

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

January 2, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Bryan Bruner, Duane Drader, Lance Johnson and Armann Anderson present.

A motion was made by Anderson and seconded by Johnson to approve the December 5th and 19th minutes. Motion carried unanimously.

Jason Mayfield met with the board to discuss the upcoming bridge replacement projects North of Granville. He mentioned the construction engineering will need to be bid for all three bridges. He explained the cost of the projects came in higher than anticipated due to the project being submitted to the state over a year ago and cost have risen. There is a chance the state may be able to contribute additional funds, but we won't know until a later date.

A motion was made by Bruner and seconded by Drader to select Merchants Bank as the county depository

A motion was made by Drader and seconded by Anderson to approve the letter of credit from Merchants Bank

A motion was made by Anderson and seconded by Johnson to reissue lost check #86943. Motion carried unanimously.

The board reviewed the township road maintenance agreements. A motion was made by Anderson and seconded by Bruner to increase the maintenance fee by 10% and to revise the verbiage in the contract to state townships can expect about a 5-week turnaround for summer blading and in the winter, roads will be cleared as soon as possible. Summertime maintenance will be from spring thaw to fall freeze-up. Where chloride has been applied, maintenance will be at the discretion of the county commission. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to compensate all county boards at a rate of \$85/meeting. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to make the following amendments to the 2023 budget: General from \$2,681,623.00 to \$2,807,974.49, Co Farm to Market from \$1,655,000 to \$1,871,370.37, County Road & Bridge from \$1,663,325 to \$1,886,336.14, 2023 Flood Disaster from \$0 to \$12,074.76, Historical Society from \$0 to \$980.35, County Hazardous Chemical from \$500 to \$758.91, Emergency Fund from \$10,000 to \$88,516.00, Weed Control from \$383,600 to \$477,948.02, Jail from \$300,000 to \$356,822.08. Motion carried unanimously.

An invoice from Big D Excavating was reviewed by the board, which were costs associated will replacing a small bridge with three culverts in Grilley Township. A motion was made by Anderson and seconded by Drader to approve payment for the unauthorized bill. Commissioners Anderson, Drader, Bruner and Johnson voting aye. Commissioner Nelson voting nay. Motion carried.

A motion was made by Anderson and seconded by Johnson to advertise for a full-time Deputy Auditor/Treasurer position. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to advertise the construction engineering on the bridge replacement projects North of Granville. Motion carried unanimously.

The board agreed to advertise for bids for the collection and sale of scrap iron at the county shops.

A consent motion was made by Johnson and seconded by Drader to approve the following: Treasurer's Miscellaneous Receipts #48255-48350; the monthly payroll in the amount of \$142,306.45 paid by warrant checks #27906-27944; Sheriff December statement of fees \$1,697.00, Sheriff mileage \$759.00; Deputy reports for Nov.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
87736	Heart of America Community Service	2023 Contribution	8,100.00
87739	Envision	Diesel, gas, oil change	3,106.56
87756	Anderson, Armann	Mileage	120.52
87757	Big D Excavating, LLC	Bridge on 76th St N Inv 910	43,841.00
87758	Bruner, Bryan	Mileage	58.95
87759	Cenex Fleetcard	Gas - Sheriff Dept	4,309.91
87760	DK Service	Gas Inv 6530 & 6566	84.70
87761	Dakota Pipe & Steel	V-Plow Repair	390.47
87762	Drake City	December Utilities Drake Shop	87.18
87763	Domestic Violence Crisis Center	1/2 November Victim/Witness Fees	166.44
87764	Galls, LLC	Zip Med Boot Inv 026463311	131.26
87765	Graphics Lettering and Trim	K9 Graphics Inv 42372	186.00
87766	Haman, Lorinda	Auction Items	118.99
87767	Hansen, Jerry	Mileage	111.35
87768	Hardware Hank	Janitor, Sheriff & Granville Shop Supplies	531.45
87769	Ihry Insurance Agency, Inc	Annual Insurance Premiums	70,805.00
87770	Joe Mosser Enterprises	Bridge Repair Balfour & Land Inv 2919	3,000.00
87771	Johnson, Lance	Mileage	320.30
87772	Matthew Bender & Company	ND Century Code 23 V7A Inv 39661040	81.60
87773	McHenry County Treasurer	Sheriff Dec Fees, Mileage & Tow Bill	2,539.38
87774	Merchant's Bank	Execution Payment 23-001X	300.00
87775	National Association of Counties	2024 National Membership Dues	450.00
87776	NAPA Auto Parts, Minot	Deering Blade Inv 473512 & 473436	105.45
87777	NACVSO	2024 Membership Inv 4682	50.00
87778	ND Association of Counties	2024 Estimated Workers Comp Premium	36,730.50
87779	NDACo	2024 NDACo Dues Inv 25331	8,346.00
87780	ND County Commissioners Assoc	2024 NDCCA Dues Inv 01164	1,725.00
87781	ND Dept of Transportation	Bridge Inspections	8,931.08
87782	ND Telephone Company	Monthly 911 Circuit Charges Inv 27719	41.14
87783	NDSU Extension	AgComm Publication Sales Inv 1473852	96.00
87784	National Sheriff's Association	2024 Membership Dues	125.00
87785	Otis Elevator Company	2024 Service Contract	1,825.80
87786	Otter Tail Power Company	Electric Service	3,004.02
87787	Skalicky Diesel Repair, LLC	Light Switch, Engine Repair Deering Truck	385.91
87788	Sirchie Acquisition Company, LLC	Tri-Fold Scale, Tests Inv 0623025	117.02
87789	Smette Oil, Inc	Diesel Fuel & Gas	1,198.66
87790	SRT Communications, Inc	Phone, 911 Service	1,006.70
87791	Stevens Welding and Machine	Gear Box-Sand Truck Inv 2690	1,749.00
87792	Thompson-Larson Funeral Home	Transport to State Medical Examiner	650.00
87793	Towner Health & Wellness	States Attorney office rent January 2024	832.00
87794	Tri-N Propane	Deering Shop Inv 102389	318.00
87795	Towner City	Utilities	396.00
87796	Tritech Software Systems	Mobile License Annual Mtce Inv 397407	157.95
87797	Tony's Tire Service	Tire Repair - Upham & Deering Shops	309.18

87798	Verizon Wireless	Wireless Service	744.98
87799	Wald, Rachel	Mileage	87.77
87800	GovernSoft	Dakota Programs Software Annual Support	13,990.00

At 1:45 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman