

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

March 6, 2018

9:00 AM

Chairman Medalen called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner and Gregg Boutilier were present. Commissioner Bergstad absent.

A motion was made by Haman and seconded by Boutilier to approve the February 6<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Boutilier and seconded by Haman to approve abatements 1270-1274, 1276, 1277. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to sign the joint powers agreement with Souris Basin Planning Council for 2018. Motion carried unanimously.

Maynard Petersen from RDO met with the board regarding ClearPlex, a film placed on the maintainer windows to prevent breakage.

The board reviewed the variance and CUP application from Xcel Energy to place a temporary transmission line along the East side of 14th Ave N, between Hwy 97 and Hwy 52. The poles would be within the 150' setback requirement. A utility permit was also requested to cross 14<sup>th</sup> Ave N with the line. A motion was made by Bryan and seconded by Boutilier to approve the variance, CUP and utility permits. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to enter into a funding agreement with the state for the 2019-2021 biennium to receive reimbursement for providing clerk services. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to not enter into a lease agreement with Gooseneck Implement for a tractor for mowing county ditches and to use the county tractor. Commissioners Medalen and Haman aye. Commissioners Bruner and Boutilier nay. Motion failed.

Cliff Hanretty met with the board to discuss his concerns with the Eaton Irrigation Board.

Correspondence was received from the NDDOT requesting authorization to extend the inspection cycle from 24 months to 48 months for reinforced concrete box culverts on the local system. A motion was made by Boutilier and seconded by Bruner to approve this request. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to appoint Roger Myers to the zoning board. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to appoint Nancy Mueller to the zoning board. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to appoint Terry Krumwiede to the water board. Motion carried unanimously.

Bottineau County requested financial assistance to install a box culvert on the East side of Section 6 in Pratt Township. A motion was made by Medalen and seconded by Haman to deny assistance due to lack of funds. Motion carried unanimously.

The auditor requested the authorization to accept donated sick leave for an employee who has met the criteria for this policy. A motion was made by Boutilier and seconded by Haman to approve the request. Motion carried unanimously.

Stacey Schmitt joined the meeting to get the board's thoughts on her time spent working in the Tax Director's office.

The board recessed for lunch.

Brent Bogard with LoadPass met with the board by phone to explain the online overweight permit system being offered to counties throughout the state. A motion was made by Boutilier and seconded by Bruner to try it for one year. Motion carried unanimously.

Stacey Schmitt and Dani Haman joined the meeting to discuss assessor certification and the possibility of Dani getting certified.

A consent motion was made by Boutilier and seconded by Bruner to approve the following: Treasurer's Miscellaneous Receipts #42376-42435; the monthly payroll in the amount of \$ \$149,841.49 paid by warrant checks #24135 – 24196 and Social Service bills totaling \$4,387.24; Clerk of Court Feb County fees \$543.83, State fees \$10,367.75, Upham City \$40.00; County Recorder February recording fees of \$6,929.00 and misc fees of \$1,821.20; Sheriff's February statement of fees \$527.88, Sheriffs mileage \$236.50; Deputy reports for Jan/Feb.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
74411	Advanced Business Methods	Copier contracts	2,054.36
74412	American Welding & Gas, Inc	Supplies	268.76
74413	Ashley, Jo	Mileage, registration	597.20
74414	AT&T Mobility	Cell phone service	755.51
74415	Attorney General Office	Program fees	870.00
74416	Baril, Austin	Meals	24.50
74417	Boutilier, Gregg	Mileage	59.95
74418	Brandt, Kelly	Mileage	79.57
74419	Bruner, Bryan	Mileage	215.28
74420	Burke County Sheriff	Uniform	1,299.02
74421	Butler Machinery Company	Blade parts	1,055.08
74422	Cenex Propane Partners	Propane	536.00
74423	Dakota Communications, Inc	Microphone	90.00
74424	Dacotah Paper Company	Janitorial supplies	271.39
74425	Deluxe	Office supplies	490.89
74426	DK Service	Gas, diesel fuel	1,713.22
74427	Dakotaland Autoglass	Windowpane	210.00
74428	Drake City	Utilities	58.50
74429	Domestic Violence Crisis Center	Collections	100.00
74430	Envision	Gas	247.38
74431	Family Market	Shop supplies	34.79
74432	First District Health Unit	1st Qtr mill levy	23,466.75
74433	Farmers Union Oil, Velva	Tank lease, gas	421.61

74434	Gerdau	Steel	190.17
74435	Gallows Motorcycle Club	Hall rent	250.00
74436	General Trading Company	Shop supplies	82.47
74437	Hansen, Jerry	Mileage	94.83
74438	HACTC	Prisoner board	16,023.05
74439	Hardware Hank	Supplies	311.84
74440	Information Technology Dept	Data processing	534.45
74441	Johnson, Callie	Mileage	170.04
74442	Keller, Robert	Snow removal	320.00
74443	Kitzman, Neil	Mileage	218.00
74444	LeierGIStics LLC	Website maintenance	450.00
74445	Lemer, George	Mileage, registration	185.25
74446	Little Falls Machine, Inc	Parts	80.33
74447	Lowe's Printing	Spelling Bee awards	29.70
74448	Mike's Body Shop Paint & Glass	Wrecker calls	1,319.38
74449	McHenry County Treasurer	Deposit stamp	25.99
74450	Menards	Shop supplies	59.91
74451	Merchants Bank	Check stock	274.27
74452	Mouse River Concrete	Repairs	200.00
74453	Mouse River Journal	Legal publications	198.00
74454	NDSPE-Mathcounts	Registration	178.00
74455	NDACO Resources Group	Tech support	275.36
74456	ND States Attorney Association	2018 Dues	300.00
74457	NDACS Spelling BEE	Lunch, photos	165.00
74458	ND Sheriff's & Deputies Association	2018 Dues	100.00
74459	ND Dept of Transportation FMD	BRO-0025(011)	7,876.02
74460	ND Telephone Company	911 Service	41.14
74461	NDSU Extension Service	Salaries & meals	22,873.50
74462	NDSU Bookstore	Office supplies	24.67
74463	Nord, Aaron	Meals	105.00
74464	Office Depot, Inc	Office supplies	716.18
74465	Otter Tail Power Company	Electric service	5,218.80
74466	PowerPlan	Blade parts, repairs	3,868.63
74467	Pro It, LLC	Server Setup	1,250.00
74468	Quality Inn	Lodging	167.40
74469	R & J's Towing	Tow vehicle	442.00
74470	Rohrbeck, Melissa	Witness Mileage	36.92
74471	Redwood Toxicology Lab, Inc	Supplies	95.02
74472	Souris Basin Planning Council	2018 Dues	2,982.00
74473	Schafer, Riley	Meals	52.50
74474	Slope County Recorder	Supplies	18.40
74475	Smette Oil Company	Gas	143.66
74476	Smette, Miriam	Postage	28.45
74477	State Radio Communications	Everbridge	400.60
74478	SRT Communications, Inc	Phone, 911 service	1,666.29
74479	Schock's Safe & Lock Service	Mileage & services	310.00
74480	Towner Health & Wellness	Office rent	480.00
74481	Thomas Law Firm	Services	425.00
74482	Tri-N Propane, Inc	Propane	483.69
74483	Towner City	Utilities	390.72
74484	Towner Foods	Supplies	26.87
74485	Towner Plumbing & Heating	Repairs	875.39
74486	Thomson Reuters-West	Westlaw	140.15
74487	Tractor Supply Credit Plan	Supplies	19.99
74488	Upham City	Garbage pickup	17.50
74489	Velva Area Voice	Subscription renewal	72.00
74490	Verendrye Electric Cooperative	Electric service	611.36

74491	Velva Glass & Auto	Install window	282.25
74492	Wald, Rachel	Mileage	293.21
74493	Welstad, Dustin	Meals	24.50
74494	Ziegler Oil Company	Diesel fuel	1,591.00

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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David Medalen, Chairman