

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

October 7, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners Bryan Bruner, Larry Haman, Armann Anderson. Brady Nelson attended via Zoom. Lisa Wittstruck also was in attendance.

A motion was made by Anderson and seconded by Haman to approve the September 7th and 16th minutes. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to reappoint Jerry Effertz and Joan Gunter as delegates to the ND State Fair Board for McHenry County. Motion carried unanimously.

On behalf of the county, Towner City received a bid to remove two trees on county property. A motion was made by Anderson and seconded by Haman to spend no more than \$3,018 on removal. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to approve the following abatements: 1394, 1397-1404. Motion carried unanimously.

A motion was made by Anderson and seconded by Bruner to approve the utility permit for North Prairie Regional Water District to bore under Co Rd 1 between sections 31 and 32 in Grilley Township. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to approve a corrective county deed which would correct the legal description on previously recorded document #305484. Motion carried unanimously.

A motion was made by Anderson and seconded by Haman to approve the special event permits for Finishline Burgers and Brew for events on October 10th and November 26th. Motion carried unanimously.

A motion was made by Bruner and seconded by Anderson to sign the NDDOT maintenance certification for the county road federal aid projects. Motion carried unanimously.

The board reviewed the foreclosed property list. A motion was made by Nelson and seconded by Anderson to set the minimum sales price for the amount of the total tax owed for the properties acquired on October 1, 2021. Motion carried unanimously. The board also reviewed the properties that are on the list from past years. A motion was made by Haman and seconded by Anderson to reduce the prices as set. Motion carried unanimously. A motion was made by Anderson and seconded by Bruner to adopt a policy to set the newly acquired foreclosed properties for the amount of total taxes owed. Motion carried unanimously.

A presentation was given from a representative of TextMyGov for a text notification system. No action taken.

The public hearing regarding the county budget was opened. Russell Hansen and Judy Moen joined the meeting. Russell had questions about the farm residence exemption, which he was referred to the Tax Director. Judy was concerned with the road maintenance service in her area this winter and the ability to keep the roads open. After all issues were resolved, a motion was made by Haman and seconded by Anderson to adopt the 2021 as presented. Motion carried unanimously.

Velva City representatives Jen Barta, Jenny Johns and Ron Nagle met with the board regarding a foreclosed property in the city. They had concerns with the structure, stating it is a safety hazard and it needs to be demolished. The correspondence received from First District Health had only mentioned the property needed to be cleaned up. There was nothing said about it being condemned. The city requested the county place stipulations on the property as to what the potential buyer can do with the property. The board agreed to talk to the States Attorney regarding this request, but did not feel the county could place any type of restriction after it is purchased. The city also requested the county inform the bidders to contact the city regarding the property. The county will continue with the same process as has been followed in the past regarding the county land sale.

The board recessed for lunch.

Rachel Wald and Kendra Metcalfe met with the board to review the projects and events they have been involved in. A motion was made by Anderson and seconded by Haman to declare the week of October 3-9 as National 4-H week. Motion carried unanimously.

The board discussed the inventory policy for the county. The board requested a letter be sent to all the departments stating all items on the inventory must be turned over to the county upon decommissioning and it is the commissioner's responsibility to dispose of it.

The commission requested a letter be sent to the custodian regarding the work hours.

A consent motion was made by Haman and seconded by Anderson to approve the following: Treasurer's Miscellaneous Receipts #45912-45995; the monthly payroll in the amount of \$142,729.73 paid by warrant checks #26563-26609; Clerk of Court September County fees \$1,720.00, State fees \$15,670.24, City of Upham \$20.00; County Recorder September recording fees of \$3,423.00 and misc fees of \$479.20; Sheriff September statement of fees \$482.00, Sheriff mileage \$688.00, Deputy reports for Aug/Sept.

The board continued to audit bills until completed. A motion was made by Nelson and seconded by Anderson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
82522	Advanced Business Methods	Copy machine contracts	2,289.37
82523	American Welding & Gas, Inc	Supplies	37.14
82524	Bag LLC	Burn ban notice	183.23
82525	Balco Uniform Company, Inc	Nametape	10.66
82526	Bruner, Bryan	Mileage	45.36
82527	Burckhard, James	Gravel	1,000.00
82528	Cenex Fleetcard	Gas	3,950.48
82529	Clute Office Equipment, Inc	Supplies	79.89
82530	Dacotah Paper Company	Supplies	101.18
82531	Davenport, James	Mileage	409.08
82532	Dirty Dog Digging & Trucking	Gravel Co Rd 17	4,480.00
82533	Deere Credit, Inc	Tractor lease	2,111.25
82534	DK Service	Diesel, services	1,671.65
82535	Dokken's Automotive LLC	Services	172.00
82536	Drake City	Utilities	101.73
82537	Domestic Violence Crisis Center	Fees	390.00
82538	El Rancho Motel	Lodging	150.00
82539	Enerbase	Gas	341.86
82540	Envision Cooperative	Gas, diesel fuel	1,015.72
82541	Fairbrother, Linda	Mileage	156.80
82542	Florey, David	Meals	49.00
82543	Gaffaney's of Minot	Typewriter repair	289.00
82544	Galls LLC	Uniforms	606.83
82545	G & P Commercial Sales, Inc	Supplies	209.18

82546	Haman, Lorinda	Supplies	227.17
82547	Heart of America Medical Center	Prisoner ER	208.00
82548	HACTC	Prisoner board	27,413.44
82549	Hardware Hank	Supplies	657.46
82550	HP, Inc	Monitor	173.00
82551	Information Technology Dept	Data Processing	720.35
82552	J & J Market	Supplies	44.07
82553	Kuhnhehn Trucking & Excavating	Gravel Willow City Rd	750.00
82554	Lehmann, Helen	Mileage	164.34
82555	Lowe's Printing	VA Emergency cards	185.00
82556	Matthew Bender & Company, Inc	Law manuals	388.68
82557	Mayo Construction, Inc	Road repair	17,181.00
82558	Mike's Body Paint & Glass	Tow vehicles	300.00
82559	McHenry County Treasurer	Sheriff August, September Fees, Mileage	2,680.20
82560	McTaggart, Adam	Meals	49.00
82561	McHenry County Weed Board	Spraying	425.00
82562	Metcalfe, Kendra	Mileage, registration	267.62
82563	Motorola Solutions, Inc	8 Portable radios	45,646.38
82564	Mouse River Journal	Legal publications	331.32
82565	Mouse River Oil Company	Diesel fuel	2,126.27
82566	M2 Services LLC	Spraying	7,245.00
82567	NAPA Auto Parts of Harvey	Supplies	44.95
82568	Nutrien Ag Solutions	Chemical	13,327.50
82569	ND Association of Counties	10% Wireless, Landline fees April-Sept	3,411.88
82570	NDACo Resources Group	Datto backup	112.86
82571	ND Surplus Property	File cabinets	150.00
82572	ND State Treasurer	\$.50 911 Fees April-September	16,744.13
82573	ND Telephone Company	Circuit fees	41.14
82574	Newman Signs, Inc	Bridge closed sign	134.47
82575	Northside Paint Company	Paint Nurse Office	680.00
82576	Office Depot, Inc	Supplies, Computer	1,363.31
82577	OK Automotive	Parts	34.05
82578	OK Tire Store, Minot	Tires	505.20
82579	Otter Tail Power Company	Electric service	1,819.30
82580	Professional Development Academy	Registration	1,645.00
82581	PharmChem, Inc	Drug testing	285.50
82582	Powerplan	Blade parts	1,949.05
82583	Powell, Tina	Mileage	156.80
82584	Praxair Distribution, Inc	Cylinder rent	78.12
82585	Pride Dairy	Supplies	63.00
82586	Pro Forms	Receipt books	211.65
82587	Pro IT LLC	Remote IT service	125.00
82588	The Public Group	Online auction commission	115.57
82589	Quill Corporation	Supplies	87.63
82590	RV Enterprises	Blade tire repair	90.00
82591	Shattuck, Lynn	Spraying	4,565.00
82592	Shattuck, Katherine	Spraying	3,905.00
82593	Shattuck, Nicholas	Spraying	3,850.00
82594	Smette Oil Company	Diesel fuel, gas	2,180.40
82595	Specialty Outdoor Equipment	Sand spreader repairs	921.39
82596	SRT Communications, Inc	Phone, 911 service	1,662.34
82597	Staples Credit Plan	Supplies	389.33
82598	Towner Fire Ambulance & Rescue	Prisoner transport	400.00
82599	Towner Health & Wellness	States Attorney Office rent	545.00
82600	Towner City	Utilities	314.26
82601	Thomson Reuters West	Westlaw online fee	175.27
82602	Tractor Supply Credit Plan	Supplies	51.77
82603	Tyler Technologies, Inc	Annual VetraSpec software license	449.00

82604	Upham City	Utilities	61.50
82605	US Postal Service	Stamps	2,000.00
82606	Verendrye Electric Cooperative	Electric service	298.70
82607	Verizon Wireless	Wireless service, cell phone	935.36
82608	Velva Township	LoadPass overweight fees	137.90
82609	Volk, Mike	Mileage	50.40
82610	Wald, Rachel	Mileage, registration	381.66
82611	Westlie Motor Company	Battery	170.95
82612	Ziegler Oil Company	Diesel fuel	2,533.02

At 2:05 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman