

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

October 2, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners David Medalen, Harry Bergstad, Larry Haman, Bryan Bruner and Gregg Boutilier were present.

A motion was made by Bruner and seconded by Bergstad to approve the September 4th minutes. Motion carried unanimously.

A petition was received to close the following section lines: between the East half of Sections 10 and 15, the quarter-mile line between the SW $\frac{1}{4}$ SW $\frac{1}{4}$ in Section 11 and the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 14, the quarter-mile line between the SE $\frac{1}{4}$ SE $\frac{1}{4}$ in Section 10 and the SW $\frac{1}{4}$ SW $\frac{1}{4}$ in Section 11, the quarter-mile line between the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 15 and the NW $\frac{1}{4}$ NW $\frac{1}{4}$ in Section 14, all in Township 155 Range 77. The public hearing regarding this petition was scheduled for November 8th at 10:30.

A motion was made by Bergstad and seconded by Haman to approve abatement 1291 to correct the valuation on a property. A motion was made by Bergstad and seconded by Bruner to approve abatement 1292 to remove the tax on a mobile home that is no longer there. Motions carried unanimously.

A motion was made by Boutilier and seconded by Haman to reappoint Jerry Effertz and Joan Gunter to the ND State Fair Board, representing McHenry County. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bergstad to reissue lost instrument #75506. Motion carried unanimously.

The board reviewed the floodplain application from the Eaton Flood Board for a dike repair project. A motion was made by Haman and seconded by Bergstad to approve the permit. Motion carried unanimously.

A motion was made by Bergstad and seconded by Bruner to remove the burn ban. Motion carried unanimously.

The board reviewed a Conditional Use application submitted by North Prairie Rural Water to expand the treatment plant located in the NW $\frac{1}{4}$ of Section 31 in 153-79. The recommendation of the zoning board was to deny the application for the following reasons: the project will require a variance, and the proper fee was not submitted. A motion was made by Bergstad and seconded by Bruner to deny the application. Motion carried unanimously.

The board reviewed a variance application from Ken Lemer to build a detached garage 138' from the center of 44th St NE in the SW $\frac{1}{4}$ of Section 24-153-76. The zoning board recommended approving the permit. A motion was made by Bruner and seconded by Bergstad to approve the variance permit. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve the following appointments to the County LEPC Board: Arland Mueller, Alexia Heisler, Dusting Welstad, Jeff Michalenko, Cindy Shattuck, James Darnell, Harry Bergstad, Josh Frey and Kelsey Sielger. Motion carried unanimously.

The public hearing was held regarding the 2019 county budget. Irene Colby joined the meeting and expressed her frustration with board's decision to deny Mike Colby's bid on a project due to not providing paper as required in the bid notice. Chairman Medalen explained the board must follow the requirements as stated in the bid notice, no exceptions. With no one else appearing in opposition, a motion was made by Bruner and seconded by Boutilier to approve the 2019 budget. Motion carried unanimously.

The board set the minimum sales prices on the foreclosed properties.

Tax Director, Becki Freund, presented the board with a proposed from Vanguard Appraisals to purchase software to house assessment data. No action was taken.

Kent Indvik met with the board for project updates. A motion was made by Bergstad and seconded by Bruner to request a hydrology study between sections 21/22 in 158-75. Motion carried unanimously.

The board recessed for lunch.

Ryan Ackerman and Dusty Zimmerman delivered a brochure rack to hold SRJB informational updates to the public and presented an update on the SRJB project.

Social Service Director, Erika Brorby, met with the board and requested to transfer funds from office supplies to capital outlay. A motion was made by Bergstad and seconded by Haman to approve her request. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #42965-43047; the monthly payroll in the amount of \$155,581.76 paid by warrant checks #24576 – 24637 and Social Service bills totaling \$5,442.82; Clerk of Court August County fees \$640.96, State fees \$10,052.65; Clerk of Court Sept County fees \$722.00, State fees \$10,329.60; County Recorder August recording fees of \$5,318.00 and misc fees of \$995.25; County Recorder Sept recording fees of \$5,192.00 and misc fees of \$1,158.60; Sheriff's Sept statement of fees \$756.71, Sheriff's mileage \$791.00; Deputy reports for Aug.

The board continued to audit bills until completed. A motion was made by Bergstad and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
75770	Anderson, Shane	Diesel fuel	108.80
75771	AT&T Mobility	Cell phone service	807.05
75772	Attorney General Office	Program fees	2,005.00
75773	Barcodes, Inc	Recording labels	161.16
75774	Big D Excavating LLC	Bridge repair Little Deep Twp	2,200.00
75775	Boutilier, Gregg	Mileage	93.74
75776	Bruner, Bryan	Mileage	67.04
75777	Burckhard, Jacqueline	Mileage	38.15
75778	Burckhard, James	Gravel	5,506.00
75779	Butler Machinery Company	Blade parts	384.15
75780	Carpenter, Darlene	Mileage	101.37
75781	Cenex Fleetcard	Gas	3,738.20
75782	Dacotah Paper Company	Supplies	78.76
75783	Davenport, James	Mileage	130.47
75784	DK Service	Gas, diesel fuel, tire labor	2,781.57
75785	Drake City	Utilities	81.00
75786	Dakota Truck & Farm Service	Tire service	553.18
75787	Domestic Violence Crisis Center	Collections	80.00
75788	Eaton Irrigation District	PW 13	10,200.00

75789	Envision	Gas, diesel fuel	3,239.45
75790	Fairbrother, Linda	Mileage	104.23
75791	Fosness Construction	Log jam Falsen Twp	19,900.00
75792	Freund, Becki	Mileage	186.68
75793	Farmers Union Oil Company, Velva	Gas, diesel fuel	5,368.46
75794	Galls, Inc	Badge	80.00
75795	GCR Tire Centers	Brake repair	585.00
75796	Gooseneck Implement	Mower blades	265.88
75797	Granville City	Hall rent	50.00
75798	HACTC	Prisoner board	21,888.00
75799	Hardware Hank	Supplies, repairs	468.55
75800	Harvey Motor Service	Fuel pump	38.61
75801	Information Technology Dept	Data processing	1,267.86
75802	Kitzman, Neil	Mileage	51.23
75803	LeierGIStics LLC	County website maintenance	450.00
75804	Law Enforcement Systems, Inc	Supplies	38.00
75805	Lowe's Garden Center	Spruce trees	619.96
75806	Lindstrom, Tena	Replace lost check	327.24
75807	Leonard Johnson Construction	Replace culverts	5,760.00
75808	Mike's Body, Paint & Glass	Wrecker calls	148.75
75809	McGuire	Ford Explorer repair	1,720.24
75810	Medalen, David	Mileage	30.52
75811	Mouse River Journal	Legal publications, subscription	362.24
75812	Mouse River Oil Company	Gas, diesel fuel	5,303.07
75813	NDAAO	Registration	225.00
75814	NDACo Resources Group	Data backup	112.86
75815	ND Dept of Transportation MVD	Title/license (2) 2018 Ford Explorer	23.00
75816	ND Telephone Company	911 circuit fee	41.14
75817	NDSU	Registration	150.00
75818	NDSU Extension Service	Meals & salary	15,055.64
75819	Office Depot	Supplies	614.40
75820	O.K. Tire Store - Minot	Patrol car tires	508.52
75821	Otter Tail Power Company	Electric service	1,472.38
75822	PharmChem, Inc	Drug test	85.65
75823	Pierce County	Gas	48.93
75824	Pitney Bowes	Equipment lease	482.49
75825	Power Plan	Blade parts, cutting edges	3,864.25
75826	Powell, Tina	Mileage, meals	218.12
75827	Praxair Distribution, Inc	Cylinder lease	27.28
75828	Purchase Power	Meter postage	4,035.00
75829	Quality Inn	Lodging	83.70
75830	Ray Allen Manufacturing	K-9 supplies	254.96
75831	Siegler, Kelsey	Mileage, meals	280.16
75832	Smette Oil, Inc	Gas, diesel fuel	2,355.53
75833	Smette, Jeff	Mileage	27.25
75834	Soltis Business Forms	W-2 Forms	36.40
75835	SRT Communications, Inc	Phone, 911 service	1,647.85
75836	Susag Sand & Gravel, Inc	Gravel Co Rd 7, Co Rd 9	22,854.40
75837	Towner Health & Wellness	Rent	545.00
75838	TrueNorth Steel	Culverts	8,542.50
75839	Towner City	Utilities	424.57
75840	Thomson Reuters-West Publishing	Westlaw	140.15
75841	Underground Vaults & Storage	Rent	265.00
75842	Verendrye Electric Cooperative	Electric service	329.62
75843	Verizon	Cell phone service	1,343.46
75844	Wald, Rachel	Mileage, supplies	236.49
75845	Welstad, Blaine	Easement	6.00
75846	Westlie Motor Company	(2) 2018 Ford Explorer	64,608.16

At 3:30 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

David Medalen, Chairman