

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

March 3, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Keith Cederstrom and Gregg Boutilier were present.

A motion was made by Medalen and seconded by Boutilier to approve the February 4th minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Cederstrom to enter into a funding agreement with the state for the 2021-2023 biennium to receive reimbursement for providing clerk services. Motion carried unanimously.

The board discussed an outstanding bill for private blading. Several attempts have been made to notify the individual, with certified mailings being returned as unclaimed. A motion was made by Medalen and seconded by Bruner to table action on this in order to allow time for Commissioner Cederstrom to contact the individual. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to issue the proper deed to Wayne Miller and Jerold Speck for the sale of county land described as Lots 7 and 8 of Block 5 in Jevnager's Addition to Balfour, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Medalen to approve the utility permit for SRT Communications to bore under Co Rd 5, North of the Head start Building in Towner. Motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to approve raffle permits for the Towner Rodeo Association and The Difference-A Holistic Approach. Motion carried unanimously.

The board reviewed the plans and goals of the McHenry County Historical Society. A motion was made by Bruner and seconded by Boutilier to support their efforts and to emphasize their projects are consistent with other plans of McHenry County. Motion carried unanimously.

Chris Jorde met with the board regarding the lack of road maintenance service and gravel on an uncertified section line. Commissioner Medalen will look into this. Chris also inquired about the county's policy on timecard infractions.

The board was informed of the new Social Service policy in which they can no longer reimburse the county for use of the county vehicle. A motion was made by Haman and seconded by Boutilier to discontinue allowing use of the county car to Social Service zone employees and to offer priority use to another department. Motion carried unanimously.

This being the time and place as advertised to open bids for the used cement bridge decking and with no bids received, it was decided to place these items on the online auction this summer.

The board agreed to place load restrictions on the county roads, effective March 9th.

A motion was made by Cederstrom and seconded by Boutilier to advertise for bids to demolish the old county shop in Drake. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to approve abatement #1332-1334. Motion carried unanimously.

The board reviewed the applications for the Road Maintenance Supervisor. A motion was made by Cederstrom and seconded by Boutilier to offer the position to Barry Wiersch. Motion carried unanimously.

The board requested an advertisement be placed for help on the tar crew.

Brian Kraft, with RDO Equipment, met with the board regarding the upcoming lease expirations.

Kent Indvik met with the board regarding the low water crossing project in Deep River Township. A motion was made by Medalen and seconded by Boutilier to advertise for bids. Motion carried unanimously.

The board recessed for lunch.

Sheriff Skager met with the board and reported the case numbers for the year. The board discussed the uniform policy and allowance and asked the Sheriff and Auditor's office to work out the details.

The board discussed developing an encroachment policy. A draft policy will be presented at the next meeting.

A motion was made by Medalen and seconded by Boutilier to approve the bridge inspection agreement with NDDOT. Motion carried unanimously.

A motion was made by Cederstrom and seconded by Haman to issue the proper deed to Jonathan and Maxima Taveras for the sale of county land described as Lots 13 and 14 of Block 2 in Original Balfour, and to cancel any remaining taxes. Motion carried unanimously.

A consent motion was made by Medalen and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #44366-44429; the monthly payroll in the amount of \$127,955.15 paid by warrant checks #25620-25667; Clerk of Court Jan County fees \$1,037.29, State fees \$13,480.53; County Recorder Jan recording fees of \$3,582.00 and misc fees of \$263.30; Deputy reports for Dec-Feb.

The board continued to audit bills until completed. A motion was made by Haman and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
79246	Advanced Business Methods	Equipment contracts	1,952.95
79247	Balco Uniform Co, Inc	Uniforms	178.50
79248	B & L Electric	Heater repair	133.75
79249	Boutilier, Gregg	Mileage	43.13
79250	Brandt, Kelly	Mileage	98.33
79251	Bruner, Bryan	Mileage	103.50
79252	Burckhard, Jacqueline	Registration, supplies	120.98
79553	Carpenter, Darlene	Mileage	165.03
79254	Cederstrom, Keith	Mileage	80.00
79255	Cenex Fleetcard	Gas	3,240.96
79256	Cenex Propane Partners	Propane	868.12
79257	Davenport, James	Mileage	112.13
79258	Dewanz, David	Dog kennel	79.99
79259	Dakota Fire Extinguishers, Inc	Annual service Upham Shop	60.23
79260	DK Service	Gas, services	1,248.93
79261	Dokkens Automotive LLC	Repairs	401.30
79262	Drake City	Utilities	97.08
79263	Domestic Violence Crisis Center	Fees	211.15
79264	Elmer Jesme Conference of Counties	2020 Dues	75.00

79265	Enerbase	Gas	137.95
79266	Envision Cooperative	Gas, Diesel fuel	319.44
79267	First District Health Unit	1st Qtr Mill Levy	26,330.00
79268	Freund, Becki	Mileage	189.00
79269	Gaffney's of Minot	Supplies	85.00
79270	Galls, Inc	Uniforms	114.90
79271	Gallows Motorcycle Club	Hall rent	250.00
79272	G & P Commercial Sales, Inc	Supplies	137.88
79273	General Trading Company	Supplies	183.93
79274	HACTC	Prisoner board, medical	23,801.45
79275	Hardware Hank	Supplies	753.84
79276	I Design	ID Badges	42.00
79277	John Deere Financial	Supplies	74.02
79278	J & J Market	Supplies	51.90
79279	Kitzman, Neil	Mileage	125.93
79280	Lemer, George	Mileage, registration	288.60
79281	Mike's Body Paint & Glass	Towing	75.00
79282	McHenry County Treasurer	Foreclosed property sale	1,250.00
79283	Medalen, David	Mileage	65.55
79284	Metcalf, Kendra	Mileage	483.88
79285	Mouse River Journal	Publications	350.24
79286	Mouse River Oil Company	Gas	23.10
79287	NAPA Auto Parts of Rugby	Parts	111.92
79288	ND Association of Counties	Drug & Alcohol annual testing	453.60
79289	NDACo Resources Group	Data backup	112.86
79290	ND County Treasurer's Association	2020 Dues	200.00
79291	ND Dept of Transportation FMD	SC-2500(019) Seal Coat	1,022.58
79292	ND Telephone Company	Phone service	41.14
79293	ND Weed Control Association	2020 Dues	275.00
79294	North Prairie Human Service Zone	Reimburse State Pmt, Co Car Mileage	1,512.26
79295	Office Depot, Inc	Supplies	1,083.34
79296	O.K. Tire Store Minot	4 Tires	555.08
79297	Otter Tail Power Company	Electric Service	5,513.92
79298	PharmChem, Inc	Drug testing	114.20
79299	PowerPlan	Parts	302.18
79300	Praxair Distribution, Inc	Cylinder rent	57.40
79301	Pro IT, LLC	IT Service	2,187.50
79302	Quality Inn	Lodging	172.80
79303	Rugby Welding & Machine	Repairs	78.23
79304	The Sidwell Company	Web hosting annual fee	5,355.00
79305	Smette Oil Company	Gas	267.82
79306	SRT Communications, Inc	Phone, 911 service	1,710.79
79307	Towner Health & Wellness	Office rent	545.00
79308	Tri-N Propane	Propane	696.60
79309	Towner City	Utilities	328.81
79310	Towner Parts & Equipment	Parts	36.24
79311	Transunion Risk & Alternative	Online resource	75.00
79312	Thomson Reuters-West	Online resource	163.80
79313	Velva Area Voice	Subscription	40.00
79314	Verendrye Electric Cooperative	Electric Service	586.72
79315	Ward County	Prisoner board	480.00
79316	Ziegler Oil Company	Propane, Diesel fuel	4,855.60

At 3:05 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Cederstrom to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman