

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 3, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson, David Medalen and Brady Nelson were in attendance. Shawn Kramer was also present.

A motion was made by Anderson and seconded by Bruner to approve the April 5<sup>th</sup> and 12<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to approve abatements 1413-1416. Motion carried unanimously.

The board reviewed the variance application from Jeremy Flom to establish a shelterbelt 55' from the center of 7th Ave NE in the NW ¼ NW ¼ of Section 12-159-76. The public hearing was held by the zoning board with no one appearing for or against this application. A motion was made by Medalen and seconded by Bruner to approve the variance, as recommended by the zoning board. Commissioners Medalen, Bruner, Haman and Nelson voting aye. Commissioner Anderson voting nay. Motion carried.

The board reviewed the variance application from Ben Duchsherer to establish a shelterbelt 57' from the center of 3rd Ave NE located in the SW ¼ NW ¼ in Section 24-153-77. The public hearing was held by the zoning board with no one appearing for or against this application. The zoning board recommended the setback be amended to 71' from the center of 3<sup>rd</sup> Ave NE. A motion was made by Bruner and seconded by Anderson to approve the variance with a minimum setback of 71 feet, as recommended by the zoning board. Motion carried unanimously.

The board reviewed the amendment application from Tyler Welstad to change the zoning from agricultural to commercial for a parcel in the NW ¼ NW ¼ NW ¼ of Section 22-159-78. The public hearing was held by the zoning board with no one appearing for or against this application. The zoning board recommended the property be changed to industrial instead of commercial, as that would fit better for the proposed plan for the property. A motion was made by Anderson and seconded by Bruner to approve the amendment to industrial, as recommended by the zoning board. Motion carried unanimously.

The board was presented with the April community service report.

Rick Rosencrans joined the meeting.

A request was received from Granville City to close Main Street in Granville on June 18<sup>th</sup> to hold a street dance. A motion was made by Nelson and seconded by Anderson to approve this request. Motion carried unanimously.

Kent Indvik and Jason Mayfield met with the board to provide information pertaining to a Federal road safety program and a State safety road program. The board discussed the possibility of adding Main Street in Deering to the microsurface project North of Granville. A motion was made by Medalen and seconded by Nelson to approve adding it if the cost would be \$100,000 or less. Motion carried unanimously.

The board discussed the need to gravel some county roads. The commissioners will present their needs and estimates at the next meeting for consideration.

A consent motion was made by Medalen and seconded by Nelson to approve the following: Treasurer's Miscellaneous Receipts #46448-46517; the monthly payroll in the amount of \$149,555.59 paid by warrant checks #26903-26954. Clerk of Court Apr County fees \$740.30, State fees \$12,643.40, City of Upham \$40.00, City of Velva \$20.00; County Recorder April recording fees of \$5,049.00 and misc fees of \$457.90.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
83867	Advanced Business Methods	Copy machine lease for SS and COC	547.34
83868	Acme Tools	Batteries for impact tools and epoxy glue	555.19
83869	BAG LLC	Tax Director help wanted ad	133.00
83870	Bryan Bruner	Mileage	132.21
83871	Jackie Burckhard	Mileage and meals	237.35
83872	Dacotah Paper Company	Janitorial paper products	219.19
83873	James Davenport	Printer ink	81.45
83874	Dakota Business Solutions	Postage tapes for postage machines	212.99
83875	DK Service	Diesel fuel, oil change, mount & repair tire	4,759.65
83876	DMC Wear Parts LLC	Cutting edges	2,998.34
83877	Designs on Broadway	Printing and postage	970.64
83878	Domestic Violence Center	1/2 March Victim/ Witness fees	160.65
83879	Elmer Jesme Conference of Counties	2022 membership dues	75.00
83880	Enerbase	Diesel fuel, propane	4,425.88
83881	Election Systems & Software	Election thumb drives	1,290.80
83882	Galls, LLC	Deputy's uniform item	67.95
83883	Gates Manufacturing, Inc	Harrow tine and wear tips	902.00
83884	Gerdau	Metal plates for skid shoes	82.09
83885	Jerry Hansen	Mileage	64.35
83886	HACTC	Prisoner board, medical, dental, pharmacy	25,164.83
83887	Hardware Hank	Janitorial & shop supplies, dog food	325.08
83888	Heilman's Diesel Repair	Bolts & washer fluid	54.12
83889	Ihry Insurance Agency	Annual Insurance Premiums	58,193.00
83890	J & J Market	Program supplies	11.16
83892	Robert Keller	Snow removal Courthouse & Nurse's Office	330.00
83893	Neil Kitzman	Mileage	53.24
83894	LaQuinta Inn & Suites Bismarck	Lodging for Darlene Carpenter	172.80
83895	Lake Hester Township	Overweight permit fees	8.32
83896	Mike's Body Paint & Glass	Calise vehicle repair	3,557.99
83897	McHenry County Treasurer	2016 Ford Explorer Mileage	322.00
83898	David Medalen	Mileage	70.20
83899	Kendra Metcalfe	Program supplies	21.35
83900	Mouse River Journal	Legal Publications	313.83
83901	Mouse River Oil Company	Diesel fuel, gas, silicone spray	3,685.10
83902	NAPA Auto Parts, Minot	Shop supplies	105.13
83903	ND Association of Counties	10% 911 Wireless & Landline fee	1,645.85
83904	NDACo Resource Group	Monthly data backup fee	112.86
83905	ND Dept of Transportation MVD	Registrations for 2 2022 Ford Interceptors	23.00
83906	ND Dept of Transportation FMD	Project BRC-BRS-0099(008)	11,164.34
83907	ND Telephone Company	Monthly 911 circuit charges	41.14
83908	NDSU Extension	County Agent & Economist salaries	11,670.28
83909	NDSU	Office supplies	298.45
83910	Brady Nelson	Mileage	98.87
83911	Nelson Auto Center	2022 Ford Interceptor	33,723.44
83912	Newman Signs, Inc.	TELESPAR for road signs	7,824.04
83913	Northern Integrity Heating & Air	Boiler cleaning at Lake Hester	527.50
83914	OK Automotive	4 tires	623.20

83915	Otter Tail Power Company	Electric Service	3,496.11
83916	Quadient Finance USA, Inc.	Meter Postage	2,354.00
83917	Radisson Hotel Bismarck	Lodging for Jackie Burckhard	172.80
83918	Ramkota Hotel & Conference Ctr	Lodging for Darlene Carpenter	392.78
83919	Smette Oil, Inc	Gas, diesel fuel, fuel additive	3,569.27
83920	SRT Communications, Inc.	Phone, 911 service	1,193.95
83921	Staples	Office supplies	112.44
83922	Towner Animal Health Clinic	Canine annual exam, vaccines	250.00
83923	Towner Health & Wellness	State Attorney office rent	545.00
83924	Towner City	Utilities	313.26
83925	TransUnion Risk & Alternative Data	Online investigation resource fee	110.00
83926	Trinity Health	Blood Alcohol Test	10.00
83927	Thomson Reuters - West	State Attorney's online resource fee	184.03
83928	Upham City	Upham shop garbage pickup	76.00
83929	Verendrye Electric Cooperative	Electric Service	427.55
83930	Verizon Wireless	Wireless Service	704.67
83931	Mike Volk	Mileage	35.69
83932	Alan Vormestrand	Mileage	25.74
83933	Rachel Wald	Mileage, lodging	104.46
83934	Ward County	Inmate board	80.00
83935	Kendra Metcalfe	Diesel fuel & propane for Drake shop	5,628.86
83936	Job Service North Dakota	Unemployment Benefits	11.74

At 12:50 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Anderson to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Larry Haman, Chairman