

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

November 5, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Keith Cederstrom and Gregg Boutilier were present. Brady Nelson also attended.

A motion was made by Medalen and seconded by Bruner to approve the October 6th and 23rd minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Cederstrom to issue the proper deed to Abe Kellel, George Kellel, Mike Kellel, Mary Kelly, Emeline Mueller, Delores Lee, Josephine Kellel and Magdalene Kellel for the redemption of county property described as Lots 8-10 and 13-15 of Block 11 in Original Guthrie. Motion carried unanimously.

The board reviewed the suggested insurance coverages for the previously insured through State Fire and Tornado. No changes were made at this time.

A motion was made by Boutilier and seconded by Medalen to extend the burn ban through November. Motion carried unanimously.

A motion was made by Medalen and seconded by Boutilier to restrict access to the courthouse, effective Monday, November 9th. Motion carried unanimously.

Kelly Jensen joined the meeting by phone to review the Human Service Zone Plan. A motion was made by Cederstrom and seconded by Bruner to approve the plan as written. Motion carried unanimously. Kelly mentioned the state has approved the purchase of a car for McHenry County to be paid out of the Human Service Zone budget. McHenry County will be responsible for the indirect costs associated with the car.

Tax Director, Becki Freund met with the board to present the abatements. A motion was made by Boutilier and seconded by Haman to approve abatements 1341, 1349-1353, 1356. Motion carried unanimously.

Becki Freund presented the variance application from Chet Erdman to plant a shelterbelt 100' from 6th Ave N in the SW ¼ of Section 2-158-78. The zoning board recommended to approve the request. A motion was made by Haman and seconded by Bruner to approve the variance. Motion carried unanimously.

Jason Mayfield and Kent Indvik joined the meeting to discuss the low water crossing project. A motion was made by Haman and seconded by Bruner to pay Dig It Up Backhoe for four yards of additional concrete used on the site and to charge them the full liquidated damages for completing it past the deadline. Commissioners Haman, Bruner, Cederstrom and Boutilier voting aye. Commissioner Medalen voting nay. Motion carried.

The board met with individuals from NDDOT via zoom, to discuss their Federal Aid projects.

A motion was made by Medalen and seconded by Cederstrom to have Wold Engineering obtain a recommendation on how to repair bridges 25-131-17.0 and 25-113-02.0. Motion carried unanimously.

The board recessed for lunch.

A motion was made by Medalen and seconded by Haman to reappoint Darlene Carpenter to the Human Service Zone Board. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to restripe Co Rd 5. Motion carried unanimously.

Lynn Kongsli joined the meeting and questioned how to buy used bridge planks from the county. He also questioned the protocol regarding landowners who don't mow their road ditches.

The board reviewed the applications received for the open blade operator position. A motion was made by Bruner and seconded by Haman to offer the position to Mike Volk. Motion carried unanimously.

A consent motion was made by Bruner and seconded by Boutilier to approve the following: Treasurer's Miscellaneous Receipts #44989-45064; the monthly payroll in the amount of \$135,151.16 paid by warrant checks #26020-26066; Clerk of Court October County fees \$385.00, State fees \$10,389.00, Towner City \$80.00; ND Dept of Trust Lands \$100.00; County Recorder October recording fees of \$4,277.00 and misc fees of \$354.30; Sheriff October statement of fees \$690.00, Sheriff mileage \$1,120.00; Deputy reports for Oct.

The board continued to audit bills until completed. A motion was made by Medalen and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
80574	A Evans Septic Service	Service Hester Shop	300.00
80575	Bachmeier, Brekken	Election work	25.00
80576	Bailey, Brock	Election work	25.00
80577	Big D Excavating LLC	Bridge repair Deering Township	3,664.00
80578	Best, Cheznie	Election work	25.00
80579	Blowers, Tyler	Election work	25.00
80580	Boutilier, Gregg	Mileage	83.95
80581	Bruner, Bryan	Mileage	58.65
80582	Bruner, Diane	Election training	84.50
80583	Cenex Fleetcard	Gas	1,806.18
80584	Clute Office Equipment Inc	Supplies	63.93
80585	City of Towner	Zoning fee	10.00
80586	Dacotah Paper Company	Supplies	179.69
80587	Dataspec Inc	Annual software fee	449.00
80588	Davenport, James	Fax line	35.77
80589	DD Welding & Repair	Service lawn tractor	130.00
80590	Deering City	Shop rent	5,400.00
80591	Deere Credit Inc	Blade leases Deering & Velva	78,035.88
80592	Dakota Fire Extinguishers Inc	Annual service Deering Shop	50.97
80593	Drake Fresh Foods	Supplies	40.94
80594	Dig It Up Backhoe Service	PW 66 Culvert replacement	195,354.80
80595	DK Service	Gas, Diesel fuel, services	1,307.90
80596	Dokkens Automotive LLC	Tire repair	49.86
80597	Dokken, Rita	Zoning fee refund	100.00
80598	DS Solutions	Election	200.00
80599	Enerbase	Diesel fuel	243.09
80600	Envision Cooperative	Gas, diesel fuel	960.41
80601	Epsilon Sigma Phi	Membership dues	55.00
80602	Election Systems Software	Election test ballots	1,785.74
80603	Frounfelter, Cody	Election work	25.00
80604	Galls LLC	Uniforms	235.94
80605	The Gallows	Hall rent	250.00
80606	Getzlaff, Jamie	Election work	25.00

80607	GP Commercial Sales	Supplies	45.00
80608	Heart of America Medical Center	Prisoner medical	707.04
80609	Hansen, Jerry	Mileage	31.63
80610	HACTC	Prisoner board, medical	15,679.79
80611	Hardware Hank	Supplies	430.49
80612	Heilman's Diesel Repair	Supplies, labor	213.16
80613	Heringer Lumber	Supplies	6.29
80614	Hermanson, Mary	Election training	54.60
80615	Holen, Doris	Assessor training	58.75
80616	Information Technology Dept	Data processing	682.80
80617	John Deere Financial	Parts	1,143.27
80618	Johnson, Jenna	Election training	67.25
80619	Jorde, Malachi	Election work	25.00
80620	Kitzman, Neil	Mileage	48.88
80621	Kuhnhehn Trucking Excavating	Bridge repair	400.00
80622	Lake, Allison	Election training	50.00
80623	Latendresse, Blake	Election work	25.00
80624	Latendresse, Bryce	Election work	25.00
80625	Marcus, Malcolm	Election training	50.00
80626	McMahon, Aiden	Election work	25.00
80627	McHenry County Treasurer	Unorganized Twp .01 Gas Tax/Sheriff Mileage	7,573.33
80628	Medalen, David	Mileage	228.85
80629	Metcalf, Kendra	Mileage	115.00
80630	Mouse River Air	Services	1,170.00
80631	Mouse River Journal	Legal publications	264.00
80632	Nagle, Ron	Assessor training	77.15
80633	Nutrien Ag Solutions Inc	Chemical	13.25
80634	NDAAEA	Membership dues	75.00
80635	NDAE4-HYW	Membership dues	200.00
80636	NDACo Resources Group	Data backup, Laptop	1,549.83
80637	ND Telephone Company	911 Fee	41.14
80638	NDSU Extension	July-September Salaries	9,475.17
80639	NEAFCS	Membership dues	115.00
80640	Newman Signs Inc	Road sign	43.50
80641	National Sheriff's Association	Membership dues	68.00
80642	Otter Tail Power Company	Electric service	1,369.73
80643	Plorin, Lisa	Assessor training	55.30
80644	PowerPlan	Blade parts	720.01
80645	Praxair Distribution Inc	Supplies	195.01
80646	Pro IT Inc	IT Support	1,500.00
80647	Radar Shop	Recertify radar units	453.00
80648	Rocking BS Construction LLC	Culvert replacement	6,000.00
80649	Schmitt, Stacey	Assessor & Election training	132.90
80650	Schaff, Loretta	Election training	50.00
80651	Schell, Hunter	Zoning fee refund	90.00
80652	Sevland, Dazey	Election work	25.00
80653	The Sidwell Company	Annual web hosting	5,622.75
80654	Smette Oil Company	Gas, diesel fuel	2,091.41
80655	Stevens Matting Inc	Haul culverts	975.00
80656	Soltis Business Forms	W-2 forms	67.10
80657	Spectrum	Supplies	192.93
80658	SRT Communications Inc	Phone, 911 service	1,717.57
80659	Staples Credit Plan	Supplies	134.72
80660	Strata Corporation	Gravel	400.16
80661	The Glass Shop Inc	Plexiglass shields	742.90
80662	Thompson, Ryder	Election work	25.00
80663	Towner Health Wellness	Rent	545.00
80664	Tri N Propane	Propane	236.46

80665	TOA Interactive Inc	Website service	599.95
80666	Towner City	Utilities	314.56
80667	Towner Parts & Equipment	Supplies	33.84
80668	TransUnion Risk Alternative	Online fee	100.00
80669	Third Watch Communications	2020 Dodge Ram	1,800.00
80670	Upham City	Utilities	61.50
80671	Verendrye Electric Cooperative	Electric service	373.13
80672	Verizon Wireless	Wireless service	785.49
80673	Volochenko, Pam	Assessor training	30.00
80674	Wald, Rachel	Mileage	527.50
80675	Ward County Sheriff's Dept	Paper service	22.00
80676	Wells, Jerik	Election work	25.00
80677	Wold Engineering PC	PW 66 Deep River Township	30,461.03
80678	Ziegler Oil Company	Diesel fuel, propane	3,406.63

At 2:30 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Bruner to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman