

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

February 6, 2024

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Bryan Bruner, Duane Drader, Lance Johnson and Armann Anderson present.

A motion was made by Anderson and seconded by Johnson to approve the January 2nd minutes. Motion carried unanimously.

The quarterly EM/911 report was presented to the board.

A motion was made by Bruner and seconded by Drader to approve abatements 1528-1572. Motion carried unanimously.

Brad Murphy and Frank Anderson from RDO Equipment met with the board to discuss options for buying out the current motor graders.

Rachel Wald introduced the new Extension Agent, Lesley Jones to the board. Rachel gave an update on the programs she has been involved in and the classes coming up. Her annual review has been scheduled for February 13th at 10:00. At least one commissioner will be attending. She mentioned one of the toilets is not working properly. A motion was made by Armann and seconded by Bruner to have someone look at it and repair as needed. Motion carried unanimously.

Max Erickson with Oldcastle Infrastructure met with the board to inform them of the production of cement box culverts being made in Devils Lake.

No bids were received for the collection of scrap iron. The board will have the blademen take it in as time allows.

Ryan Ackerman and Sabrina Herrmann with Ackerman Estvold met with the board to present an update on the Mouse River Flood Protection plan. The new bridge on Hwy 41 near Velva is planned to be bid this fall.

Minot Housing Authority called to discuss the new rental rates. Since Pierce County was not in attendance, no business was conducted.

A motion was made by Drader and seconded by Johnson to follow the state timeline for when load restrictions go on. Motion carried unanimously.

J Rom met with the board to discuss his concerns with the road maintenance in his area.

Jason Mayfield informed the board funding for the Sallee Bridge and the Upham Bridge got pushed back a year. The three bridges North of Granville are still on schedule to be replaced this summer.

The board recessed for lunch.

Ryan Ehli with Vanguard and Kristi Brodehl met with the board to discuss the plan to implement the Vanguard program. Tablets will be purchased and training for all assessors will be scheduled for June, after the busy assessment season is over.

A motion was made by Anderson and seconded by Drader to buy out the lease on the four blades that are coming due this year. Motion carried unanimously. Funding will need to be secured so the Auditor will look into financing options.

Sheriff Skager met with the board to request the purchase of eight radios at approximately \$6,500/radio. Four radios have previously been purchased through the Stonegarden Grant program. A motion was made by Johnson and seconded by Anderson to purchase eight radios at approximately \$56,000. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to appoint Nicole Hildenbrand to the Northern Prairie Human Service Zone. Motion carried unanimously.

A motion was made by Johnson and seconded by Anderson to appoint Matt Zelinski, Zoning Chair, as a McHenry County Steering Committee member with Souris Basin Planning Council. Motion carried unanimously. The steering committee will provide guidance to assist livestock development planning activities through a Regional Livestock Development and Planning Grant by the ND Department of Agriculture and administered through Souris Basin Planning Council.

The board discussed the funding shortfall in the Road & Bridge account and will need to look into options to mediate this.

A consent motion was made by Anderson and seconded by Johnson to approve the following: Treasurer's Miscellaneous Receipts #48255-48350; the monthly payroll in the amount of \$142,306.45 paid by warrant checks #27906-27944; Sheriff December statement of fees \$1,697.00, Sheriff mileage \$759.00; Deputy reports for Nov.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Drader that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
87917	Acme Tools	Impact wrench, parts	254.79
87918	Amazon Capital Services	Supplies	939.08
87919	4 Acres Welding	V plow shoes	600.00
87920	American Welding & Gas, Inc	Cylinder rent	81.04
87921	Attorney General Office	Program fees	3,115.00
87922	Baymont Inn Suites Mandan	Lodging	96.30
87923	Bottineau County Sheriff's Dept	Prisoner board	480.00
87924	Bismarck Hotel Conference Center	Lodging	192.60
87925	Bruner, Bryan	Mileage	125.10
87926	CarQuest	Seal	8.35
87927	Cenex Fleetcard	Gas	3,881.21
87928	Comfort Inn Bismarck	Lodging	96.30
87929	Dacotah Paper Company	Janitorial supplies	745.50
87930	Dakota Fire Extinguishers, Inc	Annual Service	349.48
87931	DK Service	Gas, Diesel, Supplies	1,614.00
87932	Dokken's Automotive LLC	Oil change, balance tires	349.31
87933	Drader, Duane	Mileage	79.06
87934	Drake City	Utilities	88.53
87935	Domestic Violence Crisis Center	Fees	188.56
87936	Enerbase	Gas, Praxair	128.96
87937	Envision Cooperative	Gas, oil change, diesel, tires	1,067.90
87938	Gallagher Benefit Services	Compensation study	6,000.00
87939	Gerda AmeriSteel	Steel	613.24

87940	Granville City	Hall rent	150.00
87941	Grilley Township	LoadPass permit	8.49
87942	HACTC	Prisoner board, medical	24,774.86
87943	Hardware Hank	Supplies	632.74
87944	Heilman's Diesel Repair	Parts	18.80
87945	Heringer Lumber	Spray paint	23.98
87946	Home of Economy	Hose	8.99
87947	Information Technology Dept	Data processing	1,897.50
87948	Job Service North Dakota	Unemployment benefits	93.57
87949	Johnson, Lance	Mileage	133.38
87950	Little Falls Machine, Inc	Parts	1,368.74
87951	Linde Gas & Equipment, Inc	Cylinder rent	213.51
87952	Lowe's Printing	Mathcounts awards	154.25
87953	Mike's Body Paint & Glass	Impounds, repairs	2,679.93
87954	Magic City Garage Door Company	Door repair	136.75
87955	McHenry County Treasurer	1 cent gas tax	5,160.83
87956	McHenry County Treasurer	Sheriff's January fees, mileage, tow bill	3,017.44
87957	Menards	Supplies	57.00
87958	Mid-State Organized Crime Center	2024 Dues	100.00
87959	Motorola Solutions, Inc	Body camera	45.00
87960	Mouse River Journal	Legal Publications	1,641.98
87961	Mouse River Oil Company	Gas, Diesel, Supplies	3,105.75
87962	Maertens Welding Machine Company	Parts	81.96
87963	NAPA Auto Parts of Minot	Supplies	77.97
87964	ND Dept of Corrections & Rehab	Transfer inmate	150.00
87965	ND Association of Counties	Drug testing, marriage license, GIS services	4,486.60
87966	ND County Auditor's Association	2024 Dues	200.00
87967	ND Clerk's Association	2024 Dues	100.00
87968	ND County Recorder's Association	2024 Dues	200.00
87969	NDACo Resources Group	Datto Backup	112.86
87970	ND Telephone Company	Circuit fees	41.14
87971	NDSU Extension Service	Salaries	6,805.75
87972	ND Veteran Service Officer Assoc	2024 Dues	50.00
87973	Odin Township	Overweight permit	39.40
87974	Office Depot, Inc.	Supplies	170.06
87975	O.K. Tire Store - Minot	Tires	1,797.24
87976	Otter Tail Power Company	Electric service	4,594.34
87977	Pharmchem, Inc	Drug testing	1,505.99
87978	PowerPlan	Parts	389.23
87979	Pro IT, LLC	IT service	125.00
87980	Ramada Bismarck Hotel	Lodging	850.00
87981	Rugby Greenhouse	Sympathy bouquet	110.00
87982	Redwood Toxicology Laboratory, Inc	Drug testing	82.01
87983	RV Enterprises, LLC	Culvert instillation	4,600.00
87984	Rugby Veterinary Service	Board & Euthanize dog	287.24
87985	Sidwell, Harris Local Government	Mapping services	10,010.00
87986	Siegler, Kelsey	Mileage	52.40
87987	Sirchie	Drug test supplies	25.59
87988	Smette Oil Company, Inc	Diesel & Gas	169.33
87989	State Radio Communications	October-December 911, LETS	23,533.62
87990	SRT Communications, Inc	Phone, 911 Service	1,010.02
87991	Susag Sand & Gravel, Inc	Salted sand	1,174.60
87992	Titan Machinery	Cutting edges, bolts	1,384.32
87993	Thomas Law Firm	Services	125.00
87994	Tri-N Propane	Propane	1,247.00
87995	Towner City	Utilities	377.22

87996	TransUnion Risk Alternative	Online fee	220.00
87997	Thomson Reuters West	Online resource fee	220.54
87998	Tony's Tire Service	Repair	220.00
87999	Third Watch Communications	Equipment	9,217.44
88000	Tyler Technologies, Inc	Project management training, DocuPro support	5,533.67
88001	Upham City	Utilities	468.00
88002	Vanguard Appraisals, Inc	Service fees	5,950.00
88003	Verendrye Electric Cooperative	Electric service	393.86
88004	Verizon Wireless	Wireless Service	746.45
88005	Voltaire Township	Overweight permit	39.40
88006	Wald, Rachel	Mileage	175.54
88007	Ward County	Prisoner board	1,034.00
88008	Welsh, Ryan	Dog treats	84.49
88009	Ziegler Oil Co	Propane	750.60
88010	Zion Lutheran Church	Hall rent	25.00

At 3:55 PM, there being no further business to come before the board at this time, a motion was made by Anderson and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor

Brady Nelson, Chairman