

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 2, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson, David Medalen and Brady Nelson were in attendance.

A motion was made by Medalen and seconded by Haman to approve the October 7th and 12th minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Anderson to approve the utility permit for SRT to bore under Co Rd 19 at the North end of Main Street in Karlsruhe. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to issue the proper deed to Randy Hunter and Deanna Klimpel for the redemption of county property described as Lots 13-14 of Block 3 in Original Karlsruhe. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to issue the proper deed to Michael J. Bossert and Tessa M. Bossert for the redemption of county property described as Lot 3 of Block 10 in Original Drake. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

The board reviewed the abatement #1396 received from Hendrickson Township. A motion was made by Nelson and seconded by Anderson to deny the abatement as recommended by the township board and to approve the value as determined by the township assessor. Motion carried unanimously.

A motion was made by Haman and seconded by Anderson to approve the variance permit to place a mobile home 16' from the front lot line on Lot 8 in Buffalo Lodge 3rd Addition. Motion carried unanimously.

A motion was made by Bruner and seconded by Medalen to deny the request for a conditional use permit to place seasonal bulk storage tanks holding used engine oil in Outlot 627 in the SW ¼ SW ¼ NW ¼ of Section 34-156-79. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to rescind the burn ban declaration made on August 3, 2021. Motion carried unanimously.

A motion was made by Nelson and seconded by Haman to reappoint James Darnell and Cindy Shattuck to the LEPC Board. Motion carried unanimously.

A motion was made by Haman and seconded by Medalen to move forward with updating the county multi-hazard plan and get the proper documentation with this intent to the state. Motion carried unanimously.

A motion was made by Medalen and seconded by Nelson to install a ceiling fan in the VSO office. Motion carried unanimously.

The public hearing was held for the cities to contest the minimum sales prices set on the foreclosed properties. Velva City assessor, Ron Nagle, joined the meeting. There were no objections received. Nagle commented the county did not advertise the Velva property correctly, as the city requested it be stated the structure on this property would need to be demolished. The county stated the structure has not be condemned, therefore they cannot require the purchaser to demolish it. Nagel then proposed the city and county each contribute \$5,000 toward the demolition. The board agreed it is not in the best interest of the county to use taxpayer's money to demolish a building that has not been condemned and will keep it on the list of properties to be sold at the tax sale on the 16th.

Sheriff Skager and States Attorney Josh Frey joined the meeting. The board spoke to the Sheriff regarding the uniform allowance and the items that have been denied payment due to the uniform policy. Skager agreed with the policy and the board's decision to deny payment. Invoices have been sent to the affected deputies.

Kent Indvik and Jason Mayfield joined the meeting. The board discussed needed repairs on bridge 25-113-02.0 located NW of Upham. A motion was made by Haman and seconded by Medalen to move forward with plans to replace the bridge and to sign the engineering services agreement with Wold Engineering for this project. Motion carried unanimously.

The board recessed for lunch.

The board conducted interviews for the custodial position. A motion was made by Medalen and seconded by Nelson to offer the position to Karlain Olstad. Commissioners Medalen, Bruner and Nelson voting aye. Commissioners Haman and Anderson voting nay. Motion carried.

A motion was made by Haman and seconded by Nelson to enter into the opioid settlement agreement as recommended by the State Attorney. Motion carried unanimously.

Petitions were presented to annex land into the Velva Rural Fire District as well as a petition to change the boundary of the Drake Rural Fire District. A motion was made by Haman and seconded by Anderson to accept the petitions. A public hearing will be scheduled for November 24th to receive public comments.

A motion was made by Anderson and seconded by Nelson to advertise for a Tax Director. Motion carried unanimously.

Due to a retirement, a motion was made by Nelson and seconded by Medalen to advertise for a Deputy Auditor. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to purchase a solar light for the flagpoles at the county buildings. Motion carried unanimously.

A motion was made by Haman and seconded by Medalen to revert two miles of road back to the township located between sections 2/11 and 3/10 in Gorman Township. Motion carried unanimously.

A motion was made by Anderson and seconded by Medalen to allow the purchase of a guardrail for Star Township. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to repair the areas on Co Rd 1 North of Deering if the work can still be completed this fall. Motion carried unanimously.

A consent motion was made by Haman and seconded by Nelson to approve the following: Treasurer's Miscellaneous Receipts #45996-46092; the monthly payroll in the amount of \$143,782.22 paid by warrant checks #26610-26658; County Recorder October recording fees of \$3,603.00 and misc fees of \$159.70; Sheriff October statement of fees \$482.00, Sheriff mileage \$439.00, Deputy reports for Oct.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
82714	Advanced Business Methods	Copy machine contract	204.55
82715	Acme Tools	Supplies	39.99
82716	American Welding & Gas, Inc	Supplies	135.83
82717	Anderson, Armann	Mileage	104.82
82718	Attorney General Office	Program fees	2,850.00
82719	Balco Uniform Co, Inc	Ballistic vests	3,191.20
82720	Best, Sutton	Mileage	13.22
82721	B & J Excavating, Inc	Gravel	12,730.00
82722	Bossert, John	Mileage	36.40
82723	Brandt, Kelly	Mileage	31.92
82724	Bruner, Bryan	Mileage	39.76
82725	Blade Tech Holsters	Taser holsters	91.54
82726	Burckhard, James	Gravel	3,797.00
82727	Carpenter, Darlene	Mileage, supplies	68.98
82728	Cenex Fleetcard	Gas	4,303.59
82729	Clute Office Equipment, Inc	Supplies	64.26
82730	Dakota Communications, Inc	Light bar 2020 Dodge Ram	2,900.50
82731	Davenport, James	Mileage, supplies	486.22
82732	Deere Credit, Inc	Parts	34.32
82733	DK Service	Diesel fuel, services	2,668.74
82734	DMC Wear Parts LLC	Grader blades	9,594.00
82735	Dokken's Automotive LLC	Oil changes	169.82
82736	Drake City	Utilities	95.70
82737	Domestic Violence Crisis Center	Fees	220.00
82738	Galls LLC	Supplies	37.35
82739	G & P Commercial Sales, Inc	Supplies	64.08
82740	HACTC	Prisoner board	24,075.00
82741	Hardware Hank	Supplies	547.79
82742	IAAO	Appraisal & Valuation Guidebooks	500.00
82743	I Design	Business cards	42.00
82744	J & J Market	Supplies	34.32
82745	Law Enforcement Targets, Inc	Targets	139.17
82746	Mattingley LLC	Spraying	7,700.00
82747	Mike's Body Paint & Glass	Repairs, towing	2,696.78
82748	McHenry County Treasurer	\$.01 Gas tax, Sheriff October fees	5,707.90
82749	Martin's Decorative Stones	Epoxy	220.00
82750	Medalen, David	Mileage	106.40
82751	Menards	Supplies	12.95
82752	Metcalfe, Kendra	Mileage, supplies	106.40
82753	Mouse River Journal	Legal publications	475.86
82754	ND Association of Counties	Mileage D&A testing	56.40
82755	NDAE4 HYW	2022 Membership	200.00
82756	NDACo Resources Group	Datto backup	112.86
82757	ND Telephone Company	Circuit fees	41.14
82758	NDSU Extension	July-September salaries	9,725.13
82759	ND 4-H Youth Development	Registration	50.00
82760	Nelson, Brady	Mileage	36.96
82761	Newman Signs, Inc	Road weight limit signs	513.83

82762	National Sheriff's Association	2022 Membership	68.00
82763	Nyhus, Charles	Coroner fees	3,000.00
82764	OK Automotive	Parts	34.05
82765	OK Tire Store, Minot	Tires Sheriff vehicles	865.64
82766	Otter Tail Power Company	Electric service	1,425.66
82767	PharmChem, Inc	Drug testing	199.85
82768	Pomp's Tire Service, Inc	Blade tires	3,606.52
82769	PowerPlan	Blade parts	2,232.03
82770	Quadient Finance USA, Inc	Postage	4,000.00
82771	Quill Corporation	Supplies	50.18
82772	Quadient Leasing USA, Inc	Postage meter lease	477.00
82773	Ramkota Hotel Conference Center	Lodging	864.00
82774	Redwood Toxicology Lab, Inc	Drug testing	10.22
82775	Rugby Lumber, Inc	Shop repair	29.95
82776	Smette Oil Company	Gas, diesel fuel	3,143.70
82777	State Radio Communications	July-September 911, LETS	24,528.24
82778	SRT Communications, Inc	Phone, 911 service	1,634.84
82779	Staples Credit Plan	Supplies	78.20
82780	Streicher's	Body Cam cases	94.98
82781	Towner Health & Wellness	November office rent	545.00
82782	Towner City	Utilities, County Parks	510.18
82783	Thomson Reuters West	Westlaw online fee	200.27
82784	Tractor Supply Credit Plan	Supplies	65.43
82785	Uniform Center	Deputy uniforms	247.97
82786	Upham City	Utilities	61.50
82787	Verendrye Electric Cooperative	Electric service	382.57
82788	Verizon Wireless	Wireless service	705.07
82789	Volk, Mike	Mileage	81.20
82790	Wald, Rachel	Mileage, meals	188.16

At 5:15 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Haman to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman