

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

September 7, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Bryan Bruner, David Medalen, Larry Haman, Armann Anderson and Brady Nelson were present. Lisa Wittstruck also was in attendance.

A motion was made by Medalen and seconded by Anderson to approve the August 3rd minutes. Motion carried unanimously.

Brian Kraft with RDO Equipment briefly met with the board regarding a Cooperative Purchasing agreement.

Keith Cederstrom, representing the Velva Area History Museum, provided a mission statement for the museum and requested county funding. According to NDCC 11-11-53, county museums requesting to utilize county funds are required to be approved as a nonprofit corporation, and to be affiliated with and has its articles of incorporation and bylaws approved by the state historical society and the attorney general. Upon receipt of those documents, the board will take their request into consideration.

Correspondence was received from Towner City regarding a tree that needs to be removed. The county will look into hiring a contractor.

A motion was made by Haman and seconded by Anderson to approve floodplain permit #26 for Enbridge to repair a pipe. Motion carried unanimously.

A motion was made by Nelson and seconded by Haman to approve Phase I of the dome restoration project to repair and patch the holes to eliminate water penetration. Motion carried unanimously.

A motion was made by Nelson and seconded by Haman to accept the changes to the personnel policy as recommended by NDACo. Motion carried unanimously.

Commissioner Haman left the meeting.

Due to the scheduling of the NDACo convention during the October meeting date, a motion was made by Bruner and seconded by Anderson to move the October meeting from October 5th to October 7th. Motion carried unanimously.

Kyle Patterson, the Vision Zero Regional Coordinator, met with the board to introduce himself and provide information on the Vision Zero program.

Commissioner Haman joined the meeting. Lisa Wittstruck left the meeting.

The board recessed for lunch.

Kent Indvik and Jason Mayfield met with the board to discuss a new option for bridge 25-113.02 located NW of Upham. The state will possibly have funding for bridge replacement projects. In reviewing the costs to repair or replace, it was determined the replacement would be more feasible. A motion was made by Medalen and seconded by Haman to pursue replacement of this bridge. Motion carried unanimously. A new option to repair the Oium Bridge was also discussed.

Commissioner Anderson introduced the following final resolution and Commissioner Bruner moved its adoption to combine the offices of McHenry County Auditor and McHenry County Treasurer:

WHEREAS, on May 4, 2021, the Board of County Commissioners adopted a preliminary resolution and approved a plan for combining the offices of McHenry County Auditor and McHenry County Treasurer as provided by Chapter 11-10.2 of the North Dakota Century Code, and

WHEREAS, the preliminary resolution and proposed plan were published in the Mouse River Journal twice within the thirty-day period immediately following the adoption of the preliminary resolution, and

WHEREAS, the preliminary resolution and proposed plan were the subject of a public hearing held during the regularly scheduled meeting of the Board of County Commissioners on Tuesday, June 1, 2021, in order to encourage public discussion of the purpose, conclusions, and recommendations of the plan, and

WHEREAS, the Board of County Commissioners is satisfied adoption of the proposed plan will improve the effectiveness and efficiency of county government and its responsiveness and accountability to local citizens, without diminishing the general responsibility of county government to perform any function or provide and service that is required by law to be performed or provided by county government,

NOW THEREFORE BE IT RESOLVED, the terms of the proposed plan approved May 4, 2021 be affirmed and finalized, so that effective upon retirement or end of term, whichever comes first, the offices of McHenry County Auditor and McHenry County Treasurer are and shall be combined, and

BE IT FURTHER RESOLVED, the approved plan shall be filed both with the District Court in McHenry County and with the McHenry County Auditor.

Dated at Towner, North Dakota, this 7th day of September, 2021.

Commissioners Anderson, Bruner and Medalen voting aye. Commissioners Haman and Nelson voting nay. Resolution passed.

A consent motion was made by Nelson and seconded by Medalen to approve the following: Treasurer's Miscellaneous Receipts #45826-45911; the monthly payroll in the amount of \$132,910.44 paid by warrant checks #26511-26562; Clerk of Court August County fees \$660.00, State fees \$13,623.89; County Recorder August recording fees of \$3,560.00 and misc fees of \$494.60; Sheriff August statement of fees \$200.00, Sheriff mileage \$225.00, Deputy reports for Jun-Aug.

The board continued to audit bills until completed. A motion was made by Haman and seconded by Nelson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
82340	Advanced Business Methods	Copy machine & contracts	3,787.05
82341	Ada County Clerk of Court	Deposition	5.00
82342	Anderson Funeral Home	Transport	610.00
82343	Agritec, Inc	Diesel fuel	64.02
82344	American Welding & Gas, Inc	Supplies	37.83
82345	Attorney General Office	Program fees	1,240.00
82346	Bag LLC	Publications	256.50
82347	Bearded Moose	Prisoner meal	11.70
82348	B J Excavating, Inc	Gravel Co Rd 3	7,342.52
82349	Bottineau County Auditor	Prisoner medical	472.50
82350	Brandt, Kelly	Mileage	25.20
82351	Bray's Saddlery	Uniform	69.98
82352	Bruner, Bryan	Mileage	79.52
82353	Burckhard, Jacqueline	Mileage	50.40

82354	Carpenter, Darlene	Zoom fee	14.99
82355	Cenex Fleetcard	Gas	3,726.96
82356	Daryl's Refrigeration LLC	Repairs	241.25
82357	Dakota Business Solutions	Tax statement postage	2,250.00
82358	Deere Credit, Inc	Blade leases	78,035.88
82359	DK Service	Oil changes, diesel fuel	1,456.08
82360	Dokken's Automotive LLC	Repair, oil change	665.74
82361	Document Output Center LLC	Tax statements	2,373.77
82362	Drake City	Utilities	106.00
82363	Enerbase	Gas, diesel fuel	6,089.28
82364	Envision Cooperative	Gas, diesel fuel, tires	2,524.21
82365	Farden Construction, Inc	Resurface Willow Rd	27,800.00
82366	First District Health Unit	3rd Qtr Mill Levy	26,563.50
82367	Grilley Township	LoadPass permit	15.16
82368	Haman Construction	Nurse's Office Door	1,575.00
82369	Heart of America Medical Center	Prisoner medical	1,462.49
82370	HACTC	Prisoner board & medical	26,314.07
82371	Hardware Hank	Supplies	955.69
82372	Heringer Lumber	Supplies	97.45
82373	Harry's Tire Service	Sign truck tires	684.12
82374	Information Technology Dept	Data processing	1,898.55
82375	John Deere Financial	Parts	399.29
82376	J & J Market	Supplies	27.71
82377	Kettering's Yard	Tow vehicle	620.00
82378	Kuhnhenh, Natasha	County car expense	11.00
82379	Kuntz, Jennifer	Transcription	100.00
82380	Lautt's Auto Body & Towing, Inc	Tow vehicles	821.95
82381	Lowe's Printing	Veteran's Assistance cards	325.00
82382	Matthew Bender & Co, Inc	Law manual supplement	27.08
82383	Mike's Body Paint & Glass	Repairs, towing	6,205.02
82384	McHenry County Clerk of Court	Deposit tickets	173.76
82385	McHenry County Treasurer	Unorganized Township HB 2015	78,566.70
82386	Medalen, David	Mileage	100.24
82387	Metcalfe, Kendra	Mileage	96.32
82388	Mouse River Journal	Publications	815.87
82389	Mouse River Oil Company	Diesel fuel	8,185.26
82390	NAPA Auto Parts of Minot	Supplies	43.49
82391	ND Association of Counties	D&A testing mileage	162.00
82392	NDACO Resources Group	Datto backup	112.86
82393	ND Dept of Transportation MVD	Plate transfer	5.00
82394	ND Telephone Company	Circuit fees	41.14
82395	Nelson, Brady	Mileage	36.96
82396	Newport Township	LoadPass permit	58.62
82397	Newman Signs, Inc	Deering road sign	47.54
82398	Office Depot, Inc	Supplies	807.73
82399	Otter Tail Power Company	Utilities	2,218.68
82400	PharmChem, Inc	Drug testing	171.30
82401	PowerPlan	Blade repairs	6,494.95
82402	Praxair Distribution, Inc	Supplies	198.63
82403	Pro Forms	Tax notices, receipts	1,178.98
82404	Pro IT LLC	Computer services	1,125.00
82405	The Public Group	Online auction	1,687.00
82406	Rugby Lumber, Inc	Nurse's Office Door	503.15
82407	Smette Oil Company	Gas, diesel fuel	2,748.40
82408	SRT Communications, Inc	Phone, 911 service	1,642.47
82409	Streicher's	Gun holster reimbursed	134.99
82410	Susag Sand & Gravel, Inc	Gravel Co Rd 19	1,722.00
82411	Towner Health & Wellness	States Attorney Office rent	545.00

82412	Towner City	Utilities	413.67
82413	Towner Parts & Equipment	Supplies	33.64
82414	TransUnion Risk Alternative	Online resource	100.00
82415	Thomson Reuters West	Online fee	175.27
82416	Upham City	Garbage pickup	123.00
82417	Underground Vaults & Storage	Lease storage	265.00
82418	Verendrye Electric Cooperative	Electric service	310.74
82419	Verizon Wireless	Wireless service	739.55
82420	Volk, Mike	Mileage	81.20
82421	Wald, Rachel	Mileage, air fare	653.50
82422	Western Dakota Energy Association	Dues & truck permit	1,500.00
82423	Wold Engineering, PC	Co Rd 33	6,265.00
82424	Ziegler Oil Company	Diesel fuel	2,580.64

At 3:25 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman