

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 5, 2023

9:00 AM

Chairman Nelson called the meeting to order. Commissioners Brady Nelson, Bryan Bruner, Duane Drader, Lance Johnson and Armann Anderson present.

For the purpose of reorganizing the board, Chairman Nelson relinquished his chair to the Auditor. The auditor called for nominations for Chair. Bruner nominated Brady Nelson. No other nominations were made. A motion was made by Anderson and seconded by Bruner that nominations cease and a unanimous ballot be cast for Nelson. Motion carried unanimously. The auditor called for nominations for Vice Chair. Nelson nominated Armann Anderson. No other nominations were made. A motion was made by Bruner and seconded by Johnson that nominations cease and a unanimous ballot be cast for Anderson. Motion carried unanimously. The auditor turned the meeting over to Chairman Nelson.

A motion was made by Johnson and seconded by Drader to approve the November 7<sup>th</sup> and 21<sup>st</sup> minutes. Motion carried unanimously.

Johnna Torr joined the meeting.

A motion was made by Anderson and seconded by Drader to approve the floodplain permits requested by NDDOT for the chipseal and micromill project on Hwy 14 from Towner to Upham. Motion carried unanimously.

A motion was made by Anderson and seconded by Drader to approve the liquor license permit for the Velva Golf Club for 2024. Motion carried unanimously.

The Granville EDC requested to place a Christmas tree at the intersection of the 4-way stop on Main Street. A motion was made by Anderson and seconded by Drader to allow their request. Motion carried unanimously. The EDC also requested to close the north two blocks of Main Street on December 16 to hold Christmas festivities. A motion was made by Johnson and seconded by Anderson to approve this closure. Motion carried unanimously. A motion was made by Johnson and seconded by Drader to allow the county shop in Granville to be a part of the festivities. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to shut the power off at Buffalo Lodge for the winter. Motion carried unanimously.

A motion was made by Anderson and seconded by Drader to approve abatements 1506-1520. Motion carried unanimously.

Norris Olson met with the board to express his concern with the actions of the Velva-area blademan when meeting traffic and also the lack of some roads being bladed.

A motion was made by Drader and seconded by Anderson to appoint the following: Murray Pfau – Water Board, David Haman – Water Board, Roger Myers – Planning & Zoning Board, Tom Krumwiede – Planning & Zoning Board, Maria Effertz Hanson – School Reorganization Board, Anthony Jorde – School Reorganization Board, Nikki Medalen – First District Health Board, Bryan Bruner – Park Board, Jeff Smette – Park Board, Trey Skager – LEPC, Jeff Michalenko – LEPC. Motion carried unanimously.

A motion was made by Drader and seconded by Bruner to appoint Renae Linstrom to the Northern Prairie Human Service Zone Board. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to reappoint James Davenport as the Veteran Service Officer. Motion carried unanimously. A motion was made by Drader and seconded by Johnson to reappoint Kristine Brodehl as the Tax Equalization Director. Commissioners Johnson, Drader, Bruner and Anderson voting aye. Commissioner Nelson abstained. Motion carried. A motion was made by Anderson and seconded by Johnson to reappoint Kelsey Siegler as the Emergency Manager and 911 Coordinator. Motion carried unanimously.

A motion was made by Drader and seconded by Anderson to approve the contract with Sidwell through 2026. Motion carried unanimously.

A motion was made by Drader and seconded by Johnson to send a letter of support for a proposed street upgrade project in Towner. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to sign the cost participation agreement with NDDOT for the bridge replacement projects. Motion carried unanimously.

Kristi Brodehl, Roland Bromley and Kent Indvik joined the meeting.

A motion was made by Johnson and seconded by Drader to set the election precincts and voting locations the same as in past elections, with eight precincts and one open poll location at the county courthouse on Election Day. Motion carried unanimously.

States Attorney, Josh Frey joined the meeting.

Kent Indvik met with the board to review the proposed plan to apply for funds through the Flexible Transportation Program to improve Co Rd 19 from the Pierce County line, West to State Highway 14. Several letters of support have been received from various businesses and landowners from the area. Roland Bromley also expressed his support of the project. The project is estimated at \$4.2 million to reshape and gravel this portion of road. A motion was made by Bruner and seconded by Johnson to move forward with applying for the funds and to commit \$420,000 to the project. Commissioners Drader, Bruner, Nelson and Johnson voting aye. Commissioner Anderson voting nay. Motion carried.

Planning and Zoning Chair, Matt Zelinski attended by phone. The board discussed the Welstad tree situation with States Attorney Frey. Frey stated the setback of the tree row is still in question. NDDOT requires all county right-of-ways to be clear from obstructions and the zoning ordinance requires setbacks to be measured from the center of the road. In order to determine if the trees are within the road right-of-way, the section line will need to be found, which will require a surveyor. Frey stated although the trees have been measured from the center of the road, the surveyor should also determine that footage so it's precise. The board asked the States Attorney to contact the Welstads and ask they remove the most northerly row of trees along the county road. If they refuse, a survey will need to be completed.

The board also discussed a situation at Buffalo Lodge where First District Health Unit permitted a septic system that did not comply with the county zoning ordinance, as the lot was not a minimum of 2 acres. Frey will contact the owner and ask him to remove the system.

Frey also discussed concerns across the state with rising medical costs of inmates.

Trey Skager met with the board to request the purchase of two new deputy vehicles. He noted the cost of vehicles has increased \$10,000 per vehicle from last year. He also stated they are still in need of at least eight new radios. A motion was made by Anderson and seconded by Drader to approve the purchase of two vehicles. Motion carried unanimously. Commissioner Nelson requested to see bids for the new radios.

The board recessed for lunch.

The board watched a training video for Workforce Safety.

A consent motion was made by Drader and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #48157-48254; the monthly payroll in the amount of \$150,191.04 paid by warrant checks #27859-27904; Clerk of Court November County fees \$517.88, State fees \$17,225.25, Towner City \$60.00; County Recorder November recording fees of \$3,058.00 and misc fees of \$490.40; Sheriff November statement of fees \$990.00, Sheriff mileage \$801.00.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
87523	Acme Tools	Milwaukee M18 Brushless Wrench	299.00
87524	Amazon Capital Services	Batteries & Office Supplies	446.65
87525	A-1 Evans Septic Service	Hester Shop/Karlsruhe Septic Service	300.00
87526	American Welding & Gas	Cylinder Rent	39.80
87527	Anderson, Arman	Mileage	52.40
87528	Anamoose Township	Culvert Installation Sec. 8 & 9	336.00
87529	Ashley, Jo	Mileage	212.88
87530	Attorney General Office	Sobriety Program Fee SCRAM Sept/Oct	3,295.00
87531	Bailey, Jerry	Road Overseer	100.00
87532	Baymont Inn & Suites Mandan	J Davenport	288.90
87533	Best, Sutton	Road Overseer	100.00
87534	BEC Integrated Solutions	Wireless Security Button Station	131.95
87535	B&J Excavation Inc	Log Jams & Salt/sand blend	83,104.49
87536	Blue360 Media	ND Criminal & Traffic Law Manual	163.62
87537	Bruner, Bryan	Mileage	58.95
87538	Brodehl, Kristine	Per Diem	343.75
87539	Cenex Fleetcard	Gas - Sheriff Dept	5,095.60
87540	Colby Enterprises	Install 2 Culverts Brown Twp	8,000.00
87541	Comfort Inn Bismarck	Lodging Sheriff Dept	192.60
87542	Davenport, James	Mileage	178.16
87543	DK Service	Gas & Oil	149.75
87544	Dakotaland Autoglass	Cut Window for Blade	250.00
87545	Drader, Duane	Mileage	224.01
87546	Domestic Violence Crisis Center	1/2 October Victim/Witness Fees	290.00
87547	Eidmann, Jim	Road Overseer	100.00
87548	Envision Cooperative	Diesel & Gas	2,702.86
87549	First District Health Unit	4th Qtr Mill Levy	28,720.25
87550	Fosness Construction LLC	Log Jam - Hauling	5,500.00
87551	Galls, LLC	Pants & Boots Sheriff Dept	503.93
87552	Grimm Trucking	Field Rock Lebanon Twp Sec. 7/8	225.00
87553	Haman, Lorinda	Office Supplies & Postage	42.73
87554	HACTC	Prisoner Medical & Bd	22,701.90
87555	Hardware Hank	Janitorial & Shop Supplies	967.14
87556	H.E. Everson Co	5/8" Imp Socket	79.10
87557	Johnson, Lance	Mileage	213.53
87558	Keller, Britney	Overnight Meals	180.00
87559	Krumwiede, Tom	Mileage & Lodging	618.42
87560	Little Falls Machine Inc	Saddle, Series 2000A	1,151.69
87561	Linde Gas & Equipment Inc	Cylinder Rent & repair kit	131.93
87562	Linstrom, Calise	FlexHeat Winter Base-Florey	95.48
87563	Minot Auto Supply	Bearings	284.12

87564	Matthew Bender & Company	NDCC Manual	81.60
87565	McHenry County Treasurer	2016 Ford Explorer Mileage	260.40
87566	McHenry County Treasurer	Estimated Tax Payments	8,298.72
87567	Medalen, Keith	Mileage	34.06
87568	Merchant's Bank	Execution Payment 23-001X	500.00
87569	Michalenko, Jeff	Mileage	39.30
87570	Miller, Daniel	Road Overseer	100.00
87571	Motorola Solutions, Inc	Radio System Repair/4 new radios	27,988.80
87572	Mouse River Journal	Legal Publications	696.71
87573	Mouse River Oil Company	Diesel fuel, grease, tire repair	3,909.20
87574	ND Association of Counties	ILG Reg, Convention Reg	830.00
87575	NDSU Ext.-Bottineau County	Program Supplies	139.62
87576	NDACo Resources Group	Datto Alto cost	112.86
87577	ND Telephone Company	Monthly 911 Circuit Charges	41.14
87578	Nexus Planning & Consulting, LLC	Multi-Hazard Mitigation Plan Update	10,000.00
87579	O.K. Tire Store	4 Tires	534.44
87580	Olson, J David	Mileage, Meals, Reg	719.77
87581	Otter Tail Power Company	Electrical Service	2,158.54
87582	PowerPlan	Blade parts, Mtce service	1,340.93
87583	The Radar Shop	Radar Units re-certification Sheriff Dept	848.50
87584	RV Enterprises	Gravel 10th Ave & Co Rd 19	29,370.00
87585	Schmitt, Randy	Road Overseer	100.00
87586	Schmidt, Timothy	Road Overseer	100.00
87587	Siegler, Kelsey	Mileage & Meal	277.91
87588	Skager, Trey	Lodging - K9 Training	3,033.64
87589	Smette Oil, Inc	Diesel Fuel & Gas	1,225.47
87590	SRT Communications, Inc	Phone, 911 Service	1,011.09
87591	Stutrud, Scott	Road Overseer	100.00
87592	Towner Health & Wellness	December Rent States Attorney	832.00
87593	Tri-N Propane	Propane Deering Shop	1,161.02
87594	TransUnion Risk & Alternative Data	Online Investigation Resource Fee	110.00
87595	Thomson Reuters - West	St Attorney's Online Resource Fee	393.82
87596	Tractor Supply Company	Gas Pressure Wash & Electrods	543.96
87597	Tyler Technologies, Inc	Project Management	60.00
87598	Vanguard Appraisals, Inc	Service Fees, Training Hours	4,770.00
87599	Verizon Wireless	Wireless Service	744.98
87600	Volk, Mike	Mileage	225.41
87601	Wald, Rachel	Mileage	324.88
87602	Ward County	October 2023 Juvenile Inmate Bill	1,034.00
87603	Welsh, Ryan	Meals	820.00
87604	Wold Engineering	M-22-174 Structure #25 N of Granville	65,700.00

At 3:40 PM, there being no further business to come before the board at this time, a motion was made by Anderson and seconded by Drader to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor

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Brady Nelson, Chairman