire | 1,042.95 |
| 88903 | Drader, Duane | Mileage | 125.96 |
| 88904 | Drake City | June Utilities | 85.88 |
| 88905 | Domestic Violence Crisis Center | Vitim/Witness Fees | 107.88 |
| 88906 | Enerbase | Gas | 70.00 |
| 88907 | Envision | Gas/FM Fuel, Oil Change | 2,899.56 |
| 88908 | Election Systems & Software | PreMarked Test Ballot | 162.24 |
| 88909 | First District Health Unit | 2nd Qtr. Certified Mill Levy 2024 | 29,447.25 |
| 88910 | Galls | Waterproof Side Zip Boot | 188.99 |
| 88911 | Golden West Industrial Supply | Knives H/D Multitool | 304.79 |
| 88912 | Hawthorn Suites By Wyndham | Lodging for McTaggart | 535.00 |
| 88913 | HACTC | Prisoner Board/Medical | 25,335.45 |
| 88914 | Hardware Hank | Cleaning Supplies. Mtce, Dog food | 593.31 |
| 88915 | Idville | ID Marker Primary Infinity | 3,305.98 |
| 88916 | Ihry Insurance Agency | add 24 F150 | 2,190.00 |
| 88917 | IDT Information Tech Dept. | Data Processing Service Fee | 954.80 |
| 88918 | John Deere Financial | Thread locker/ Oil | 51.40 |
| 88918 | Johnson, Lance | Mileage | 123.95 |
| 88920 | Jones, Lesley | Garden Supplies | 329.51 |
| 88921 | Kittelton, David | 24/7 refund | 72.00 |
| 88922 | Linde Gas 7 Equipment | Rental Period 5/20/2024 - 6/20/2024 | 92.15 |
| 88923 | Minot Auto Supply | Towner, Upham, Granville, Blades | 291.54 |
| 88924 | Mattingley LLC | Spraying Co & Twp. Roads | 120,355.00 |
| 88925 | McLean County Jail | Broad Prisoner | 300.00 |

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| 88926 | McHenry County Treasurer | Sheriff fees, Mileage, Tow Bill June | 2,710.54 |
| 88927 | McHenry County Treasurer | Culvert -Star Twp./Motor grade work- Gorman Twp. | 2,417.00 |
| 88928 | Menards | TST Org Drop 15 Bags - Cty Park | 12.95 |
| 88929 | Merchants Bank | Execution Payment 23-001X | 500.00 |
| 88930 | Mouse River Journal | Legal Publications, Election, Public Hearing | 450.56 |
| 88931 | Mouse River Oil Company | Gas- Diesel | 2,810.14 |
| 88932 | Nutrien Ag Solutions | Chemical | 55,175.30 |
| 88933 | ND Dept. of Corrections & Rehab | Transfer Inmate | 75.00 |
| 88934 | ND Association of Countries | DOT Test Volk | 126.00 |
| 88935 | NDACo Resources Group | Datto Backup | 225.72 |
| 88936 | ND Dept. of Transportation MVD | Tile & Plate Transfer fee | 11.50 |
| 88937 | ND Dept. of transportation FMD | Structure Replacement | 470,315.18 |
| 88938 | Nelson Automotive Center | 24 Ford F150 | 49,988.76 |
| 88939 | Office Dept. | Office Supplies | 188.76 |
| 88940 | Otter Tail Power Company | Electric Service CH, Mem Bldg., Nurse, Shop | 1,709.40 |
| 88941 | PharmChem | Sweat Patch Analysis | 127.80 |
| 88942 | PowerPlan | Breather/Filter kit/Bulk Def | 470.09 |
| 88943 | Quadient Finance USA | Postage | 2,000.69 |
| 88944 | Ray Allen Manufacturing | Nomad Patrol Combo Harness | 408.26 |
| 88945 | Rocking BS Construction LLC | Star Twp. culvert- 56th St NE | 2,000.00 |
| 88946 | Ralphs Plumbing & Heating Inc. | Replace water heater & pipes/Karlsruhe | 1,686.50 |
| 88947 | Shattuck, Lynn | Spraying Co & Twp. Roads | 14,260.00 |
| 88948 | Shattuck, Katherine | Spraying Co & Twp. Roads | 14,145.00 |
| 88949 | Shattuck, Nicholas | Spraying Co & Twp. Roads | 13,052.50 |
| 88950 | Smette Oil Inc. | Diesel Fuel & Gas | 3,152.64 |
| 88951 | SRT Communications Inc. | Phone, 911 Service | 1,537.78 |
| 88952 | The Computer Store | MS Office/Labor | 1,597.98 |
| 88953 | Towner Health & Wellness | States Attorney office Rent for July | 832.00 |
| 88954 | Towner City | Utilities - Garbage George Lake | 479.44 |
| 88955 | Torr, Johnna | lodging/meals/mileage | 540.42 |
| 88956 | TransUnion Risk & Alternative Data | Online investigation Resources | 110.00 |
| 88957 | Tyler Technologies | System Manage. Serv | 24,546.90 |
| 88958 | Vanguard Appraisals Inc. | Remote Add. Licenses | 2,325.00 |
| 88959 | Verendrye Electric Coop | Electric Ser. Granville, Velva, Buffalo Park | 363.37 |
| 88960 | Verizon Wireless | Wireless Service | 744.88 |
| 88961 | Wald, Rachel | Mileage | 88.44 |
| 88962 | Ward County | May 2024 Inmate Billing | 1,080.00 |
| 88963 | Ward County Sheriff's Dept. | Notice of Foreclosure | 34.68 |
| 88964 | Westlie Motor Company | Change Fluids | 140.12 |
| 88965 | Ziegler Oil Company | Propane/ Fuel - Drake Shop | 3,217.74 |
| 88966 | Anderson, Karla | Election Training | 50.00 |
| 88967 | Brunner, Diane | Election Training/Mileage | 90.20 |
| 88968 | Johnson, Jenna | Election Training/Mileage | 70.10 |
| 88969 | Johnson, Glenna | Canvassing Mileage | 29.48 |
| 88970 | Lake, Allison | Election Training | 50.00 |
| 88971 | Linstrom, Renae | Election Training | 50.00 |
| 88972 | Schmitt, Stacey | Election Training/Mileage | 80.82 |
| 88973 | Schaff, Loretta | Election Training | 50.00 |

At 2:45 PM, there being no further business to come before the board at this time, a motion was made by Drader and seconded by Bruner to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Armann Anderson, Vice Chairman