## OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

October 4, 2016

9:00 AM

Chairman Bergstad called the meeting to order. Commissioners Harry Bergstad, David Medalen, Gregg Boutilier, Bryan Bruner and Larry Haman were present.

A motion was made by Medalen and seconded by Boutilier to approve the September 6<sup>th</sup> minutes. A motion was made by Bruner and seconded by Haman to approve the September 15<sup>th</sup> minutes. A motion was made by Medalen and seconded by Bruner to approve the October 3<sup>rd</sup> minutes. All motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to reject payment for three hours of time on a weekend since the employee's position is exempt and authorization was not given to work on the weekend. Motion carried unanimously.

The board reviewed the properties recently foreclosed and set the minimum sales prices.

A motion was made by Boutilier and seconded by Bergstad to reissue lost instrument #69715. Commissioners Boutilier, Bergstad, Bruner and Haman voting aye. Commissioner Medalen voting nay. Motion carried.

A motion was made by Bergstad and seconded by Haman to sign the construction and maintenance agreement with NDDOT for the bridge replacement project 3 East and 9 North of Karlsruhe. Motion carried unanimously.

Chairman Bergstad recessed the meeting in order for the Pierce/McHenry Housing Board to meet briefly.

The commission meeting reconvened. The board reviewed the county budget. A motion was made by Haman and seconded by Boutilier to rescind the motion made on September  $6^{th}$  to budget  $\frac{3}{4}$  mill for the Souris River Joint Water Board, due to budget constraints. Motion carried unanimously.

A motion was made by Haman and seconded by Boutilier to budget \$16,000 for the Souris River Joint Water Board. Commissioners Boutilier, Bergstad, Bruner and Haman voting aye. Commissioner Medalen voting nay. Motion carried.

A motion was made by Bergstad and seconded by Bruner to budget a 2% COLA for county employees, excepting the board of commissioners. Motion carried unanimously.

A motion was made by Medalen and seconded by Bruner to budget \$5,000 for the McHenry County Historical Society. Motion carried unanimously.

A motion was made by Medalen and seconded by Bergstad to approve the budget with the revisions stated above. Commissioners Bergstad, Bruner and Medalen voting aye. Commissioners Boutilier and Haman voting nay. Motion carried.

This being the time and place as advertised for a log jam removal in Falsen Township, the board received one bid from Fosness Construction. A motion was made by Boutilier and seconded by Haman to accept the Fosness Construction bid of \$10,000. Motion carried unanimously.

A motion was made by Bergstad and seconded by Boutilier to reappoint Jerry Effertz and Gail Slinde as ND State Fair delegates for McHenry County. Motion carried unanimously.

Bill Behling with Capital Power joined the meeting for the review of the conditional use application for a wind energy project in Bjornson Township. The public hearing was held during the zoning meeting on September 22<sup>nd</sup>. It was recommended by the zoning board to approve the permit. A motion was made by Bruner and seconded by Medalen to approve the CUP for the wind energy project. Motion carried unanimously.

The board recessed for lunch.

The board reviewed the variance application from John Fjellanger to plant a shelterbelt 60' from the center of 50th St NE along the NE ¼ of Section 26-154-75, as well as a conditional use application from Otter Tail Power Co. to construct a breaker bay to be located in Outlot 800 in the NW ¼ of Section 21-155-79. Both of these applications were recommended to be approved by the zoning board. A motion was made by Haman and seconded by Bruner to approve the permits for Fjellanger and Otter Tail. Motion carried unanimously.

It was determined inventory items were not returned upon an employee's separation from the county. The board directed the auditor to send a written request to the previous employee to return the items or replace them.

A petition was received from Randy Bailey to close the section line that lies between the SW <sup>1</sup>/<sub>4</sub> of Section 26 and the NW <sup>1</sup>/<sub>4</sub> of Section 35 in 157-78. A motion was made by Boutilier and seconded by Medalen to advertise the public hearing regarding this closure. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to sign the right-of-way certification for the bridge replacement project in Star Township. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to approve abatements 1222 and 1223, as they meet the requirements for a Homestead Credit. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to approve abatements 1224-1227, as they qualify for a Homestead Credit. Motion carried unanimously.

A motion was made by Bruner and seconded by Bergstad to accept the resignation from Jennifer Stewart. Motion carried unanimously.

The board reviewed the applicants for Tax Director and will hold interviews on October 18<sup>th</sup> at 9:00 AM.

A motion was made by Bergstad and seconded by Bruner to purchase a set of pallet forks for the payloader. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Bergstad to approve the following: Treasurer's Miscellaneous Receipts #41038-41151; the monthly payroll in the amount of \$154,141.68 paid by warrant checks #23069-23131 and Social Service bills totaling \$3,193.00; Clerk of Court September fees \$991.75, State fees \$7,197.00, City of Towner \$20.00; County Recorder September recording fees of \$1,815.00 and misc fees of \$870.50; Sheriffs September statement of fees \$836.97, Sheriffs mileage \$739.00, Deputy report for Aug/Sept.

The board continued to audit bills until completed. It was then the consensus of the board that the following bills be approved and the proper checks be issued thereof:

71048 AT&T Mobility Phone service 88.415   71049 Big D Excavating, LLC Deering Main Street 780.00   71051 Bouilier, Gregg Mileage 165.78   71052 Bruner, Bryan Mileage 185.22   71053 Butler Machinery Company Parts 67.33   71054 Cenex Fleetcard Gas 3.358.42   71055 Doacouth Paper Company Copy paper 242.64   71055 Decring City Shop rent 5.400.00   71050 Devine Reports Subscription 2.610.96   71061 Drake City Utilities 87.75   71062 Egg Creek Township PW 41, 137 3.277.86   71064 Envision Gas 120.34   71065 Equipment Blades, Inc Cuting edges 2.259.65   71066 Farden Construction, Inc Nos Supplies 67.55   71067 Galls, LLC Uniforms 218.90   71066 Farden Construction, Inc Coo25(051) 399.693.45 <th>Warrant</th> <th>Paid</th> <th>Reason</th> <th>Amount</th>	Warrant	Paid	Reason	Amount
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71102PowerPlanParts, repairs9,442.38			Supplies	
	71102	PowerPlan	Parts, repairs	9,442.38

71103	PraxAir Distribution, Inc	Oxygen	27.85
71104	Pro It, LLC	IT consulting	150.00
71105	Purchase Power	Postage	2,550.30
71106	Smette Oil Co	Diesel, gas	3,125.03
71107	Smette, Miriam	Supplies	29.90
71108	Souris River Joint Water Board	Replace lost check	7,331.25
71109	State Radio Communications	3rd Qtr 911	8,661.60
71110	SRF Consulting Group	Planning & Zoning services	1,299.96
71111	SRT Communications, Inc	Phone service	1,032.59
71112	Staples Credit Plan	Supplies	207.72
71113	Thomas Family Funeral Service	Transport	500.00
71114	Towner Health & Wellness	Office rent	450.00
71115	Towner City	Utilities	347.17
71116	Towner Parts & Equipment	Supplies	43.72
71117	Thomas Reuters-West	Westlaw	153.67
71118	Underground Vaults & Storage	Lease rental	265.00
71119	Verendrye Electric Cooperative	Electric service	289.24
71120	Velva Glass & Auto	Install blade window	310.00
71121	Wald, Rachel	Mileage, registration	163.00
71122	Werle, Curtis	Spraying	3,230.00
71123	Wold Engineering, PC	CNOC-0025(051), PW890, Co Rd 10	22,072.50
71124	Western State Bank	Check stock	294.69

At 3:10 PM, there being no further business to come before the board at this time, a motion was made by Medalen and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Harry Bergstad, Chairman