

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

June 2, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Keith Cederstrom and Gregg Boutilier were present.

A motion was made by Cederstrom and seconded by Medalen to approve the May 5<sup>th</sup> and May 15<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Cederstrom to issue the proper deed to Jesse Nelson for the sale of county land described as Lot 9 less R/W of Block 5 in Jevnager's Addition in Balfour, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Cederstrom and seconded by Boutilier to approve ND Game & Fish to install an approach along Co Rd 19 in the SE ¼ SW ¼ SW ¼ of Section 35-153-75. Motion carried unanimously.

The board discussed the request of Northern Prairie Human Services to purchase a sneeze guard for their reception area. The board recommended they find someone local to make one which would be less expensive. The board also discussed the new door lock request from this department. Since the three doors in question currently have working locks and two of the three doors are original to the courthouse which requires approval from the State Historical Society, and the estimates received from various companies to upgrade the locks are cost prohibited, the board agreed to continue with the current locks.

At the request of the board, representatives from the ND Insurance Reserve Fund and Workforce Safety met with the Sheriff's Department regarding their claims. The board received the loss history report from the ND Insurance Reserve Fund as well as a list of their training suggestions for county law enforcement to help reduce their claims. A summary report from the meeting will be received from Workforce Safety regarding their recommendations.

A motion was made by Medalen and seconded by Haman to remove the load restrictions effective immediately. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to remove the restrictions to the courthouse effective June 8<sup>th</sup>. Commissioners Haman, Medalen, Bruner, Cederstrom voting aye. Commissioner Boutilier voting nay. Motion carried.

Alex and Robert Kasowski met with the board regarding a decision on their overweight permit request. The board discussed the possibility of load testing that portion of road or another option would be to utilize the harvest permit which would allow for 10% over the weight limit. No decision was made at this time.

A motion was made by Cederstrom and seconded by Medalen to allow up to \$15,000 for gravel on Co Rd 21. Motion carried unanimously. Commissioner Cederstrom will talk to Capital Power to make sure they have completed their responsibility with this road.

Ryan Ehli with Vanguard Appraisals and Becki Freund joined the meeting. Ryan explained the procedure to complete a county reassessment and provided an estimated cost for McHenry County. There is a waiting list and the earliest it could be done is 2025. No decision was made at this time.

Kent Indvik joined the meeting and reported the milling project at Upham is scheduled to start June 9<sup>th</sup>. The board asked Indvik for his engineer's opinion regarding the overweight request from Kasowskis. Indvik stated that pavement is 26 years old and is not likely to withstand the heavy loads.

The board recessed for lunch.

A motion was made by Boutilier and seconded by Cederstrom to recess as a Board of Commissioners and convene as a Board of Equalization. Motion carried unanimously.

The board reviewed the city and township assessments. The board considered the following recommendations: Parcel 54-1-10258 to remove the residential structural value of \$8,800 due to the structure being torn down; Parcel 4-712-1 to add \$1,314 of ag value since the local assessor erroneously removed it; Parcel 9-1669-1 to change the classification of acres from ag to residential lot; Parcel 9-1658-1 to add \$1,300 of ag land since the local assessor erroneously removed it; Parcel 10-1761-2 to remove the residential values of \$98,300 since it became FRE; Parcel 11-2066-2 to remove the residential values of \$63,700 since it became FRE; Parcel 19-3723-2 to remove the residential values of \$43,300 since it became FRE; Parcel 20-3957-1 to remove the residential values of \$79,700 since it became FRE; Parcel 27-5520 to remove the residential values of \$24,000 since it became FRE; Inundated land applications for Ole and Amy Bryn were reviewed on parcels 36-7259, 36-4001-12872, 42-8454. A motion was made by Medalen and seconded by Haman to approve the values as presented. Motion carried unanimously. A motion was made by Boutilier and seconded by Cederstrom to approve the inundated land applications. Motion carried unanimously. A motion was made by Medalen and seconded by Haman to approve a 4.4% increase in ag land values. Motion carried unanimously.

A motion was made by Boutilier and seconded by Cederstrom to recess as a Board of Equalization and reorganize as a Board of Review for the unorganized townships. Motion carried unanimously. The board reviewed the assessments, farm residence exemptions and homestead credits for the unorganized townships. A motion was made by Haman and seconded by Boutilier to approve the values as presented. Motion carried unanimously. A motion was made by Haman and seconded by Boutilier to approve the FRE's and homestead credits. Motion carried unanimously.

A motion was made by Cederstrom and seconded by Bruner to adjourn as a Board of Review and reorganize as a Board of Equalization. Motion carried unanimously. A motion was made by Cederstrom and seconded by Medalen to accept the changes for the unorganized townships. Motion carried unanimously. A motion was made by Cederstrom and seconded by Bruner to adjourn as a Board of Equalization and reconvene as a Board of Commissioners. Motion carried unanimously.

Becki Freund presented the board with the following zoning permits: B&J Excavating application for a CUP to mine gravel in the SW ¼ of Section 26-155-77. David Schmitt application to plant a shelterbelt within the setback from the section line in SE ¼ SE ¼ of Sec 27 and NE ¼ NE ¼ of Sec 34-154-76. The public hearings were held at the zoning board level, with no objections. A motion was made by Haman and seconded by Bruner to approve both permits. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to reconsider the previous motion to remove the restrictions to the courthouse effective June 8<sup>th</sup> and to amend the opening to June 15<sup>th</sup> in light of the fact the Primary Election will be held on June 9<sup>th</sup> so there will be no confusion as to an option for in-person voting. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to approve six loads of gravel to be placed on the TR Trail. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve to place gravel on Co Rd 19 from Hwy 41 to the Ward Co line. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to hold the abandoned vehicle sale on June 26<sup>th</sup> at 10:00 AM. Motion carried unanimously.

A consent motion was made by Boutilier and seconded by Cederstrom to approve the following: Treasurer's Miscellaneous Receipts #44587-44673; the monthly payroll in the amount of \$135,703.01 paid by warrant checks #25766-25816; County Recorder May recording fees of \$5,626.00 and misc fees of \$576.30; Sheriff May statement of fees \$160.00, Sheriff mileage \$190.00.

The board continued to audit bills until completed. A motion was made by Cederstrom and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
79796	Advanced Business Methods	Copier contracts	1,790.84
79797	Acme Tools	Tools	163.36
79798	Bag LLC	Encroachment notice	107.36
79799	B & J Excavating, Inc	Gravel	840.00
79800	Boom Concrete, Inc	Vault toilet	6,224.00
79801	Boutilier, Gregg	Mileage	106.38
79802	Bruner, Bryan	Mileage	242.65
79803	Burleigh County Sheriff's Dept	Paper service	41.00
79804	Bauer Welding & Fabrication LLC	Bridge repair	1,347.00
79805	Cederstrom, Keith	Mileage	46.00
79806	Cenex Fleetcard	Gas	2,043.72
79807	Davenport, James	Fax line	35.12
79808	Dirty Dog Digging & Trucking	Build approach	3,945.00
79809	Deere Credit Inc	Granville, Towner blade lease	76,962.72
79810	Dewanz, David	Canine certification	174.99
79811	DK Service	Gas, diesel fuel	1,521.20
79812	Drake City	Utilities	98.65
79813	Dakota Truck Farm Service	Tire repair	109.69
79814	Enerbase	Gas, diesel fuel	1,653.74
79815	Envision Cooperative	Gas	153.24
79816	Environmental Systems Research	GIS software license & maintenance	5,500.00
79817	Election Systems Software	Election ballots	1,624.50
79818	Family Market	Supplies	18.29
79819	First District Health Unit	1st Qtr Mill levy	26,300.00
79820	Haman, Lorinda	Postage	28.94
79821	Haman Construction	Install door	820.00
79822	Heart of America	2020 Community Service Contribution	7,200.00
79823	Hansen, Russell	Zoning fee refund	40.00
79824	HACTC	Prisoner lodging	9,725.87
79825	Hardware Hank	Supplies	976.86
79826	Heringer Lumber	Supplies	62.41
79827	Harvey Motor Service	Repairs	260.09
79828	Ihry Insurance Agency Inc	Weed sprayers premiums	2,111.00
79829	Mike's Body Paint & Glass	Towing, repairs	909.70
79830	McHenry County Treasurer	Property sale	250.00
79831	Medalen, David	Mileage	93.73
79832	Mouse River Journal	Legal publications	679.36
79833	Mouse River Oil Company	Diesel fuel	2,396.41
79834	Nutrien Ag Solutions, Inc	Chemical	109,530.10
79835	ND States Attorney Association	2020 Dues	300.00
79836	ND Dept of Transportation MVD	License, title 2 Durangos	23.00
79837	ND Telephone Company	911 fees	41.14
79838	Nelson Auto Center	2 Dodge Durango Pursuit	62,532.00
79839	Newman Signs, Inc	Road signs	48.21
79840	Otter Tail Power Company	Electric service	5,064.64
79841	PowerPlan	Blade parts	1,415.46
79842	Praxair Distribution, Inc	Cylinder rent	38.99
79843	Quadient Finance USA, Inc	Meter postage	4,000.00

79844	Seachange Print Innovations	Ballot envelopes	1,532.50
79845	State Radio Communications	Reverse 911	1,221.52
79846	SRT Communications, Inc	Phone, 911 service	1,754.09
79847	Suchor, Jerome	Spraying	225.00
79848	TrueNorth Steel, Inc	Culverts	7,990.00
79849	Towner City	Utilities	516.12
79850	Thomson Reuters West	Westlaw	163.80
79851	Tractor Supply Credit Plan	Supplies	22.27
79852	Verendrye Electric Cooperative	Electric service	360.08
79853	Verizon Wireless	Wireless service	781.50
79854	Wald, Rachel	Mileage	192.05
79855	Ward County Sheriff's Dept	Paper service	144.82
79856	Wittmayer, Scott	Labor	200.00

At 3:30 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Bryan Bruner, Chairman