

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

December 1, 2020

9:00 AM

Chairman Bruner called the meeting to order. Commissioners David Medalen, Larry Haman, Bryan Bruner, Keith Cederstrom and Gregg Boutilier were present. Brady Nelson also attended.

A motion was made by Medalen and seconded by Boutilier to approve the November 5<sup>th</sup> and 17<sup>th</sup> minutes. Motion carried unanimously.

A motion was made by Cederstrom and seconded by Boutilier to approve abatements 1344 and 1355. Motion carried unanimously.

A motion was made by Boutilier and seconded by Bruner to extend the burn ban until the end of December. Motion carried unanimously.

North Dakota lawmakers approved additional reimbursement to counties and cities for their law enforcement payroll expenses for October through December as a part of COVID relief funds, to offer some tax relief due to declining revenue in state aid allocations and highway tax distribution fund allocations. The first payment covered the months of March through July. The second reimbursement covered the months of August through October. A motion was made by Cederstrom and seconded by Haman to pass this second reimbursement on to the cities that contract for law enforcement services through the county at the same percentage their contract fee covers of the 2020 law enforcement budget. Motion carried unanimously.

A motion was made by Cederstrom and seconded by Medalen to extend the overweight permit to Murex Petroleum until April 30<sup>th</sup>, pending spring load restrictions. Motion carried unanimously.

Chris Jorde met with the board to question them on how they handle employees who are on the clock but are on personal business. He also questioned the ownership of the blade operator's cell phones.

Billi Jo Eriksmoen joined the meeting.

Tina Powell, Becki Freund, Josh Frey and Helen Lehmann met with the board to request that county employees be allowed to work from home if the need arises due to COVID. Additional equipment, such as laptops, would need to be purchased and set up with various software programs. A motion was made by Haman and seconded by Boutilier to have the departments determine the number of laptops needed to implement working from home for COVID reasons. Commissioners Haman and Boutilier voting aye. Commissioners Cederstrom, Medalen and Bruner voting nay. Motion failed.

Becki Freund presented a zoning amendment to the board which would change the zoning classification from agricultural to recreational for Lots 1 through 8 in Gov't Lots 2 and 3 in Section 24-156-79, platted as the Buffalo Lodge Cottage 5th Addition. A motion was made by Boutilier and seconded by Haman to approve the amendment. Motion carried unanimously.

Becki presented the board with the new contract from Sidwell. The main change in the new contract is Sidwell will be charging an hourly rate for updates/corrections to previous data. A motion was made by Haman and seconded by Bruner to approve the contract. Motion carried unanimously.

Becki presented information regarding the assessment of gravel pits. This will be discussed at the next meeting.

Kent Indvik met with the board regarding their intention for future Federal Aid projects.

A motion was made by Medalen and seconded by Bruner to accept the joint power agreement with Ward County for boarding prisoners. Motion carried unanimously.

A consent motion was made by Cederstrom and seconded by Haman to approve the following: Treasurer's Miscellaneous Receipts #45065-45161; the monthly payroll in the amount of \$134,186.84 paid by warrant checks #26067-26127; Deputy reports for Nov.

The board continued to audit bills until completed. A motion was made by Cederstrom and seconded by Haman that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
80773	Advanced Business Methods	Copier lease	204.55
80774	Acme Tools	Supplies	108.08
80775	Ashley, Jo	Mileage, registration	392.23
80776	Bag LLC	Legal publication	677.25
80777	Bearded Moose	Prisoner meals	29.25
80778	Black Hills Ammunition	Ammo	559.00
80779	BJ Excavating, Inc	Haul salt sand, gravel	8,031.74
80780	Boutilier, Gregg	Mileage	140.88
80781	Brandt, Kelly	Premium refund	23.00
80782	Bruner, Bryan	Mileage	162.15
80783	Burckhard, James	Gravel	1,728.00
80784	Butler Machinery Company	Parts	187.00
80785	Carpenter, Darlene	Software, supplies	847.37
80786	Cenex Fleetcard	Gas	1,705.76
80787	Collision Center	1991 Chev C2500	302.30
80788	Cenex Propane Partners	Propane	568.80
80789	Dairy One Forage Laboratory	Supplies	228.27
80790	Dacotah Paper Company	Supplies	157.64
80791	Dakota Business Solutions	Supplies	374.00
80792	Dell Marketing LP	Software	265.24
80793	Dakota Fire Extinguishers, Inc	Annual service Drake Shop	87.95
80794	DK Service	Gas, diesel fuel	833.53
80795	DMC Wear Parts LLC	Cutting edges	9,450.00
80796	Dokken's Automotive LLC	Service vehicle	193.43
80797	Dokken, June	Mileage	5.75
80798	Drake City	Utilities	105.30
80799	Dakota Truck Farm Service	Service call	232.10
80800	Domestic Violence Crisis Center	Fees	125.00
80801	Envision Cooperative	Gas, diesel fuel	558.78
80802	Election Systems Software	Ballots	3,823.93
80803	First District Health Unit	4th Qtr Mill Levy	26,330.00
80804	Freund, Becki	Mileage	40.25
80805	Galls LLC	Sheriff Uniforms	524.61
80806	Goodman, Natalie	Mowing	300.00
80807	GP Commercial Sales, Inc	Supplies	205.86
80808	General Trading Company	Supplies	39.15
80809	HACTC	Prisoner board	17,482.18
80810	Hardware Hank	Supplies	904.96
80811	Heilman's Diesel Repair	4430 JD Tractor	921.94
80812	John Deere Financial	Parts	576.25
80813	JJ Market	Supplies	14.55
80814	JJ Striping	Pavement marking	8,621.03
80815	Johnson, Glenna	Canvassing board	53.00
80816	Kitzman, Neil	Mileage	183.43
80817	Lemer, George	Mileage	150.65

80818	Law Enforcement Systems, Inc	Supplies	146.00
80819	Little Falls Machine, Inc	Parts	308.57
80820	Marquart, Andrew	Legal services	333.00
80821	Minot Mike's Body Paint & Glass	Wrecker calls	1,305.00
80822	McHenry County Treasurer	Property sale	11,500.00
80823	McHenry County Treasurer	Estimated tax	2,772.89
80824	Minot Dakota Square Scheels	Thermal monoculars	3,899.98
80825	Medalen, David	Mileage	110.98
80826	Metcalfe, Kendra	Mileage	26.45
80827	Mogen, Jarrett	Zoning refund	100.00
80828	Mouse River Journal	Legal publications	1,242.92
80829	Mouse River Oil Company	Diesel fuel	1,091.40
80830	ND Association of Counties	Registration, 3rd Qtr WC Assessment	402.79
80831	ND Newspaper Association	Analysis of Measures	148.75
80832	ND Telephone Company	Fees	41.14
80833	Nickle, Dominic	Mileage	122.48
80834	Office Depot, Inc	Supplies	722.83
80835	Otter Tail Power Company	Electric Service	2,503.29
80836	Pfeifer Construction	Demolition at Buffalo Lodge	1,000.00
80837	Pinkerton Animal Hospital	K-9 vaccination	22.00
80838	Praxair Distribution, Inc	Cylinder rent	76.09
80839	Pro IT LLC	Laptop, IT service	2,024.96
80840	Rognlien, Maxine	Sew uniform patches	12.00
80841	Redwood Toxicology Laboratory, Inc	Drug screening	66.87
80842	SeaChange Print Innovations	Ballot envelopes	1,832.75
80843	Smette Oil Company	Gas, diesel fuel	739.47
80844	Smith, Scott	Mileage	72.45
80845	SRT Communications, Inc	Phone, 911 service	1,704.24
80846	Staples Credit Plan	Supplies	117.09
80847	Towner Health Wellness	Rent	545.00
80848	Tri-N Propane	Propane	510.41
80849	Towner City	Utilities	312.82
80850	Towner Parts & Equipment	Supplies	248.91
80851	Tyler Technologies, Inc	Annual Docu Pro fee	4,411.98
80852	Upham City	Utilities	61.50
80853	Verizon Wireless	Wireless service	784.24
80854	Wald, Rachel	Mileage	66.13
80855	Ward County Sheriff's Dept	Papers served	64.00
80856	Ziegler Oil Company	Diesel fuel	38.00

At 12:55 PM, there being no further business to come before the board at this time, a motion was made by Haman and seconded by Boutilier to adjourn.

ATTEST:

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Darlene Carpenter, Auditor

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Bryan Bruner, Chairman