

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 15, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Armann Anderson and Brady Nelson were present.

The Chairman relinquished his chair to the auditor for the purpose of reorganizing the board. The auditor called for nominations for Chair. Haman nominated Bryan Bruner. A motion was made by Anderson and seconded by Nelson that nominations cease and a unanimous ballot be cast for Bruner. Motion carried unanimously. The auditor called for nominations for Vice Chair. Medalen nominated Larry Haman. A motion was made by Anderson and seconded by Bruner that nominations cease and a unanimous ballot be cast for Haman. Motion carried unanimously. The auditor turned the meeting over to Chairman Bruner.

A motion was made by Medalen and seconded by Anderson to approve the December 1st minutes. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to accept the 2021 meeting schedule as presented. Motion carried unanimously.

A motion was made by Haman and seconded by Bruner to issue the proper deed to Galen Keller for the sale of county land described as Lot 1 of Block 9 in Original Karlsruhe, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Nelson and seconded by Anderson to approve abatements 1357 and 1359. Motion carried unanimously.

A motion was made by Anderson and seconded by Haman to approve the beer and liquor license for the Star City Golf Club in Velva. Motion carried unanimously.

Since the newly elected commissioners have taken office, the request from Ward County to cost-share the local cost of a new bridge on the Ward/McHenry line was brought before the board. No action was taken.

A motion was made by Bruner and seconded by Medalen to appoint Armann Anderson to the McHenry/Pierce County Housing Board. Motion carried unanimously.

A motion was made by Bruner and seconded by Haman to appoint Brady Nelson to the County Park Board. Motion carried unanimously.

A motion was made by Anderson and seconded by Nelson to appoint Trey Skager to the LEPC Board. Motion carried unanimously.

A motion was made by Anderson and seconded by Haman to reappoint the following: Scott Smith – Weed Board, George Lemer – Weed Board, Murray Pfau – Water Board, David Haman – Water Board, Brad Klebe – Willow Creek Water Board, Scott Smith – Willow Creek Water Board, Shawn Anderson – Zoning Board, Matthew Zelinski – Zoning Board, Dennis Wunderlich – School Reorganization Board, Anthony Jorde – School Reorganization Board, Bryan Bruner – Souris Basin Planning Council, Bryan Bruner – Human Services Advisory Board, Bryan Bruner – Park Board, Jeff Smette – Park Board, Jeff Michalenko – LEPC Board, David Medalen – Community Service Advisory Board. Motion carried unanimously.

A motion was made by Medalen and seconded by Haman to appoint Darlene Carpenter as the Superintendent of Schools Designee, due to the retirement of Maxine Rognlien. Motion carried unanimously.

A motion was made by Haman and seconded by Nelson to reappoint the following department heads: Becki Freund – Tax Director, James Davenport – Veteran Service Officer, Kelsey Siegler – Emergency Manager/911. Motion carried unanimously.

The board reviewed correspondence from Velva City regarding the condition of a property recently acquired through the tax foreclosure process. No action taken at this time.

Tax Director, Becki Freund met with the board. A subdivision plat was presented to the board for approval. Since the applicant did not follow the zoning procedure for the subdivision plat, the board will send it to the zoning board for their review. Becki mentioned she will be hiring a part-time person to start scanning the property information in her files. She informed the board of her intent to hold meetings with the township officers to explain the changes coming as well as other information relating to her office. Becki presented information on the mill levy process and the relationship between valuations, mill levies and the budget request. The board had a lengthy discussion regarding valuing gravel pits at a commercial rate rather than an agricultural rate since they are not being used for agriculture. The board asked for more time to consider and will add it to the January agenda.

A motion was made by Medalen and seconded by Nelson to accept the structural values placed on the county buildings by NDIRF. Motion carried unanimously.

The board reviewed the outcome of the recent county surplus sale. Most items met the reserve. Some did not, but were very close to the reserve amount. A motion was made by Medalen and seconded by Anderson to sell all items as bid. Motion carried unanimously.

An individual from the first surplus sale was not satisfied with his purchase, as he thought he was buying another item. A motion was made by Haman and seconded by Anderson to refund the purchaser and the item will be resold. Motion carried unanimously.

The National Association of Counties has contacted several county employees regarding a leadership course they are offering. Several county employees expressed interest. A motion was made by Nelson and seconded by Anderson to authorize Darlene Carpenter to enroll in the class since the first registration is free, in order to learn what the program is about and if it is worth the money to send additional employees. Motion carried unanimously.

The board continued to audit bills until completed. A motion was made by Haman and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
80900	Acme Tools	Tools	64.33
80901	AgriTec, Inc	Diesel fuel	52.00
80902	Attorney General Office	Program fees	1,775.00
80903	Bailey, Jerry	Road Overseer	100.00
80904	Best, Sutton	Road Overseer	100.00
80905	Bray's Saddlery	Jeans	209.94
80906	Burckhard, James	Tree removal	500.00
80907	Dakota Communications, Inc	Equip 2020 Dodge Durango	7,548.25
80908	Dacotah Paper Company	Supplies	32.00
80909	Davenport, James	Fax line	35.26
80910	Dakota Fire Extinguisher, Inc	Services	45.53
80911	Drake City	Utilities	93.75
80912	Eidmann, Jim	Road Overseer	100.00

80913	Envision Cooperative	Diesel fuel	1,763.00
80914	Farmers Union Oil Company	Tire patch	10.00
80915	Galache, Adriana	Sale refund	1,578.25
80916	G P Commercial Sales, Inc	Supplies	181.39
80917	Granville City	CARES Funding	3,918.78
80918	Grilley Township	Loadpass permit	16.74
80919	HACTC	Prisoner medical	7.38
80920	Heilman's Diesel Repair	2390 Case	394.50
80921	H E Everson	Supplies	36.56
80922	Heisler, Devin	Fee refund	219.00
80923	Ihry Insurance Agency, Inc	Motor grader premium	108.00
80924	Information Technology Dept	Data processing	685.50
80925	Karlsruhe Township	Loadpass permit	5.81
80926	Lehman, Helen	Supplies	14.77
80927	Linstrom, Renae	Supplies	29.49
80928	Loveit Graphics	Reflective graphics	950.00
80929	Mike's Body Paint & Glass	Towing	2,565.75
80930	McHenry County Treasurer	Sheriff November Fees & Mileage	795.11
80931	Miller, Daniel	Road Overseer	100.00
80932	Mouse River Journal	Legal Publications	1,242.78
80933	Mouse River Oil Company	Diesel fuel	1,484.65
80934	NDPHIT	Health Insurance down payment	47,719.11
80935	NDACo Resources Group	Data backup, Computer	917.44
80936	ND Dept of Transportation FMD	SC-2500(020) Micro Surfacing	159,564.57
80937	Newman Signs, Inc	Road signs	268.03
80938	Office Depot	Supplies	530.73
80939	O.K. Tire Store	Tires 2020 Dodge Ram	750.40
80940	Olson's Repair	Supplies	59.51
80941	PowerPlan	Parts	2,243.76
80942	Praxair Distribution, Inc	Cylinder rent, supplies	156.34
80943	Pro IT, LLC	IT Services	789.99
80944	The Public Group	Surplus auction fees	9,038.33
80945	Rugby Lumber, Inc	Bridge repair supplies	1,585.12
80946	Schmitt, Randy	Road Overseer	100.00
80947	Schmidt, Timothy	Road Overseer	100.00
80948	The Sidwell Company	GIS Update	150.00
80949	Stutrud, Scott	Road Overseer	100.00
80950	Thomas Law Firm	Services	225.00
80951	Towner City	CARES Funding	8,751.95
80952	Towner Parts & Equipment	Supplies	95.27
80953	Transunion Risk Alternative	Online fee	100.30
80954	Thomson Reuters West	Westlaw	327.60
80955	Uniform Center	Supplies	19.95
80956	Upham City	CARES Funding	2,090.02
80957	Vanguard Appraisals, Inc	Service fees	2,600.00
80958	Velva City	CARES Funding	17,765.15
80959	Verendrye Electric Cooperative	Electric service	436.79

At 2:35 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Anderson to adjourn.

ATTEST:

Darlene Carpenter, Auditor

Bryan Bruner, Chairman