

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

June 7, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson and Brady Nelson were present. Commissioner Medalen absent. Also in attendance was Duane Drader.

A motion was made by Bruner and seconded by Anderson to approve the May 3<sup>rd</sup> minutes. Motion carried unanimously.

Doug Sebastian met with the board to express his frustration with the dust and traffic on 3<sup>rd</sup> St NW which is adjacent to his property. The board stated this is a city street and suggested he present this to the city council. Doug mentioned the county maintainer recently bladed this road which had a dust suppressant product on it and asked about receiving compensation. The board will contact the city and inform the blade operator to discontinue blading this road.

Steve Jacobson presented estimates to gravel county roads in the northern part of the county.

The Community Service report for May was presented to the board.

A motion was made by Anderson and seconded by Nelson to approve the raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to approve the raffle permit for the Velva Saddle Club. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to approve the Special Event permit for Finishline Burgers & Brew. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to approve the Right-of-way occupancy permit for North Central Electric to bore under County Road 16 and bury cable in the right-of-way between sections 15-22 in 159-78. Motion carried unanimously.

The board reviewed the variance application from Jeremiah Glosenger to allow more than one non-farm dwelling in the SE ¼ SE ¼ of Section 4-153-79. A public hearing was held by the zoning board, with no one appearing for or against the request. A motion was made by Anderson and seconded by Bruner to approve the variance permit, as recommended by the zoning board. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to reappoint Harry Nelson to the Eaton Irrigation District Board. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to approve the contract with The Village Business Institute for to provide EAP services for county employees. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to lift the load restrictions, effective immediately. Motion carried unanimously.

The board discussed selling various items on the Public Surplus website and will get a list together to post the sale this fall.

Commissioner Medalen attended via phone. Duane Drader left the meeting.

A phone interview was held for the Tax Director position. Concluding the interview, a motion was made by Bruner and seconded by Anderson to offer the position to Kristine Brummond. Motion carried unanimously.

The board held an interview with Wold Engineering, represented by Kent Indvik and Jason Mayfield, to provide construction engineering services for project BRP-2500(022) for the replacement of two structures on County Road 3 North of Granville. A motion was made by Nelson and seconded by Anderson to approve Wold Engineering as the engineering consultant for this project. Motion carried unanimously.

The board recessed for lunch.

Judge Hurly, Tina Powell and a JLG representative met with the board with the intent of receiving feedback from the State Historical Society regarding the proposed renovation plans. It was determined the state will be attending the July meeting.

A motion was made by Bruner and seconded by Nelson to recess as a Board of Commissioners and convene as a Board of Equalization. Motion carried unanimously.

The board reviewed the city and township assessments. The board considered the following recommendation from the Odin Township assessor: Parcel 9-1658-2 to remove the FRE status and add a residential lot value of \$12,300 and a structural value of \$47,400. A motion was made by Bruner and seconded by Nelson to approve the recommended city changes. Motion carried unanimously. Kolin and Glenna Johnson presented their FRE application, which had been acted upon and approved by the township board. A motion was made by Nelson and seconded by Anderson to approve the township assessments as presented. Motion carried unanimously. A motion was made by Nelson and seconded by Anderson to have no increase for ag land values. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to recess as a Board of Equalization and reorganize as a Board of Review for the unorganized townships. Motion carried unanimously. The board reviewed the assessments, farm residence exemptions and homestead credits for the unorganized townships. A motion was made by Bruner and seconded by Anderson to approve the FRE's and homestead credits. Motion carried unanimously. A motion was made by Nelson and seconded by Bruner to approve the values as presented. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to adjourn as a Board of Review and reorganize as a Board of Equalization. Motion carried unanimously. A motion was made by Bruner and seconded by Anderson to accept the changes for the unorganized townships. Motion carried unanimously. A motion was made by Anderson and seconded by Bruner to adjourn as a Board of Equalization and reconvene as a Board of Commissioners. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to approve the request from the Victim Witness Coordinator to apply for the VOCA grant. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to gravel the unorganized township roads as needed. Motion carried unanimously.

A consent motion was made by Nelson and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #46518-46596; the monthly payroll in the amount of \$134,539.60 paid by warrant checks #26955-27007. Clerk of Court May County fees \$800.74, State fees \$13,336.41, City of Velva \$20.00; County Recorder May recording fees of \$3,637.00 and misc fees of \$427.10; Sheriff April statement of fees \$620.00, Sheriff mileage \$532.00, Sheriff May statement of fees \$440.00, Sheriff mileage \$1098.96, Deputy reports for Apr/May.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
84042	Advanced Business Methods	Copy machine lease	2,459.61
84043	Ag Week	Subscription renewal	64.00
84044	Attorney General's Office	Sobriety program fees	2,670.00
84045	Balco Uniform Co	Extension strap	17.90
84046	Bottineau County Sheriff's Office	Prisoner medical expense	1,150.40
84047	Big D Excavating LLC	Granville culvert repair	4,425.00
84048	Bee Line Service	Tire alignment for Calise's car	340.00
84049	Bryan Bruner	Mileage	135.35
84050	Jacqueline Burckhard	Office supplies	22.03
84051	James Burckhard	Rock delivery	900.00
84052	Joshua Burckhard	Dozer service	400.00
84053	Darlene Carpenter	Mileage, cake	241.65
84054	Cenex Fleetcard	Gas	10,439.70
84055	Creative Product Source	Pens	333.36
84056	Dacotah Paper Company	Batteries, paper towels	94.09
84058	Dakota Business Solutions	Office Supplies	1,427.52
84059	Dakota Fire Extinguishers Inc.	Hester shop annual maintenance	129.44
84060	DK Service	Diesel fuel, oil change, window wiper mount	2,573.53
84061	Dakotaland Autoglass	Cut window for grader	396.00
84062	DMC Wear Parts LLC	3' and 4' blades	5,291.65
84063	Dokkens Automotive LLC	Tire, car inspection, brakes, oil change	1,818.85
84064	Drake City	Utilities	302.10
84065	Dakota Truck and Farm Service	O-ring and valve stem repair	738.19
84066	Enerbase	Diesel fuel, propane	5,173.32
84067	Envision Cooperative	Diesel fuel	558.89
84068	Election Systems Software	Election ballots, test ballots, thermal roll	1,695.70
84070	Galls LLC	Deputy's boots	399.09
84071	HACTC	Prisoner board, dental, medical, pharmacy	29,554.67
84072	Hardware Hank	Janitorial & shop supplies	703.56
84073	Heringer Lumber	Shop supplies	45.97
84074	Home of Economy	Mallet, 3/4" impact, screwdriver	42.97
84075	Doris Holen	Mileage, unorganized townships assessing	317.00
84076	Information Technology Dept.	Data processing service fee	1,418.80
84077	John Deere Financial	Blade leases	76,962.72
84078	Randal Jensen	Zoning fee refund	200.00
84079	J and J Market	Program supplies	24.60
84080	Keller Backhoe Service	Bridge repairs	850.50
84081	Neil Kitzman	Mileage	63.18
84082	Lautts Autobody Towing Inc.	Blades, spindle bearing & assembly	320.84
84083	Linde Gas & Equipment	Cylinder rent	161.34
84084	Lake Hester Township	Overweight permit fees	8.32
84085	Liens Jewelry	Retirement clock w/ engraved plate	50.00
84086	Debra Martinson RDR	Transcripts	196.00
84087	Matthew Bender Co Inc.	ND Century Code manual	93.85
84088	Mikes Body Paint and Glass	Towing/ impounding vehicles, repair	2,461.33
84089	Morton County Sheriffs Office	Warrant served	45.00
84090	McHenry County Treasurer	2016 Ford Explorer Mileage	309.20
84091	McHenry County Treasurer	Sheriff's fees, mileage, tow bill	7,249.96
84092	Menards	Upham shop supplies	299.99
84093	Meadow Township	LoadPass permit fees	224.77
84094	Kendra Metcalfe	Mileage, supplies	88.31
84095	Mouse River Journal	Legal publications, job opening ads	1,494.71
84096	Mouse River Oil Co.	Diesel fuel	13,058.84

84097	Napa Autoparts of Minot	Shop supplies	74.49
84098	Nutrien Ag Solutions Inc.	Chemical	135,722.00
84099	NDACO Resource Group	Monthly data backup fee	112.86
84100	ND States Attorney Association	2022 dues	300.00
84101	ND Department of Transportation	Project BRC-BRS-0099(008)	6,531.42
84102	ND Telephone Company	911 circuit charges	41.14
84103	OK Automotive	4 tires	533.56
84104	Ottertail Power Co.	Electrical service	2,848.49
84105	Sadie Patterson	Gas	40.11
84106	Pierce County Tribune	Help wanted ads	1,419.00
84107	Pfeifer Construction	Skid shoes for blades, plates	175.00
84108	Pharmchem Inc.	Drug patch testing	125.80
84109	PowerPlan OIB	Windowpanes, slip plate, shoe, diesel	17,781.75
84110	Tina Powell	Gas	26.00
84111	Pro IT LLC	Remote IT services	2,368.00
84112	Quadient Finance USA Inc.	Meter Postage	4,039.39
84113	RACO Industries	Labels	249.39
84114	Stutsman County Corrections	Inmate room and board	225.00
84115	Star City Motor	Tow and impound vehicle	320.00
84116	SeaChange Print Innovations	Publication ballots, envelopes	437.50
84117	Selensky Services	Tar for roads	18,075.00
84118	The Sidwell Company	Annual GIS web hosting	16,936.00
84119	Smette Oil Co	Diesel fuel, fuel additive	7,156.83
84120	SRT Communications Inc.	Phone, 911 service	1,982.24
84121	Jerome Suchor	Sprayed weeds & dandelions	300.00
84122	Thomas Law Firm	Attorney fees- health hearings	150.00
84123	Towner City	Utilities	314.14
84124	Townsend Pricing Inc.	Thermal labels	88.44
84125	Towner Parts and Equipment	Antifreeze	29.07
84126	Transunion Risk Alternative	Online investigation resources fee	113.00
84127	Thomson Reuters West	States Attorney's online resource fee	184.03
84128	Tractor Supply	Crescent wrench, pump	92.98
84129	Third Watch Communications	Equipment	33,908.00
84130	Uniform Center	Uniform pants	116.96
84131	Upham City	Garbage pickup	38.00
84132	Verendrye Electric Cooperative	Electrical service	408.63
84133	Verizon Wireless	Wireless service	707.95
84134	Velva Glass and Auto	Windows & labor on Granville blade	881.80
84135	Pam Volochenko	Mileage	44.46
84136	Alan Vormestrand	Mileage	70.15
84137	Rachel Wald	Mileage, registration	180.29
84138	Ward County	Inmate room and board, served notice	4,473.01
84139	Ziegler Oil Co	Diesel fuel, propane	5,084.88
84140	Robyn Fosness	Pad for stamp	8.51
84141	Jim Davenport	Meal, mileage, fan	526.94

At 3:25 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Anderson to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Larry Haman, Chairman