

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

October 6, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson, David Medalen and Brady Nelson were present.

A motion was made by Nelson and seconded by Anderson to approve the September 6<sup>th</sup> and 16<sup>th</sup> minutes. Motion carried unanimously.

Barry Wiersch met with the board at their request. Topics discussed were prioritizing duties and timeliness of county road mowing.

A motion was made by Nelson and seconded by Anderson to approve a special event permit for the Bearded Moose. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to reappoint Jerry Effertz and Joan Gunter as county delegates to the ND State Fair Board. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve the variance permit for Chris Braaten to construct an attached garage 112' from the center of 39<sup>th</sup> St N located in the NW ¼ of Section 23-152-80. A motion was made by Anderson and seconded by Bruner to approve the variance, as recommended by the zoning board. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to approve the floodplain permit for Wold Engineering for a future bridge project located 3 miles West and 1 mile North of Upham. Motion carried unanimously.

The public hearing for the preliminary 2023 county budget was held. Johnna Torr, Tina Powell and Linda Fairbrother joined the meeting. The board discussed the possibility of adjusting the budget to allow for some maintenance work on the Granville and Upham shops. The ARPA funds would be used for these projects which would not affect the mill levy.

Jason Mayfield from Wold Engineering met with the board regarding road and bridge projects. A motion was made by Medalen and seconded by Nelson to approve a joint paving project with Bottineau County to pave the Russell Road, contingent on receiving Prairie Dog funding. Commissioners Medalen, Haman, Nelson and Bruner voting aye. Commissioner Anderson voting nay. Motion carried.

A motion was made by Nelson and seconded by Bruner to replace bridge 25-110-25.0, the first bridge North of Granville on Co Rd 3, contingent on receiving Prairie Dog funding. Motion carried unanimously. This project would be bid in conjunction with project BRP-2500(022) in October 2023.

The board recessed for lunch.

Sheriff Skager and States Attorney, Josh Frey met with the board. Josh explained a state incentive program to retain and recruit rural States Attorneys. He mentioned the Towner County commissioners have opted to apply for the program, as Josh is also the States Attorney in that county. The program would pay the States Attorney \$45,000 over 5 years, of which 50% would be paid by the ND Supreme Court, 15% by the ND State Bar Association and the remaining 35% by the local entity. A motion was made by Nelson and seconded by Medalen to participate in the program and to split the 35% local share 50/50 with Towner County. Motion carried unanimously.

Ted Keller, with General Roofing and Construction met with the board to explain the new quote to repair the dome, which would include a 2<sup>nd</sup> ceiling and walkway in the dome.

The board adjusted the budget to include \$75,000 for the Granville shop, \$175,000 for the Upham shop, \$120,000 for dome repair and restoration, and \$1,575 in the States Attorney's budget to cover our portion of the state incentive program. A motion was made by Anderson and seconded by Nelson to approve the 2023 county budget with the amendments. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to approve the floodplain permit for the NDDOT project to install a passing lane known as Site 5 on US Highway 52. Motion carried unanimously.

The board was presented with the monthly Community Service report.

The US Air Force has requested to change their transport route which would entail more movements on paved county roads. A motion was made by Bruner and seconded by Anderson to approve the request and to ask they apply for overweight permits to help defray the maintenance expenses due to the heavy loads. Motion carried unanimously.

The board reviewed the properties foreclosed due to non-payment of taxes. A motion was made by Nelson and seconded by Anderson to set the minimum sales prices for the amount of taxes, including special assessments. Motion carried unanimously. A motion was made by Medalen and seconded by Bruner to adjust the minimum sales price on the properties that did not sell from previous years. Motion carried unanimously.

A motion was made by Bruner and seconded by Medalen to develop a standardized mileage reimbursement chart to be effective January 1, 2023. Motion carried unanimously.

The board spoke with The Village representative as well as the employee who was referred. Since the employee failed to attend the first two sessions, a motion was made by Haman and seconded by Nelson to suspend the employee without pay until the employee attends the next scheduled session. Commissioners Medalen, Haman, Nelson and Bruner voting aye. Commissioner Anderson voting nay. Motion carried.

A consent motion was made by Bruner and seconded by Nelson to approve the following: Treasurer's Miscellaneous Receipts #46872-46967; the monthly payroll in the amount of \$136,121.81 paid by warrant checks #27163-27210. Clerk of Court September County fees \$720.00, City of Upham \$80.00, City of Velva \$20.00, State fees \$15,392.48; County Recorder September recording fees of \$5,944.00 and misc fees of \$546.15; Sheriff September statement of fees \$722.00, Sheriff mileage \$988.00, Deputy reports for Sept.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
84816	Advanced Business Methods	Copy machine lease	204.55
84817	Amazon Capital Services	Supplies	173.87
84818	American Welding & Gas, Inc	Cylinder rent	74.97
84819	Anderson, Armann	Mileage	147.50
84820	Border Ag & Energy	Tire repair	257.42
84821	B & J Excavating, Inc	Gravel	47,735.00
84822	Bruner, Bryan	Mileage	114.37
84823	Brummond, Kristine	Mileage	222.25
84824	Burckhard, Jaqueline	Mileage	21.25
84825	Canad Inns Destination Centre	Lodging	86.40
84826	Carpenter, Darlene	Mileage	188.75
84827	Cenex Fleetcard	Fuel	6,174.52
84828	Dacotah Paper Company	Supplies	299.44
84829	Dakota Business Solutions	Supplies	29.00

84830	DBS Technologies LLC	Postage, service	5,532.60
84831	DK Service	Diesel, repairs	2,370.20
84832	Dakotaland Autoglass, Inc	Cut window for grader	114.00
84833	Dokken's Automotive LLC	Oil change	413.33
84834	Designs on Broadway	Newsletters	734.29
84835	Drake City	Utilities	103.38
84836	Domestic Violence Crisis Center	Fees	192.50
84837	Enerbase	Diesel	984.69
84838	Envision Cooperative	Propane, meals, repairs	6,322.12
84839	Fairbrother, Linda	Mileage, meals	192.50
84840	Farden Construction, Inc	Gravel	10,230.00
84841	Graphics, Lettering & Trim	Graphics	935.00
84842	General Trading Company	Parts	38.20
84843	HACTC	Prisoner board	18,761.03
84844	Hardware Hank	Janitorial & shop supplies	821.16
84845	Heringer Lumber	Shop supplies	41.61
84846	Home of Economy	Shop supplies	53.23
84847	Ihry Insurance Agency Inc.	Premiums	505.00
84848	J & J Market	Janitorial supplies	1.35
84849	Linde Gas & Equipment	Cylinder rent	458.37
84850	Mike's Body Paint & Glass	Impound, repairs	3,903.05
84851	McHenry County Treasurer	1 cent gas tax	8,532.93
84852	McHenry County Treasurer	Sheriff September mileage, fees, tow bill	2,833.00
84853	Medalen, David	Mileage	138.75
84854	Menards	Shop supplies	12.98
84855	Motorola Solutions	Body cameras	150.00
84856	Napa Autoparts	Shop supplies	37.23
84857	Nutrien Ag Solutions	Chemical	54,359.70
84858	NDAE 4-H YW	Dues	200.00
84859	NDACo Resource Group	Datto backup	112.86
84860	ND Surplus Property	Drone	100.00
84861	NDSU Ag University Extension	Conference registration	125.00
84862	ND Telephone Company	Circuit fees	41.14
84863	Nelson, Brady	Mileage	41.25
84864	Newman Signs	Road signs	992.00
84865	Office Depot	Office supplies	358.56
84866	Otter Tail Power Company	Electric service	1,975.71
84867	Pomp's Tire Service	Tire repair	106.95
84868	Powerplan OIB	Parts, repairs	8,079.18
84869	Powell, Tina	Mileage, meals	180.00
84870	Pro Forms	W-2 forms	84.31
84871	Pro IT, LLC	IT service	750.00
84872	Quality Inn	Lodging	172.80
84873	Skalicky Diesel Repair	Repairs	160.00
84874	Sidwell, Harris Local Government	Mapping services	14,792.08
84875	Smette Oil Co	Diesel, parts	6,218.00
84876	SRT Communications	Phone service	1,638.67
84877	Staples Credit Plan	Office supplies	268.71
84878	Strata Corporation	Gravel	1,259.42
84879	Suchor, Jerome	Trimmed bushes	150.00
84880	Towner Health Wellness	Office rent	545.00
84881	Thomas Law Firm	Services	225.00
84882	Towner City	Utilities	310.73
84883	Torr, Johnna	Mileage, meals	175.00
84884	Towner Parts Equipment	Parts	42.73
84885	Transunion Risk Alternative	Online fee	110.00
84886	Thomson Reuters West	Online resource fee	184.03
84887	Tractor Supply Credit Plan	Parts	39.99

84888	Third Watch Communications	Equipment	9,756.88
84889	Upham City	Utilities	38.00
84890	Underground Vaults Storage	Microfilm box lease	276.00
84891	Verendrye Electric Cooperative	Electric service	322.08
84892	Verizon Wireless	Wireless service	704.67
84893	Vormestrand, Alan	Mileage	125.00
84894	Ward County	Prisoner board	2,857.39

At 4:50 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Anderson to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Larry Haman, Chairman