

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 6, 2023

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Bryan Bruner, Brady Nelson, Duane Drader, Lance Johnson and Armann Anderson present. Also present was David Keller, Mary Liz Davis and Jill Lohnes.

A motion was made by Drader and seconded by Bruner to approve the June 6th minutes. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to approve raffle permit #74 for the TGU School District. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to approve raffle permit #73 for the Velva Saddle Club. Motion carried unanimously.

A motion was made by Anderson and seconded by Johnson to approve the special event permit for the Velva Lariat on August 26th. Motion carried unanimously.

Due to a recent law change, a motion was made by Drader and seconded by Bruner to rescind the current burn ban. Motion carried unanimously. A motion was made by Bruner and seconded by Anderson the issue a burn restriction, effective immediately and expiring on October 31. Motion carried unanimously.

JLG Architect, Katelyn Crider met with the board to present the findings of the bid opening for the jury room remodel project. Two bids were received. A motion was made by Drader and seconded by Nelson to accept the base bid from Swanson Construction in the amount of \$128,300. Motion carried unanimously. Katelyn will prepare the contract and schedule the preconstruction meeting.

Kayla Clementich, JP Lohnes, Terry Peterson, Lee Rost and Jonathan Miller joined the meeting. The board listened to the concerns and comments from both the Velva Fire Department Gaming and the Velva Aggie Foundation regarding the site authorization located in the Velva Golf Club. The board will be speaking with the States Attorney in the afternoon before a decision will be made.

Jonathan Miller asked the board if the county could put signage on the detour routes while Hwy 52 is being worked on. The board stated the detours are on township roads so it would be up to the townships.

A motion was made by Anderson and seconded by Bruner to accept the quote from Mouse River Air to install a wall mounted air conditioning unit in the Nurse's office. Motion carried unanimously.

Jason Mayfield met with the board to review the Federal INFRA grant and the Rural Surface Project grant. He informed the board the bid opening for the three bridge replacements got pushed back to November.

Trey Skager met with the board to discuss the incident at the Howe Bridge where a trackhoe overturned in the water. The trackhoe has not been removed from the site and the health department is requesting action. A motion was made by Bruner and seconded by Drader to notify the trackhoe owner and give him until sundown on July 10th to remove it or the county will at the owner's expense. Motion carried unanimously.

The board recessed for lunch.

A motion was made by Drader and seconded by Anderson to approve the election results seating Lance Johnson as the county delegate for the NDACo conference. Motion carried unanimously.

The board reviewed the community service report.

A motion was made by Bruner and seconded by Johnson to approve the pledge of assets from Merchants Bank. Motion carried unanimously.

The board spoke to the States Attorney via phone. Jill Lohnes and Terry Peterson joined the meeting. Josh responded to the questions posed to him from the previous meeting. He suggested in the future, to require a letter of intent or rental agreement to accompany the site authorization. He stated the county can approve two site authorizations but the gaming from the sites cannot operate on the same days. He also stated a gaming site authorization can be revoked for good cause. After deliberation, a motion was made by Nelson and seconded by Johnson to require a letter of intent or a signed rental agreement and non-profit documentation to accompany the site authorization, which will be reviewed at the May meeting of each year. Motion carried unanimously.

A motion was made by Johnson and seconded by Drader that due to the conflict with Star City Golf Club and the Velva Fire Department Gaming, to rescind the site authorization for gaming at the Star City Golf Club. Commissioners Nelson, Drader and Johnson voting aye. Commissioners Bruner and Anderson voting nay. Motion carried.

A motion was made by Drader and seconded by Johnson to approve the site authorization for the Velva Aggie Foundation at the Star City Golf Club. Commissioners Nelson, Drader and Johnson voting aye. Commissioners Bruner and Anderson voting nay. Motion carried.

A motion was made by Anderson and seconded by Drader to approve abatements 1470-1474. Motion carried unanimously.

The board reviewed the conditional use application from Jensen Brothers Construction for a borrow pit located in the S1/2NW1/4 of Section 18-153-80. A motion was made by Anderson and seconded by Johnson to approve the CUP, as recommended by the zoning board. Motion carried unanimously.

A motion was made by Bruner and seconded by Drader to request the States Attorney notify Tyler Welstad to remove his trees along Co Rd 16 by July 31st, since his variance application was denied. Commissioners Drader, Bruner, Anderson and Nelson voting aye. Commissioner Johnson voting nay. Motion carried.

A motion was made by Nelson and seconded by Drader to allow employees to donate sick leave for a county employee. Motion carried unanimously.

Johnna Torr joined the meeting.

The auditor received a quote from Tyler Technologies which would replace the current tax, finance and payroll software, as the current company is dissolving. Most of the counties across the state are or will be using Tyler Technologies within the next couple years due to the lack of other software vendors who can offer this type of software package. A motion was made by Drader and seconded by Bruner to enter into an agreement with Tyler Technologies for their software package. Commissioners Drader, Bruner, Anderson and Nelson voting aye. Commissioner Johnson voting nay. Motion carried.

Proposals have been received from two vendors to update the county compensation plan. The commissioners will contact other counties that have used these vendors.

A motion was made by Johnson and seconded by Anderson to transfer all County Farm to Market funds to the Road & Bridge fund. Commissioner Johnson voting aye. Commissioners Drader, Bruner, Anderson and Nelson voting nay. Motion failed.

The board worked on the 2024 county budget.

A consent motion was made by Drader and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #47658-47760; the monthly payroll in the amount of \$149,191.53 paid by warrant checks #27620-27667; Clerk of Court June City of Velva \$20.00, County fees \$670.00, State fees \$15,727.69; County Recorder June recording fees of \$3,248.00 and misc fees of \$306.20; Sheriff June statement of fees \$410.00, Sheriff mileage \$596.00, Deputy reports for May/June.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
86559	Acme Tools	Shop tools, seat	337.96
86560	Amazon Capital Services	Supplies, battery replacement	151.18
86561	American Welding & Gas, Inc	Cylinder rent	39.14
86562	Anderson, Armann	Mileage	39.30
86563	Applied Concepts, Inc	Radar	148.00
86564	Attorney General Office	Program fees	1,895.00
86565	Bottineau County Auditor	Social Service building inspection	20.00
86566	Best, Sutton	Mileage	49.78
86567	Bray's Saddlery	Uniform	219.90
86568	Bruner, Bryan	Mileage	61.57
86569	Brummond, Kristine	Office supplies	15.79
86570	Burckhard, Jacqueline	Gas	52.45
86571	Cenex Fleetcard	Gas	4,783.54
86572	Dakota Business Solutions	Postage meter ink, solution	275.99
86573	DK Service	Diesel, oil change	1,474.50
86574	DMC Wear Parts LLC	Cutting edges	7,718.88
86575	Dokken's Automotive LLC	Tire rotation, oil changes	405.44
86576	Domestic Violence Crisis Center	Fees	262.50
86577	Enerbase	Gas, diesel fuel	3,852.63
86578	Envision Cooperative	Diesel fuel, gas, oil change	2,956.67
86579	Farden Construction, Inc	Cement stabilization	38,000.00
86580	Fosness, Robyn	Mileage, meals, stamp	161.17
86581	Galls LLC	Uniform Boots	145.99
86582	G & P Commercial Sales, Inc	Supplies	63.33
86583	General Roofing and Construction	Courthouse renovations	40,000.00
86584	Haman, Lorinda	Office supplies	137.68

86585	Haman Construction	Nurse's office door repair	250.00
86586	HACTC	Prisoner Board & Medical	26,496.77
86587	Hardware Hank	Janitor & Shop Supplies	418.70
86588	Heilman's Diesel Repair	Supplies	160.75
86589	Heringer Lumber	Shop supplies	7.98
86590	Ihry Insurance Agency, Inc	Premiums	10,743.00
86591	Information Technology Dept	Data processing	906.80
86592	John Deere Financial	Blade lease, parts	79,064.64
86593	J & K Plumbing LLC	Water heater instillation	1,172.34
86594	Johnson, Lance	Mileage	185.37
86595	Lautt's Auto Body & Towing, Inc	Blades, towing	698.50
86596	Leier, Clark	Overpayment	150.00
86597	Linde Gas & Equipment, Inc	Cylinder rent	108.38
86598	Lowe's Printing	Business cards	185.00
86599	Minot Automotive Center	Repair, detailing	533.83
86600	Mac's Hardware	Parts	38.78
86601	Mayo Construction, Inc	CP-2507(023) HBP Russel South	557,470.12
86602	Mike's Body Paint & Glass	Towing, repairs	2,289.05
86603	McHenry County Treasurer	County car mileage	413.60
86604	McHenry County Treasurer	Sheriff June fees, mileage, tow bill	1,256.00
86605	Motorola	Radios	13,300.80
86606	Mouse River Journal	Legal publications	1,262.16
86607	Nutrien Ag Solutions, Inc	Chemical	169,877.40
86608	ND Association of Counties	10% 911 Wireless & Landline fee, GIS services	3,191.65
86609	NDACo Resources Group	Datto Backup	2,188.78
86610	ND Surplus Property	Radar Equipment	450.00
86611	NDACS	2023 dues	50.00
86612	ND Telephone Company	Circuit fees	41.14
86613	Nelson's Automotive Center	2023 Ford Explorer	37,913.78
86614	Otis Elevator Company	Elevator repair	1,340.00
86615	Office Depot, Inc	Office supplies	839.20
86616	O.K. Tire Store - Minot	Tires	533.56
86617	Otter Tail Power Company	Electric service	1,862.51
86618	Pharmchem, Inc	Drug testing	223.65
86619	PowerPlan	Parts	2,510.03
86620	Ramada Bismarck Hotel	Lodging	176.40
86621	Redwood Toxicology Laboratory, Inc	Drug testing	39.40
86622	Rugby Lumber, Inc	Nurse's office door repair supplies	489.00
86623	Salmon, Alaric	Witness reimbursement	71.00
86624	Shattuck, Lynn	Spraying	10,752.50
86625	Shattuck, Katherine	Spraying	12,391.25
86626	Shattuck, Nick	Spraying	11,212.50
86627	Siegler, Kelsey	Mileage, LEPC meals	293.01
86628	Smette Oil Company, Inc	Gas, diesel	2,652.47
86629	Softchoice Corporation	Microsoft office	291.51
86630	State Radio Communications	April-June 2023, 911 & LETS	25,136.16
86631	SRT Communications, Inc	Phone, 911 service	1,356.87
86632	Suchor, Jerome	Trim bushes	350.00
86633	Thorson, Branden	Mileage	577.06
86634	Towner Health & Wellness	States Attorney Office rent	832.00
86635	Thomas Law Firm	Services	125.00
86636	Towner City	Utilities	769.16
86637	Torr, Johnna	Mileage, meals	180.66
86638	TransUnion Risk Alternative	Online fee	110.00

86639	Thomson Reuters West	Online resource fee	196.91
86640	Verendrye Electric Cooperative	Electric service	642.43
86641	Verizon Wireless	Wireless service	743.78
86642	Vollmer, Brian	Mileage	76.64
86643	Wald, Rachel	Mileage	176.20
86644	Ward County	Inmate board	2,080.00
86645	Watkins, Hope	Witness reimbursement	269.60
86646	Wittmayer Backhoe Service, LLC	Bridge repair	2,500.00
86647	Ziegler Oil Company	Diesel fuel, propane	7,731.14
86648	Zimbelman, Breana	Car wash	18.00

At 6:35 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman