

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 4, 2021

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Armann Anderson and Brady Nelson were present.

A motion was made by Medalen and seconded by Nelson to approve the April 6th minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Medalen to approve a raffle permit for the Towner Rodeo Association. Motion carried unanimously.

A motion was made by Haman and seconded by Anderson to approve abatements #1379 and #1380. Motion carried unanimously.

Correspondence was received from Treasurer Linda Fairbrother requesting the tax payments be removed from the protest fund and be apportioned to the proper taxing districts, as the allotted 60 days have expired with no action taken by the applicant. A motion was made by Anderson and seconded by Bruner to approve request to apportion the taxes. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to issue the proper deed to Gregory Schule for the redemption of county property described as Lot 5 of Block 9 in Original Addition to Granville. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to remove the load restrictions on all county roads, effective today. Motion carried unanimously.

COMMISSIONER Medalen introduced the following resolution and COMMISSIONER Anderson moved its adoption;

WHEREAS, the 1993 Legislative Assembly enacted Chapter 11-10.2 of the North Dakota Century Code, which authorized counties to combined functionally related elective offices, and

WHEREAS, the following analysis of the office of Treasurer and the office of Auditor has been carefully considered and determined that such a combination of these two offices would improve the effectiveness and efficiency of both offices without diminishing the general responsibility of county government to perform any function or provide any service that is required by law to be performed or provided by county government.

NOW, THEREFORE, BE IT RESOLVED, effective upon retirement of the current Treasurer or the expiration of the term, whichever comes first, and in accordance with the terms of the proposed plan incorporated herein, the offices of McHenry County Auditor and McHenry County Treasurer be consolidated into one office to be known as the County Auditor /Treasurer,

BE IT FURTHER RESOLVED, a copy of this resolution and the proposed plan be published in their entirety once each week for the two consecutive weeks next following the adoption of this resolution, and

BE IT FURTHER RESOLVED, a public hearing on this resolution and the proposed plan be held at 10:00 a.m. on the 1st day of June, 2021 during the regularly scheduled meeting of this Board in the meeting room of the McHenry County Extension Office located at 314 Main St S in Towner.

Upon roll call, Commissioners Medalen, Anderson, Haman, Bruner and Nelson voting aye. Whereupon this resolution was declared adopted.

A motion was made by Anderson and seconded by Nelson to purchase different steps for the Granville blade. Motion carried unanimously.

Pratt Township has expressed an interest in signing a contract with the county for road maintenance. A motion was made by Nelson and seconded by Anderson to accept them back in a contract. Motion carried unanimously.

A motion was made by Medalen and seconded by Anderson to extend the Murex Petroleum road agreement until November 1, 2021. Motion carried unanimously.

Becki Freund met with the board to present a variance application from Alex Kasowski to add a lean-to on an existing building located in Outlot 1 of SWNW, NWSW in Section 30-154-77. The lean-to would be 114' from the center of 2nd Ave N. The zoning board has recommended approving the variance, as no one appeared in opposition. A motion was made by Haman and seconded by Anderson to approve the variance and permit. Motion carried unanimously.

Becki presented an update on the county-wide reassessment process.

Kent Indvik and Jason Mayfield met with the board to discuss projects to utilize the federal aid funding. A motion was made by Medalen and seconded by Anderson to microsurface about 7 miles on Co Rd 3 North of Granville and the Drake North pavement. Motion carried unanimously.

States Attorney, Josh Frey met with the board and mentioned his office is falling behind with paperwork due to the high caseload. A motion was made by Medalen and seconded by Anderson to allow an increase of hours, up to 30 hrs/wk, for the current employee to help get caught up. Motion carried unanimously.

Rachel Wald briefly met with the board to request a commissioner fill a seat on the McHenry County Extension Advisory Council. Commissioner Anderson agreed to take the council seat.

A motion was made by Anderson and seconded by Bruner to list the motor grader received from military surplus on the Public Surplus website to sell. Commissioners Medalen, Anderson, Haman and Bruner voting aye. Commissioner Nelson voting nay. Motion carried.

A motion was made by Haman and seconded by Nelson to sell other county equipment that is not needed on the Public Surplus website. Motion carried unanimously.

A consent motion was made by Nelson and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #45475-45581; the monthly payroll in the amount of \$134,044.62 paid by warrant checks #26316-26362; Clerk of Court April County fees \$626.75, State fees \$11,008.95; County Recorder April recording fees of \$3,191.00 and misc fees of \$428.60; Deputy reports for Mar/Apr.

The board continued to audit bills until completed. A motion was made by Anderson and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
81700	Advanced Business Methods	Copy machine leases	502.63
81701	American Legion Post #270	Hall rent	50.00
81702	Anderson, Armann	Mileage	26.88
81703	Axon Enterprise, Inc	Taser supplies	909.50
81704	Bruner, Bryan	Mileage	240.80
81705	Brad's Towing & Auto Repair	Tow vehicle	325.00
81706	Burckhard, Jacqueline	Mileage	68.37
81707	Cenex Fleetcard	Gas	3,720.53
81708	Dacotah Paper Company	Supplies	284.39
81709	Dept of Corrections & Rehabilitation	Transfer inmate	50.00
81710	D & D Welding & Repair	Service lawn tractor	90.00
81711	DK Service	Diesel fuel, services	1,492.30

81712	DMC Wear Parts LLC	Grader blades	6,270.40
81713	Dokken's Automotive, LLC	Repairs	708.34
81714	Drake City	Utilities	98.83
81715	Domestic Violence Crisis Center	Fees	163.50
81716	Enerbase	Gas	350.07
81717	Envision Cooperative	Diesel fuel	1,007.65
81718	Evident, Inc	Supplies	309.10
81719	Freund, Becki	Mileage	169.12
81720	G & P Commercial Sales, Inc	Supplies	196.75
81721	General Trading Supplies	Supplies	28.15
81722	Haman, Lauren	Postage	26.35
81723	Hansen, Jerry	Mileage	64.40
81724	HACTC	Prisoner board, medical	32,260.32
81725	Hardware Hank	Supplies	660.12
81726	Heilman's Diesel Repair	Supplies	62.67
81727	Information Technology Dept	Data processing	681.20
81728	J & J Market	Supplies	19.74
81729	Juarez, Richard	Supplies	48.34
81730	Kitzman, Neil	Mileage	56.00
81731	Lehmann, Helen	Mileage	92.26
81732	Law Enforcement Systems, Inc	Supplies	130.00
81733	Mike's Body Paint & Glass	Towing	1,010.40
81734	McHenry County Treasurer	State Land, 1 cent gas tax, protest tax	8,455.93
81735	Medalen, David	Mileage	52.08
81736	Metcalf, Kendra	Mileage	127.89
81737	Mouse River Journal	Legal publications	523.96
81738	ND Association of Counties	ILG registration, D&A Testing	327.00
81739	NDACo Resources Group	Datto backup, IT Support	242.86
71740	ND Recorder's Association	Registration	200.00
71741	ND Telephone Company	Fees	41.14
71742	NDSU Extension	January-March Salaries	11,370.26
71743	Nelson, Brady	Mileage	34.16
71744	OK Tire Store Minot	Tires	1,010.40
71745	Otter Tail Power Company	Electric service	2,761.63
71746	PharmChem, Inc	Drug testing	85.65
71747	PowerPlan	Parts	1,192.10
71748	Pro IT LLC	Remote IT service	375.00
71749	Quadient Finance USA, Inc	Postage	4,000.00
71750	Rotunda, Harold	2016 Audit	7,100.00
71751	Redwood Toxicology Lab, Inc	Drug testing	9.92
71752	Rugby Lumber, Inc	Roofing material	4,386.00
71753	Star City Motor	Tow vehicle	205.00
71754	Selensky Services	Tar roads	34,585.00
71755	SRT Communications, Inc	Phone service	1,287.67
71756	Susag Sand & Gravel, Inc	Permit refund	300.00
71757	Thompson-Larson Funeral Home	Transport	825.00
71758	Towner Health Wellness	Rent	545.00
71759	Towner City	Utilities & Parks	514.13
71760	Towner Parts & Equipment	Parts	16.95
71761	TransUnion Risk Alternative	Online fee	100.00
71762	Trinity Health	Prisoner medical	1,088.04
71763	Thomson Reuters West	Online fee	502.87
71764	Uniform Center	Uniform items	71.96
71765	Upham City	Utilities	61.50
71766	Verendrye Electric Cooperative	Electric service	373.58
71767	Verizon Wireless	Wireless service	627.40
71768	Volk, Mike	Mileage	89.60
71769	Wald, Rachel	Mileage	124.32

At 2:35 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Nelson to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman