

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 3, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Bryan Bruner, David Medalen, Larry Haman, Armann Anderson and Brady Nelson were present.

A motion was made by Medalen and seconded by Nelson to approve the July 6th, 16th and 29th minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Medalen to appoint Jason Zahn to the Eaton Irrigation District Board. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to reissue lost instrument #1328. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to issue the proper deed to Ellie Nelson for the sale of county land described as Lots 1-6 of Block 1 in Original Bergen, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Anderson and seconded by Nelson to approve a raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Nelson and seconded by Haman to approve abatements #1386-1387, #1389-1391. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to approve the estimate from DyVonne Zinck to paint the interior of the nurse's office. Motion carried unanimously.

The board reviewed the request from Kief City to give their zoning jurisdiction to the county. A motion was made by Bruner and seconded by Anderson to approve their request. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to approve a zoning request for Keith Olson in Kief City. Motion carried unanimously.

Lisa and Karl Wittstruck met with the board to request gravel on Co Rd 3 south of Granville and to ask the board to consider levying for a JDA position to assist the cities throughout the county.

Helen Lehmann met with the board to explain the newly adopted legislation which provides privacy for specific county employees as stated in NDCC 44-04-18.3. Helen also requested to hire an additional person in the Recorder's office due to an upcoming retirement, in order to get some training in before they leave. A motion was made by Medalen and seconded by Haman to approve the request. Motion carried unanimously.

The board reviewed the outcome of the county items that were listed for sale on the Public Surplus site. A motion was made by Nelson and seconded by Haman to sell everything that met the reserve price. Commissioners Nelson, Haman, Anderson and Bruner voting aye. Commissioner Medalen voting nay. Motion carried. A motion was made by Nelson and seconded by Haman to relist the items that did not meet the reserve, the items that did not receive a bid, and the Oshkosh water truck. Motion carried unanimously.

The board discussed the county foreclosed property in Velva and the concerns of the Velva City council. The board would like to continue with the process that has been in place for years, which would be to reduce the minimum sales price in October and relist the property to be sold at the county land sale in November.

Corey Long met with the board via phone and requested reimbursement for the expenses Granville City incurred on the motor grader the county sold. The board was in agreement to consider the expenses if copies of the invoices are presented.

The board reviewed the county's 2020 preliminary budget. A motion was made by Medalen and seconded by Nelson to approve. Motion carried unanimously.

Jason Mayfield with Wold Engineering joined the meeting. A motion was made by Nelson and seconded by Haman to approve the engineering services agreement with Wold for project SC-CVD-2500(021) which is a micro mill and micro surfacing project North of Granville and North of Drake. Motion carried unanimously. Jason reported Swingen should be starting on the bridge projects in about three weeks and Farden Construction will start on the Willow Rd project this week.

The board recessed for lunch.

The board held the interviews for the County Tax Director position. A motion was made by Medalen and seconded by Haman to offer the position to Teresa Deweese. Commissioners Medalen, Bruner and Anderson voting aye. Commissioners Haman and Nelson voting nay. Motion carried. A motion was made by Nelson and seconded by Haman to offer the position to the second choice if Teresa were to decline. Motion carried unanimously.

Sheriff Skager met with the board to provide a breakdown of his capital outlay request and other budgetary items. The board requested he get the paperwork done in order to hold an abandoned vehicle auction the end of September or beginning of October.

Commissioner Bruner left the meeting.

A motion was made by Nelson and seconded by Haman to initiate a burn ban which would follow the fire index rating and only allow burning when McHenry County is in the low or moderate rating. Motion carried unanimously.

A motion was made by Anderson and seconded by Medalen to pursue leasing another tractor for 2022, contingent on the lease price. Motion carried unanimously.

A consent motion was made by Nelson and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #45748-45825; the monthly payroll in the amount of \$139,353.87 paid by warrant checks #26461-26510; Clerk of Court July County fees \$620.00, State fees \$10,882.28; County Recorder July recording fees of \$3,513.00 and misc fees of \$380.20; Sheriff July statement of fees \$240.00, Sheriff mileage \$391.00, Deputy reports for June.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Nelson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
82165	Advanced Business Methods	Copier contract	204.55
82166	Agritec, Inc	Chemical	87.13
82167	Anderson, Armann	Mileage	154.56
82168	Bergen City	Mowing	100.00
82169	Brandt, Kelly	Mileage	25.20

82170	Brown Township	LoadPass permit	137.90
82171	Bruner, Bryan	Mileage	200.48
82172	Burckhard, Jacqueline	Mileage	50.40
82173	Burckhard, Adam	Gravel Gorman Twp	1,410.00
82174	Canad Inns Destination Centre	Lodging	345.60
82175	Cenex Fleetcard	Gas	4,342.84
82176	CHS, Inc	MC3000 tar	28,698.64
82177	Colby Enterprises	Brown Twp culvert	7,250.00
82178	Dakota Agronomy Drake	Chemical	455.00
82179	Dacotah Paper Company	Supplies	166.51
82180	Dakota Business Solutions	Postage meter supplies	405.99
82181	Deere Credit, Inc	JD 6155R lease	2,111.25
82182	Dakota Fire Extinguishers, Inc	Service Deering Shop, Nurse Office, Courthouse	244.91
82183	Drake Fresh Foods	Supplies	18.39
82184	DK Service	Diesel, oil change, tire repair	1,506.38
82185	Designs on Broadway	Print newsletter	450.00
82186	Drake City	Utilities	105.55
82187	Domestic Violence Crisis Center	Fees	265.00
82188	Elmer Jesme Conference of Counties	2021 Dues	75.00
82189	Enerbase	Gas	569.27
82190	Envision Cooperative	Gas, diesel, LP tank lease, supplies	425.38
82191	Fargo Glass and Paint Company	Courthouse door	729.00
82192	First District Health Unit	2nd Qtr Mill Levy	26,563.50
82193	Fosness Construction LLC	Gravel Copperdahl Twp	1,100.00
82194	Grilley Township	LoadPass permit	2.85
82195	HACTC	Prisoner board	34,575.00
82196	Hardware Hank	Supplies	407.45
82197	Harvey Motor Service LLC	Mower blades	206.49
82198	Ihry Insurance Agency, Inc	Notary bond renewal	50.00
82199	McHenry County Treasurer	\$.01 Gas tax, Property sale, Sheriff fees	21,215.05
82200	McHenry County Treasurer	Unorganized Twp balance transfer	85,715.95
82201	Medalen, David	Mileage	105.28
82202	Metcalfe, Kendra	Mileage, Fair pass	169.20
82203	Mouse River Journal	Publications	506.33
82204	NDLTAP	Blade operator training	300.00
82205	NDACo Resources Group	Data processing	112.86
82206	ND States Attorney Association	2021 Dues	300.00
82207	ND Dept of Transportation FMD	BRC-BRS-0099(008) Bridge Inspections	52,323.44
82208	ND Telephone Company	Fees	41.14
82209	NDSU Extension	April-June Salaries	13,265.45
82210	ND Secretary of State	Notary public renewal	36.00
82211	OK Tire Store Minot	Tires Sheriff vehicle	375.20
82212	Otter Tail Power Company	Electric service	1,909.55
82213	Pharmchem, Inc	Drug test	171.30
82214	PowerPlan	Blade parts	1,608.38
82215	Pro IT, LLC	IT remote service	625.00
82216	Pratt Township	LoadPass permit	2.85
82217	Redwood Toxicology Lab, Inc	Drug test	20.44
82218	Rugby Lumber, Inc	Nurse's Office Door	675.00
82219	Star City Motor	Towing	219.00
82220	Smette Oil Company	Diesel	741.39
82221	SRT Communications, Inc	Phone, 911 service	1,611.64
82222	Staples Credit Plan	Supplies	29.28
82223	Strata Corporation	Gravel	390.76
82224	Towner Health Wellness	States Attorney office rent	545.00
82225	Tri-N Propane	Propane	250.00
82226	Towner City	Utilities	310.54
82227	Towner Parts Equipment	Supplies	12.55

82228	Transunion Risk Alternative	Online fee	100.00
82229	Thomson Reuters West	Online fee	175.27
82230	Tractor Credit Plan	Supplies	37.97
82231	Tufts University	Subscription	24.00
82232	Verendrye Electric Cooperative	Electric service	337.88
82233	Verizon Wireless	Wireless service	591.29
82234	Village Family Service Center	Annual contract	1,500.00
82235	Wald, Rachel	Mileage	211.68
82236	Woodall Dirtworks	Pratt Township bridge	19,865.00
82237	Ziegler Oil Company	Diesel fuel	2,880.69

At 5:00 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Nelson to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman