

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 1, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson and David Medalen were present. Commissioner Brady Nelson absent. Also in attendance was Shawn Kramer.

A motion was made by Medalen and seconded by Anderson to approve the October 6th minutes. Motion carried unanimously.

Chad Johnson with RDO Equipment met with the board to discuss any issues the county may have with the motorgraders.

Community Service Coordinator, Lisa Coffman, met with the board to present the monthly report.

A motion was made by Bruner and seconded by Medalen to issue the proper deed to Jonathan Overlie for the redemption of county property described as Lot 8 of Block 7 in Original Addition to Granville. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to approve the special event permit for Finishline Burgers & Brew for November 25th. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve Floodplain permit #29 to NDDOT to construct a turn lanes at the intersection of US Hwy 52 and ND 14. Motion carried unanimously.

The public hearing was held for the cities and/or townships to contest the minimum sales prices set on the foreclosed properties. No one appeared so the prices will remain as set.

Emergency Manager, Kelsey Siegler joined the meeting via phone. A motion was made by Bruner and seconded by Medalen to rescind the current burn ban since it has expired. Motion carried unanimously. A motion was made by Bruner and seconded by Anderson to issue a new burn ban effective immediately and shall expire November 30, 2022 with the same terms as the previous ban. Commissioners Bruner, Haman, Anderson voting aye. Commissioner Medalen voting nay. Motion carried. The board reviewed the updates to the Local Emergency Operations Plan. A motion was made by Medalen and seconded by Anderson to adopt the plan as updated. Motion carried unanimously.

The board reviewed the following conditional use zoning permits as applied for by Knife River Construction: to mine gravel and set up a portable asphalt plant in SW ¼ of Section 3-153-79; to mine gravel in the S ½ NE ¼ South of Hwy 52 in Section 7-152-78; to mine gravel in the SW ¼ of Section 15-152-78. As recommended by the zoning board, a motion was made by Anderson and seconded by Bruner to approve all CUPs with one pending authorization from Bergen City since it is within their jurisdiction. Motion carried unanimously.

Aggregate Construction presented a road release for the work done on the missile site roads in the southern part of the county. At this time, the roads are not in satisfactory condition so the release will not be signed.

A motion was made by Medalen and seconded by Anderson to extend the Murex Petroleum road agreement until May 1, 2023. Motion carried unanimously.

Jason Mayfield with Wold Engineering met with the board. A motion was made by Medalen and seconded by Bruner to sign the engineering services agreement with Wold Engineering for the preliminary and construction engineering for the replacement of bridge 25-110-25.0. Motion carried unanimously. The board signed the engineering services agreement with Wold Engineering for the Russell pavement project, as approved at the October 6, 2022 meeting and also discussed safety projects as proposed by NDDOT.

Sheriff Skager met with the board to inform them of a CAD system the state made active last month, in which the county will need to pay the monthly fees. He was not aware of what the fees are. He also reported he is in need of 10 radios, in which possibly five or six could be applied through the Stonegarden grant, but the remaining number would need to be purchased by the county at approximately \$7,000/radio. Trey informed the board he had signed an authorization to purchase two new deputy vehicles. It was brought to his attention the CAD system, radios and one vehicle were not in his budget. The board also talked to Skager about the excessive hours being worked by deputies through the Stonegarden grant, which are causing a safety concern. Skager agreed the hours are high and will look into setting limits.

The board recessed for lunch.

Ted Keller met with the board to review the proposal for the dome restoration and explain the change in price.

A motion was made by Medalen and seconded by Anderson to have Doris Holen assess the unorganized townships for \$1,000 plus mileage. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve abatements 1419-1440. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #46968-47053; the monthly payroll in the amount of \$157,872.79 paid by warrant checks #27211-27258; Deputy reports for Sept/Oct.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
84998	Advanced Business Methods	Copy machine lease	215.67
84999	Amazon Capital Services	Supplies	849.84
84500	A-1 Evans Septic Tank Service	Septic service	300.00
85001	Amkota LLC	Lodging	644.02
85002	Anderson, Armann	Mileage	21.87
85003	Attorney Generals Office 1250	Program fees	1,145.00
85004	BJ Excavating Inc	Gravel	3,905.00
85005	Bruner, Bryan	Mileage	188.12
85006	Burckhard, Jacqueline	Mileage	43.75
85007	Cenex Fleetcard	Gas	5,737.30
85008	Davenport, James	Mileage, meals, lodging	956.28
85009	Dewanz, David	Meals	119.00
85010	DK Service	Diesel, repairs	2,341.50
85011	Dokken's Automotive LLC	Repairs	1,364.42
85012	Dakota Pipe & Steel	Bridge repair materials	120.00
85013	Domestic Violence Crisis Center	Fees	195.00
85014	Enerbase	Diesel, gas	4,510.27
85015	Envision Cooperative	Diesel, gas	387.28
85016	Election Systems Software	Ballots	2,022.27
85017	Galls LLC	Uniform	119.00

85018	Goodman, Natalie	Mowing	320.00
85019	HACTC	Prisoner board, medical	12,603.10
85020	Hardware Hank	Supplies	515.58
85021	Hacker's Tree Farm Nursery	Class supplies	721.25
85022	Ihry Insurance Agency	Premiums	389.00
85023	Information Technology Dept	Data processing	675.55
85024	John Deere Financial	Parts	1,783.73
85025	J & J Market	Supplies	78.35
85026	Keller, Britney	Classes	400.00
85027	Kitzman, Neil	Mileage	51.25
85028	Mike's Body Paint & Glass	Towing	3,792.00
85029	Mountrail County Correctional Center	Prisoner board	1,425.00
85030	McHenry County Treasurer	Road maintenance, 1 cent gas tax	30,470.34
85031	McHenry County Treasurer	Mileage	280.80
85032	McHenry County Treasurer	October Sheriff's mileage, fees, tow bill	3,559.75
85033	Medalen, David	Mileage	121.87
85034	Metcalfe, Kendra	Mileage	56.25
85035	Motorola	Body camera replacement	995.00
85036	Mouse River Journal	Minutes, notices	218.24
85037	Mouse River Oil	Diesel, gas, oil, parts	4,270.44
85038	ND Association of Counties	Registration	1,130.00
85039	NDAAE	Dues	75.00
85040	NDACo Resources Group	Datto backup	112.86
85041	ND Dept of Transportation MVD	Title fees	11.50
85042	ND Dept of Transportation FMD	BRC-BRS-0099(008), SC-CVD-2500(021)	227,340.66
85043	ND Telephone Company	Circuit fees	41.14
85044	NDSU Extension Service	Salaries	10,000.36
85045	Nelson's Automotive Center	2022 Ford Interceptor	34,224.76
85046	Otis Elevator Company	Logistics fee	125.00
85047	Office Depot Inc	Office supplies	566.30
85048	Ottertall Power Company	Electric service	1,525.77
85049	PowerPlan OIB	Blade parts, repairs	1,334.34
85050	Quality Inn	Lodging	345.60
85051	Quadient Finance USA Inc	Postage meter lease	477.00
85052	Schmidt, Travis	Snow removal	1,500.00
85053	SeaChange Print Innovations	Publication ballots	394.00
85054	Smette Oil Co	Diesel, gas	4,561.86
85055	State Radio Communications	July-September 2022 911 & LETS	23,051.28
85056	SRT Communications	Phone, 911 service	1,219.53
85057	Strata Corporation	Gravel Co Rd 19	596.95
85058	Towner Animal Health Clinic	Canine medicine	63.00
85059	Towner Health Wellness	States Atty office rent	545.00
85060	Towner City	Utilities	310.40
85061	Torr, Johnna	Mileage	125.62
85062	Towner Parts Equipment	Parts	20.37
85063	Trinity Health Corp Finance	BAC Test	10.00
85064	Thomson Reuters West	Online resource fee	184.03
85065	Towner State Nursery	Ponderosa pine	60.00
85066	Verizon Wireless	Wireless service	704.27
85067	Velva Glass Auto	Blade window replacement	341.25
85068	Vormestrand, Alan	Mileage	62.50
85069	Wald, Rachel	Mileage, supplies	546.45
85070	Ward County	Inmate board	7,213.00
85071	Wittmayer Backhoe Service, LLC	Brush mowing	2,775.00
85072	Welstad, Dustin	Meals	119.00
85073	Westlie Motor Company	Wheel alignment, keys	739.98
85074	Wold Engineering PC	SC-CVD-2500(021)	3,603.58
85075	Woodall Dirtworks	Trucking	1,000.00

At 3:20 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Larry Haman, Chairman