

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 6, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Bryan Bruner, Brady Nelson, Duane Drader, Lance Johnson and Armann Anderson present. State Representative Dick Anderson was also present.

A motion was made by Anderson and seconded by Drader to approve the July 2nd and 16th minutes. Motion carried unanimously.

Frank Anderson and Brad Murphy with RDO Equipment met with the board to discuss the buyout of two additional motorgraders, warranty options and the buyout of the remaining four motorgraders in 2025.

David Ashley and Tracy Hubrig from Falsen Township met with the board to request the placement of chloride as a form of dust control on Co Rd 19 near Verendrye. The board discussed the cons with chloride, as it creates road maintenance issues. Other options will be considered.

Representative Dick Anderson spoke about pursuing the State to take over Co Rd 19 from the Pierce County line West to Hwy 14 and Co Rd 16 From Upham to Willow City.

Jason Mayfield with Wold Engineering met with the board to give an update on the box culvert project North of Granville. Jason will check into funding options for historic bridges and will look at the riprap disturbance at the Verendrye Bridge.

Mark Larson, Terry Domres, James and Alli Rognlien, and Bob Martin met with the board regarding the land access/section line issue discussed at the July meeting. Several commissioners physically reviewed the property in question and agreed the most logical access would be to improve the section line between sections 15/22 in 155-76. A motion was made by Bruner and seconded by Anderson to deny the petition to improve the section line between sections 22/23 in 155-76. Motion carried unanimously. The county will determine the level of improvement required and notify Domres.

The board recessed for lunch.

Commissioner Bruner was absent.

The City of Velva requested to place rumble strips East of the speed bump on the Co Rd East of Velva. The board agreed above-ground rumble strips would be allowed, but they would need to be removed in the fall or the county will not remove the snow in that portion of road.

Trey Skager met with the board to discuss his budget. He stated if it comes down to funding a portion of the drug task force or hiring another deputy for McHenry County, he would prefer another deputy.

Roger Hille with AECOM met with the board to discuss the repairs needed on bridge 25-106-08.0.

States Attorney Josh Frey joined the meeting.

A motion was made by Anderson and seconded by Drader to purchase road signs as necessary. Motion carried unanimously.

The board questioned Josh at what standard a section line would need to be improved. He stated that decision would be made by the county commission since it is located in an unorganized township.

A motion was made by Johnson and seconded by Drader to purchase four tires for the Drake blade and two for the Upham blade. Motion carried unanimously.

A motion was made by Johnson and seconded by Anderson to approve abatements 1591-1593. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader to approve the extension of the overweight permit for Murex Petroleum until November 1. Motion carried unanimously.

The Emergency Manager's quarterly report was presented to the board.

The following resolution was introduced by Johnson and seconded by Drader, to place a measure on the ballot to increase the 911 fee. Motion carried unanimously.

WHEREAS, the emergency services communication (9-1-1) system is critical to public safety in McHenry County; and

WHEREAS, the monthly 9-1-1 fee on "assessed communications service" (telephone access line, wireless access line, and unique voice over internet protocol service) imposed pursuant to the North Dakota Century Code (NDCC) 57-40.6 is essential to the operation and maintenance of the emergency services communications (9-1-1) system for McHenry County; and

WHEREAS, NDCC Section 57-40.6-02(2) mandates a political subdivision shall apply an additional fifty cents fee on top of the local 9-1-1 fee established under North Dakota Century Code Section 57-40.6-02(01) to be remitted to the State Treasurer for implementation of a statewide interoperable radio network; and

WHEREAS, the current McHenry County fee limited to \$1.00 per month per assessed communications service is no longer adequate to appropriately fund the operation and maintenance of the emergency services communications (9-1-1) system for McHenry County; and

WHEREAS, NDCC Section 57-40.6-02 provides a process of imposing 9-1-1 fees by governing board resolution and approval of the voters of up to \$1.50 per month per assessed communications service.

NOW, THEREFORE, be it resolved by the McHenry County Board of Commissioners proposes an increase of the existing 9-1-1 fee not to exceed \$1.50 per month per communication connection applied to all assessed communication services and directs that the following measure be placed on the county ballot for the statewide general election scheduled for November 5, 2024 and if approved shall become effective January 1, 2025.

A motion was made by Anderson and seconded by Drader to send a letter to Anamoose City stating their sewer project does not conflict with any county development plans. Motion carried unanimously.

Due to the Velva Golf Club recently annexed into Velva City, a motion was made by Anderson and seconded by Drader to refund ½ of their liquor license fees. Commissioners Anderson, Bruner, Drader and Nelson voting aye. Commissioner Johnson voting nay. Motion carried.

A motion was made by Drader and seconded by Anderson to approve the letter of credit from Merchants Bank. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to reimburse Mike Volk for one trip to Minot. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to hire someone to complete the bridge scour measurements. Motion carried unanimously.

The board reviewed the county budget. A motion was made by Johnson and seconded by Drader to approve the preliminary budget. Motion carried unanimously.

A motion was made by Johnson and seconded by Anderson to allow a compensation adjustment for Darlene Carpenter and Britney Keller, retroactive to May 1, 2023, when they assumed the duties and responsibilities of the Treasurer's office due to the combining of the Auditor and Treasurer offices. The pay adjustment would be made to their current rate. Commissioners Nelson, Anderson and Johnson voting aye. Commissioner Drader voting nay. Motion carried.

A motion was made by Johnson and seconded by Drader to approve the preliminary budgets for the unorganized townships. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #49006-49114; the monthly payroll in the amount of \$161,691.27 paid by warrant checks #28214-28260; Clerk of Court June County fees \$397.88, State fees \$16,147.45; Clerk of Court July County fees \$535.62, State fees \$20,197.23, Velva City \$20.00; County Recorder July recording fees of \$4,332.00 and misc fees of \$433.78; Sheriff June statement of fees \$560.00, Sheriff mileage \$669.00; Deputy reports for June/July.

The board continued to audit bills until completed. A motion was made by Drader and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
89071	Job Service North Dakota	Unemployment benefits	458.46
89072	Acme Tools	Grease Ends, Battery, Vacuum	222.98
89073	Amazon Capital Services	Toner,battery,labels,Business checkbook	294.99
89074	American Welding & Gas Inc	Cylinder Rent	40.52
89075	Anderson, Armann	Mileage/Canvassing Board	186.09
89076	Attorney General Office	Sobriety Program Fee (SCRAM)	985.00
89077	Bailey, Terry	Mileage	125.96
89078	B & J Excavating , Inc	Gravel Co & Twp Road	88,491.00
89079	Brunner, Bryan	Mileage	134.67
89080	Cenex Fleetcard	Gas - Sheriff Dept	5,292.44
89081	Comfort Inn & Suites - Watford City	Lodging - D. Florey	234.34
89082	Dirty Dog Digging & Trucking	Gravel Co Road	17,640.00
89083	Dakota Fire Extinguishers	Annual Maintenance - Upham Shop	93.03
89084	DK Service	Gas/Fuel - Granville, Tire Repair - Sheriff	1,740.05
89085	Dokken's Automotive LLC	Oil Change/ Mount & Balance tires	1,203.50
89086	Drake City	July Utilities - Drake Shop	84.75
89087	Domestic Violence Crisis Center	Victim/Witness Fees - July	136.31
89088	Enerbase	Gas, Fuel. Misc - Drake Shop	3,626.59
89089	Envision Cooperative	Tire repair, gas, tank lease	2,667.90
89090	Fredrickson Auto	Replace Back glass Deering Pickup	275.00
89091	HACTC	Prisoner Board/Medical Charges	22,223.82
89092	Hardware Hank	Duct Tape, Dog Food, Floor Dry, Misc	772.24
89093	Ihry Insurance Agency, Inc	Renewal Property Insurance	11,432.00
89094	ITD Information Technology Dept	Data Processing April, June, July	2,963.20
89095	John Deere Financial	2 Motor Grader Buy- Outs, mower parts	372,276.45
89096	J & J Market	Supplies(Stepping On), Program Supplies	136.32
89097	Johnson, Lance	Mileage	85.09
89098	Johnson, Glenna	Canvassing Board	34.00

89099	Jones, Lesley	NDSF - General Admission	12.00
890100	Linde Gas & Equipment, Inc	Rental Period - 6/2024 - 7/2024	89.76
89101	Minot Automotive Center	Diagnostic Test - 20 Dodge Ram	282.45
89102	Matthew Bender & Company	ND Century Code 24RV9A & 9B	164.61
89103	Mattingley LLC	Sprayer - Co Road	2,760.00
89104	Mike's Body Paint & Glass	Impounds & Oil Change	4,499.02
89105	McHenry County Treasurer	Co Car Mileage	742.00
89106	McHenry County Treasurer	Sheriff Fees, Mileage & Tow Bill	2,321.07
89107	McHenry County Treasurer	Transfer Unorganized Twp Balances	85,090.92
89108	McHenry County Treasurer	Motor Grader work - Gorman Twp	375.00
89109	McHenry County Treasurer	1 cent Gas Tax 3rd & 4th Quarter	8,798.21
89110	McHenry County Treasurer	Atlas	50.00
89111	Merchant's Bank	Execution Payments 23-001X	1,000.00
89112	Mouse River Air	Install A/C	3,000.00
89113	Mouse River Journal	Election,June Meeting,Notice of Foreclosure	1,436.29
89114	Mouse River Oil Company	Gas, Diesel- Karlsruhe, Gas - Sheriff	5,826.11
89115	Maertens Welding & Machine Co.	Disc Bearings,Disc Blades, Disks	2,449.39
89116	NAPA Auto Parts - Harvey	sockets - Drake	44.58
89117	Northside Autobody & Repair	Impounds, tire repair	533.45
89118	NDACo Resources Group	Datto Backup	225.72
89119	ND Dept of Transportation	BRC25000(22) & BRC25000(23)	321,287.99
89120	NDSU Extension	Co Agent & Home Econ. Salary	14,333.71
89121	Office Depot	Ink, Toner, & office supplies	998.48
89122	OK Tire Store	3 set of tires - McTaggart, Welsh, Dewanz	1,603.32
89123	Otter Tail Power Company	Electric Service	2,093.15
89124	PharmChem	Sweat Patch Analysis	287.55
89125	PowerPlan	Air Filters - Towner, Karlsruhe, Upham	1,122.25
89126	PRIA	Membership - Recorder	60.00
89127	Pro IT, LLC	Set-up 3 new surface Pros	625.00
89128	Quadient Finance USA, Inc	Postage	1,999.31
89129	Quadient Leasing USA, Inc	Lease payment	486.99
89130	Runnings	Fan, 42" Belt Drive Drum - Towner	399.99
89131	Smette Oil, Inc	Diesel Fuel & Gas - Deering,Upham,Sheriff	4,511.68
89132	State Radio Communications	LETS & 911	25,134.90
89133	SRT Communications	Phone, 911 Services	988.26
89134	Suchor, Jerome	Trimmed all trees & bushes	300.00
89135	Towner Health & Wellness	States Atty office rent	832.00
89136	Tri- N Propane	Propane - Deering	352.24
89137	Towner City	Utilities	1,669.91
89138	TransUnion Risk & Alternative Data	Online investigation Resource fee	110.00
89139	Thomas Reuters West	States Attorney Online Resource Fee	661.62
89140	US Postal Service	Postage	1,800.00
89141	Verendrye Electric Cooperative	Electric Ser.Granville,Velva,Buffalo Park	394.79
89142	Verizon Wireless	Wireless Service	745.08
89143	Volk, Mike	Mileage	80.40
89144	Wald, Rachel	Mileage/Plants & Flowers	200.70
89145	Ward County	Inmate Billing	630.00

At 7:45 PM, there being no further business to come before the board at this time, a motion was made by Anderson and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman