

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

July 2, 2019

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Boutilier and seconded by Medalen to approve the June 4<sup>th</sup> minutes. Motion carried unanimously.

Rachel Wald and Kendra Metcalfe from the NDSU Extension Office updated the board on their projects and programs.

Doug Woodall and Granville City Mayor, Corey Long met with the board regarding the collapsed building on Main Street in Granville and discussed options in getting it cleaned up.

A motion was made by Bergstad and seconded by Boutilier to approve the following zoning permits: Kasowski Farms - a permit to construct a large shed in the SW ¼ SE ¼ of Section 32-154-77 and Bechtold Paving - a conditional use permit to set up a portable asphalt plant in the NE ¼ NE ¼ of Sec 34-155-77, pending a signed road use agreement. Motion carried unanimously.

A motion was made by Bergstad and seconded by Medalen to extend the road use agreement with Aggregate Construction. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to approve the Special Event Liquor permits for Thirsty Beavers for July 13<sup>th</sup> and Finish Line Burgers & Brew for July 9<sup>th</sup>. Motion carried unanimously.

A motion was made by Medalen and seconded by Bergstad to reissue lost instruments #72759 and #72739. Motion carried unanimously.

A motion was made by Haman and seconded by Bergstad to renew the lease with the State Department of Health for office space. Motion carried unanimously.

A motion was made by Bergstad and seconded by Medalen to approve the utility permit from Verendrye Electric to place an underground line just south of the intersection of 37<sup>th</sup> St N and 4<sup>th</sup> Ave N in Section 32-152-78. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve the utility permit from SRT to install an underground fiber optic cable 1,322' north of the intersection of 42<sup>nd</sup> St N and 2<sup>nd</sup> Ave N between Sections 36-153-78 and 31-153-77. Motion carried unanimously.

Becki Freund joined the meeting to present her recommendations on the abatements. Abatements #1313, #1315 and #1316 were approved as they qualified for Homestead Credit or Veterans Credit. Motion carried unanimously. A motion was made by Haman and seconded by Boutilier to allow the transfer of \$250 from printing to office supplies in the Tax Director's 2019 budget. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to pursue the opioid litigation suit. Commissioners Bruner and Boutilier voting aye. Commissioners Medalen, Bergstad and Haman voting nay. Motion failed.

Community Service Coordinator, Allan Meckle met with the board to report on the 2019 community service activity.

The board was asked to reconsider their decision to keep the courthouse open on July 5<sup>th</sup>. A motion was made by Medalen and seconded by Bergstad to close the courthouse on July 5<sup>th</sup>. Commissioners Medalen and Bergstad voting aye. Commissioners Bruner, Haman and Boutilier voting nay. Motion failed. A motion was made by Haman and seconded by Bruner to allow the offices to close if employees request to use leave. Commissioners Bruner, Haman and Boutilier voting aye. Commissioners Medalen and Bergstad voting nay. Motion carried.

The board recessed for lunch.

Ryan Ackerman and Dusty Zimmerman met with the board to give an update on the Souris River Joint Board projects.

Sheriff Skager and Deputy Riley Schafer met with the board. Deputy Schafer again requested the approval to get a bloodhound. The board reiterated their opposition to the idea and stated they have no interest in spending county dollars on this. Skager questioned the board on their plans for utilities in the old county shop in Towner after the new shop is constructed. No decision has been made.

The board set the next budget meeting for July 9<sup>th</sup> at 9:00 AM.

A motion was made by Boutilier and seconded by Bergstad to gravel three miles in Hougom Township. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to gravel one mile on County Road 16 East of Upham. Motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to request bids for logjam removals on the Nelson and Oium bridges. Motion carried unanimously.

Kent Indvik and Jason Mayfield with Wold Engineering met with the board. A motion was made by Medalen and seconded by Bergstad to have Wold design a new plan to extend the concrete for the Deep River low water crossing. Motion carried unanimously. A motion was made by Bergstad and seconded by Bruner to get a quote from Bechtold to fix spots on the Karlsruhe pavement. Motion carried unanimously.

A consent motion was made by Boutilier and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #43664-43756; the monthly payroll in the amount of \$167,405.85 paid by warrant checks #25144-25206 and Social Service bills totaling \$16,822.73; Clerk of Court June County fees \$790.00, State fees \$15,980.19, Granville City \$32.00; County Recorder June recording fees of \$4,515.00 and misc fees of \$791.70; Sheriff's June statement of fees \$665.00, Sheriff's mileage \$413.00.

The board continued to audit bills until completed. A motion was made by Bergstad and seconded by Medalen that the following bills be approved and the proper checks be issued thereof:

| <b>Warrant</b> | <b>Paid</b>               | <b>Reason</b>           | <b>Amount</b> |
|----------------|---------------------------|-------------------------|---------------|
| 77594          | Advanced Business Methods | Copier contracts        | 2,257.97      |
| 77595          | Acme Tools                | Impact wrench & trimmer | 601.93        |
| 77596          | Attorney General Office   | 24/7 program            | 750.00        |
| 77597          | B&J Excavating            | Gravel Red Cross Twp    | 1,120.00      |
| 77598          | Bergstad, Harry           | Mileage                 | 150.80        |
| 77599          | Boutilier, Gregg          | Mileage                 | 151.38        |
| 77600          | Bruner, Bryan             | Mileage                 | 187.34        |
| 77601          | Carpenter, Darlene        | Mileage, meals          | 428.30        |
| 77602          | Cenex Fleetcard           | Gas                     | 3,466.16      |
| 77603          | Colby Enterprises         | Culvert Bjornson Twp    | 4,800.00      |

|       |                                 |                               |            |
|-------|---------------------------------|-------------------------------|------------|
| 77604 | Dakota Communications, Inc      | 2013 Durango                  | 2,325.00   |
| 77605 | Dacotah Paper Company           | Supplies                      | 143.28     |
| 77606 | Davenport, James                | Mileage, fax                  | 88.05      |
| 77607 | Deere Credit, Inc               | Blade lease                   | 76,962.72  |
| 77608 | DK Service                      | Gas, oil changes, mount tires | 1,742.95   |
| 77609 | DMC Wear Parts LLC              | Grader blades & edges         | 615.44     |
| 77610 | Drake City                      | Utilities                     | 89.65      |
| 77611 | Domestic Violence Crisis Center | Victim/Witness Fees           | 61.00      |
| 77612 | EME Corporation                 | Recorder's book scanner       | 30,700.00  |
| 77613 | Enerbase                        | Diesel fuel                   | 2,744.60   |
| 77614 | Envision                        | Diesel fuel, gas, tire repair | 1,620.56   |
| 77615 | Fairbrother, Linda              | Mileage                       | 169.40     |
| 77616 | Family Market                   | Supplies                      | 56.04      |
| 77617 | Freund, Becki                   | Mileage                       | 187.92     |
| 77618 | Gates Manufacturing, Inc        | Repair parts                  | 992.00     |
| 77619 | Gerdau                          | Iron                          | 51.46      |
| 77620 | HAM Community Service Program   | 2019 Contribution             | 9,100.00   |
| 77621 | HACTC                           | Prisoner board                | 23,276.55  |
| 77622 | Hardware Hank                   | Supplies                      | 518.85     |
| 77623 | Harvey Motor Service            | Supplies                      | 157.29     |
| 77624 | I Design                        | ID cards                      | 14.00      |
| 77625 | JD Financial                    | Parts                         | 4.22       |
| 77626 | Keller, Britney                 | Mileage                       | 182.22     |
| 77627 | Kitzman, Neil                   | Mileage                       | 113.68     |
| 77628 | Kuhnhehn Trucking & Excavating  | Road repair                   | 1,270.00   |
| 77629 | Little Deep Township            | PW33, Replace lost ck#72739   | 1,975.18   |
| 77630 | Lehmann, Helen                  | Mileage, meals                | 201.48     |
| 77631 | LeierGIStics LLC                | Website maintenance           | 450.00     |
| 77632 | Mike's Body Paint & Glass       | Tow & impound vehicles        | 560.00     |
| 77633 | McHenry County Treasurer        | Unorganized Twp SB 2016       | 40,000.00  |
| 77634 | McHenry County Weed Board       | Chemical                      | 100.00     |
| 77635 | Medalen, David                  | Mileage                       | 150.22     |
| 77636 | Menards                         | Supplies                      | 23.62      |
| 77637 | Mouse River Journal             | Legal publications            | 1,291.39   |
| 77638 | Mouse River Oil Company         | Diesel fuel                   | 2,358.88   |
| 77639 | NAPA Auto Parts, Rugby          | Wrench                        | 46.33      |
| 77640 | Nutrien Ag Solutions            | Chemical                      | 114,986.75 |
| 77641 | NCRAAO                          | Registration                  | 260.00     |
| 77642 | NDACo Resources Group           | Data backup                   | 112.86     |
| 77643 | ND Telephone Company            | 911                           | 41.14      |
| 77644 | NoDak Garage Door               | Door repair                   | 175.00     |
| 77645 | Office Depot                    | Supplies                      | 349.68     |
| 77646 | OK Tire Store, Minot            | 2 sets tires                  | 1,036.08   |
| 77647 | Otter Tail Power Company        | Electric service              | 1,431.70   |
| 77648 | Pitney Bowes                    | Equipment lease               | 482.49     |
| 77649 | PowerPlan                       | Parts                         | 985.27     |
| 77650 | Praxair Distribution, Inc       | Cylinder rent                 | 39.65      |
| 77651 | Pro IT, LLC                     | Remote IT service             | 689.99     |
| 77652 | Quill Corporation               | Copy paper                    | 98.97      |
| 77653 | Radisson Hotel Bismarck         | Lodging                       | 507.60     |
| 77654 | RDO Equipment Company           | Snow wings                    | 30,000.00  |
| 77655 | Redwood Toxicology Laboratory   | Drug screening                | 9.63       |
| 77656 | Rugby Lumber, Inc               | Lumber                        | 10.00      |
| 77657 | Saline Township                 | PW24                          | 1,536.38   |
| 77658 | Shattuck, Lynn                  | Spraying                      | 12,070.00  |
| 77659 | Shattuck, Nick                  | Spraying                      | 11,347.50  |
| 77660 | Smette Oil, Inc                 | Diesel fuel, gas, DEF         | 4,086.87   |
| 77661 | Smette, Miriam                  | Postage                       | 18.50      |

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|-------|------------------------------------|-----------------------------------|----------|
| 77662 | SRT Communications, Inc            | Phone service                     | 2,026.52 |
| 77663 | Sundre Sand & Gravel, Inc          | Dike work                         | 1,870.00 |
| 77664 | Towner Health & Wellness           | Office rent                       | 545.00   |
| 77665 | TrueNorth Steel                    | Culverts                          | 6,021.20 |
| 77666 | Towner City                        | Utilities, garbage pickup, permit | 640.79   |
| 77667 | TransUnion Risk & Alternative Data | Online resource                   | 75.00    |
| 77668 | Thomson Reuters-West Publishing    | Westlaw                           | 144.35   |
| 77669 | Uniform Center                     | Uniforms                          | 160.97   |
| 77670 | Upham City                         | Garbage pickup                    | 18.00    |
| 77671 | Verendrye Electric Cooperative     | Electric service                  | 327.25   |
| 77672 | Verizon Wireless                   | Cell phone service                | 801.49   |
| 77673 | Village Family Service Center      | Annual contract                   | 1,500.00 |
| 77674 | Wald, Rachel                       | Mileage, 4-H trip expenses        | 652.38   |
| 77675 | Willow Creek Township              | Replace lost ck#77675             | 861.12   |
| 77676 | Weninger, Joseph                   | Mileage                           | 23.20    |
| 77677 | Johnson, Jenna                     | Bantry Election                   | 90.00    |
| 77678 | Schmitt, Stacey                    | Bantry Election                   | 90.00    |

At 3:40 PM, there being no further business to come before the board at this time, a motion was made by Boutilier and seconded by Haman to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Bryan Bruner, Chairman