

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

September 6, 2022

9:00 AM

Chairman Haman called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson, David Medalen and Brady Nelson were present. Others attending were Gary Deibert and Dale Deibert.

A motion was made by Nelson and seconded by Anderson to approve the August 2nd minutes. Motion carried unanimously.

The board met with blade operator, John Bossert, regarding the formal referral. John agreed to sign the forms, which will be forwarded to the EAP.

A motion was made by Anderson and seconded by Nelson to approve the special event permit for the Thirsty Beaver on September 3rd, 2022. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to sign the agreement with ND Emergency Services to provide dispatch services for McHenry County 911 calls. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to send a letter of support to the US Department of Transportation, asking for continued funding for the UGPTI Safe Streets and Roads for All. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to sign the agreement with the State of Minnesota Procurement Office for the Cooperative Purchasing Venture program, which will allow the county to receive state contracted pricing for motorgrader leases/purchases. Motion carried unanimously.

The board was presented with the monthly community service report.

A motion was made by Bruner and seconded by Medalen to designate the county courthouse as the polling location for the General Election on November 8. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to install a 36" X 60' culvert on Co Rd 7 between Sections 4/5 in 151-78. Motion carried unanimously.

Lucille Loftesnes, Gary Deibert and Dale Deibert met with the board to request Co Rd 3 South of Granville be paved to Karlsruhe, which would be about 19 miles. The board estimated the cost at roughly \$1 million per mile and explained the funding is not there for that much pavement.

Jason Mayfield with Wold Engineering met with the board to discuss road projects. He mentioned the Army Corps of Engineers may require a variance on the new bridge NW of Upham due to the bridge not spanning the entire stream. Jason also mentioned Bottineau County is considering paving from Russell, South to the county line and will be asking McHenry County to pave from the county line to 80th St N. He estimated McHenry County's portion of the project to be about \$1.8 million.

The board conducted interviews with Wold Engineering (Jason Mayfield, Seth DeMontigny) and Ackerman-Estvold Engineering (Tim Arens, Austin Becker, Dylan Weber) for the preliminary engineering on project BRP-2500(022) to replace two bridges North of Granville.

The board recessed for lunch.

The board conducted interviews with Interstate Engineering (Travis Frey, Matthew Weeks) and Ulteig Engineering (J. Steven Windish, Mary Boechler) for the preliminary engineering on project BRP-2500(022) to replace two bridges North of Granville.

Sheriff Deputy Dewanz met with the board to present information on new body cams.

The Sheriff requested to attend a conference in Rapid City, SD. A motion was made by Nelson and seconded by Medalen to approve the request. Motion carried unanimously.

The board reviewed the scoring for the engineering interviews. A motion was made by Bruner and seconded by Anderson to select Wold Engineering. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #46778-46871; the monthly payroll in the amount of \$136,301.94 paid by warrant checks #27110-27162. Clerk of Court August County fees \$850.00, City of Towner \$20.00, City of Upham \$20.00, City of Velva \$20.00, State fees \$17,667.00; County Recorder August recording fees of \$5,499.00 and misc fees of \$754.18; Sheriff August statement of fees \$475.00, Sheriff mileage \$580.00, Deputy reports for July/Aug.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
84629	Advanced Business Methods	Copy machine lease	204.55
84630	Acme Tools	Tools and shop supplies	43.98
84631	Amazon Capitol Services	Office supplies	227.36
84632	Anderson, Armann	Mileage	95.62
84633	Anderson, Greg	Mileage	43.75
84634	Applied Concepts, Inc	Cable kit	388.00
84635	Attorney General Office	Program fees	3,055.00
84636	B & J Excavating, Inc	Gravel	11,737.20
84637	Bray's Saddlery	Uniform	119.85
84638	Bruner, Bryan	Mileage	57.50
84639	Brummond, Kristine	Mileage, meals	228.50
84640	Burckhard, Adam	Gravel	980.00
84641	Burckhard, James	Gravel	8,190.00
84642	Burckhard, Joshua	Gravel	355.00
84643	Canad Inns Destination Centre	Lodging	259.20
84644	Carpenter, Darlene	Mileage	95.51
84645	Cenex Fleetcard	Fuel	6,331.74
84646	Creative Product Source	Promotional item	535.04
84647	Davenport, James	Mileage	130.62
84648	Dakota Business Solutions	Postage meter ink	431.99
84649	Deluxe	Deposit slips	535.44
84650	DK Service	Gas, diesel, repairs	3,411.56
84651	Dokken's Automotive LLC	Oil change	231.69
84652	Drake City	Utilities	105.18
84653	Domestic Violence Crisis Center	Monthly fees	190.00
84654	Enerbase	Fuel	4,890.36
84655	Envision Cooperative	Fuel	3,546.95
84656	First District Health Unit	3rd quarter mill levy	28,048.50
84657	Galls	Lights	1,338.88
84658	Gerdau Ameristeel	Bolts	30.71
84659	Heart of America Community Service	2022 contribution	8,600.00
84660	Hansen, Jerry	Mileage	137.50
84661	HACTC	Prisoner medical expense	14,203.50

84662	Hardware Hank	Supplies	774.02
84663	HITS	Training	295.00
84664	Ihry Insurance Agency	Premium	1,133.00
84665	Information Technology Dept	Data processing	1,383.60
84666	John Deere Financial	Blade lease	78,072.41
84667	JLG Architects	Courthouse renovations	5,000.00
84668	Kitzman, Neil	Mileage	131.25
84669	Kuhnhehn Trucking & Excavating	Culvert instillation	3,265.00
84670	Lautt's Auto Body & Towing, Inc	Blades	143.48
84671	Linde Gas & Equipment	Cylinder rent	81.47
84672	Matthew Bender & Company, Inc	ND century code manual	171.81
84673	Mike's Body Paint & Glass	Vehicle repairs	6,237.88
84674	McHenry County Treasurer	Mileage	32.80
84675	McHenry County Treasurer	Sheriff's August fees, mileage, tow bill	1,473.00
84676	Medalen, David	Mileage	60.62
84677	Menards	Shop supplies	19.65
84678	Mouse River Journal	Minutes, abstracts, notices	1,634.05
84679	Mouse River Oil Company	Fuel	13,109.11
84680	ND Association of Counties	Webinar	112.00
84681	NDACo Resources Group	Mileage	225.72
84682	ND Dept of Transportation FMD	Project BRC-BRS-0099(008)	908.09
84683	ND Telephone Company	Monthly 911 circuit charges	41.14
84684	NDSU Extension Office	Extension salaries	13,615.38
84685	NDSU	Program supplies	80.00
84686	ND Assoc of County & Vet Services	Conference	120.00
84687	Office Depot, Inc	Office supplies	738.87
84688	Otter Tail Power Company	Electric service	1,688.79
84689	Pharmchem, Inc	Drug testing	220.15
84690	PowerPlan	Blade parts	8,876.25
84691	Pro IT, LLC	Remote IT service	750.00
84692	Pratt Township	LoadPass permit fee	21.81
84693	Quadient Finance USA, Inc	Postage	4,000.00
84694	Ramada Bismarck Hotel	Lodging	259.20
84695	Skalicky Diesel Repair	Oil change	137.46
84696	Smette Oil Company	Diesel fuel	7,762.80
84697	SRT Communications	Phone service	2,035.14
84698	Streicher's	Holsters	1,709.82
84699	Thomas Family Funeral Service	Transport	500.00
84700	Towner Health & Wellness	Office rent	545.00
84701	TrueNorth Steel, Inc	Culverts	35,074.12
84702	Towner City	Utilities	310.92
84703	Transunion Risk Alternative	Online investigation resource fee	110.00
84704	Thomas Reuters West	Online resource fee	184.03
84705	Uniform Center	Uniform	56.48
84706	Upham City	Utilities	76.00
84707	US Postal Service	Stamps	2,000.00
84708	Verendrye Electric Cooperative	Electric service	349.32
84709	Verizon Wireless	Wireless service	704.57
84710	Volk, Mike	Mileage	50.00
84711	Vormestrand, Alan	Mileage	125.00
84712	Wald, Rachel	Mileage, supplies	356.80
84713	Ward County	July inmate billing	1,440.00
84714	Western Dakota Energy Association	Dues	1,500.00
84715	Welsh, Ryan	Mileage, meals	228.75
84716	Wold Engineering PC	SC-CVD-2500 MICRO-MILL, BRZ-0025	124,275.44
84717	Ziegler Oil Company	Diesel fuel, propane	4,785.76

At 5:15 PM, there being no further business to come before the board at this time, a motion was made by Bruner and seconded by Nelson to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Larry Haman, Chairman